



**Present: Board**

Sandra Case / Chair  
Rhiannon Bennett  
Farhad Dastur  
Alan Davis / President & Vice Chancellor  
Samantha Jack  
Amos Kambere  
Marc Kampschuur  
Hanne Madsen  
Mohammed Mahabub  
Michael McAdam  
Kim McGill

**University Vice Presidents**

Steve Cardwell / VP, Students  
Laurie Clancy / AVP, Human Resources  
Marlyn Graziano / VP, External Affairs  
Sandy Vanderburgh / Provost & VP,  
Academic

**Presenters and University Resources**

Jennifer Duprey / General Counsel  
Candice Gartry / Interim Executive  
Director, Finance  
Jennifer Jordon / Director, Student Rights  
and Responsibilities Office  
Ranminder Kaur / Confidential Assistant to  
the Board of Governors  
Lori McElroy / AVP, Planning and  
Accountability  
Keri van Gerven / University Secretary &  
Executive Assistant to the President & Vice  
Chancellor

**Regrets:** Taylor Lanthier  
George Melville / Chancellor  
Amandeep Singh

1. **Call to Order and Introductory Remarks** The Chair called the meeting to order at 4:03 pm.
2. **Conflict of Interest** No other conflict of Interest was declared.
3. **Approval of Agenda** **Motion #27-19/20**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda for June 24, 2020.**
4. **Consent Agenda** **Motion #28-19/20**  
**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following item on the Consent Agenda:**  
**4.1 Minutes of the May 27, 2020, Regular Board of Governors Meeting.**
5. **Audit Committee Report** **5.1 Committee Chair Report**  
  
Committee Chair, Mr. McAdam advised that the Audit Committee met on June 16, 2020 and received an update on audit recommendations.

## **6. Finance Committee Report**

### **6.1 Committee Chair Report**

Committee Chair, Mr. McAdam advised that the item considered by the committee is included on the agenda.

### **6.2 Amalgamation of KPU's Invested Funds under one Investment Manager**

Ms. Gartry commented that at the KPU/KPU Foundation Joint Investment Committee on June 5, 2020, the Committee discussed the current structure of KPU's investment portfolio and noted that at present, KPU's investment portfolio is spread amongst three investment managers with each investment manager holding approximately one-third of the total portfolio value. KPU's investment managers are: Canaccord Genuity Wealth Management; HSBC Global Asset Management; and Connor, Clark and Lunn (CC&L).

Ms. Gartry noted that the KPU/KPU Foundation Joint Investment Committee recommended that the Board Finance Committee approve the amalgamation of KPU's investment portfolio under one investment manager, that investment manager being Connor, Clark and Lunn (CC&L). Members noted that an amalgamation of KPU's invested funds would assist with "aligning investment decisions, achieving economies of scale for the purposes of efficiencies, limiting management costs and maximizing shareholder returns."

Ms. Gartry mentioned that the funds of each party (KPU and KPU Foundation) will be kept separate and not comingled in the event that the two entities use the same investment manager.

#### **Motion #29-19/20**

**MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the amalgamation of KPU's invested funds under one Investment Manager, that Manager being Connor, Clark and Lunn Private Capital Ltd as recommended by the Board Finance Committee.**

## **7. Governance Committee Report**

### **7.1 Committee Chair Report**

Committee Chair, Ms. Madsen, advised that the items considered by the committee are included on the agenda.

### **7.2 Accountability Plan & Report 2019/20**

Dr. McElroy highlighted that the Accountability Plan & Report 2019/20 is an annual report that fulfills the requirement of public sector organizations to operate under the Taxpayer Accountability Principles and to meet the requirements of the Ministry's Accountability Framework.

Dr. McElroy noted that the Strategic Priorities section of the report has been expanded due to changes in reporting requirements. Institutions are now required to provide specific, detailed examples of how KPU has

addressed each priority in the 2019/20 Mandate Letter, and actions planned to address priorities in the 2020/21 Mandate Letter.

Dr. McElroy commented that the report includes KPU's strategic direction and performance measure results along with contextual information to describe KPU's role in providing services to their students and communities. All reports are posted on AEST's website, and KPU will post the report on the KPU website once we receive Ministry approval.

Dr. McElroy noted that the Accountability Statement would be signed by the Board Chair, and the President for submission to AEST.

**Motion #30-19/20**

**MOVED, SECONDED AND CARRIED That the Board of Governors approve the Accountability Plan & Report: 2019/2020 as recommended by the Board Governance Committee and submission to the Ministry of Advanced Education.**

***7.3 Vision 2023 – Yearly update***

Dr. Davis commented that the performance is assessed using the scale, which incorporates both government and KPU assessment methods. KPU's method allows for additional gradations marking progress toward achieving a target, not just whether the target has been achieved. The 24 measures include the performance measures required by the Ministry of Advanced Education, Skills and Training (AEST), as well as those for the Industry Training Authority (ITA).

Dr. Davis noted that each measure has a performance target against which actual performance is assessed. For the AEST measures, the targets were set by AEST and assessed using the method outlined in the Accountability Framework Standards Manual and Guidelines.

Dr. McElroy also noted that the benchmark data from other institutions is not available until each institution's Accountability Plan and Report is approved by the Ministry and made public, which happens sometime in the fall. This determines the timing of the mid-year report.

***7.4 Academic Plan 2023 – Yearly update***

Dr. Vanderburgh presented the Academic Plan 2023 and commented that KPU is in its second year of the implementation status for the numerous strategies attached to the nine goals of the Academic Plan 2023.

Dr. Vanderburgh noted that most of the strategies have been initiated in spite of the impacts of Covid-19 and mentioned that there has been a positive movement on many of the strategies; in some cases the amount of movement has been significant.

Dr. Vanderburgh commented that KPU is continuing to make progress on the Academic Plan for the 2020/2021 academic year and the goals continue to be achievable within the Board-approved budget allocations.

## 7.5 Newly Appointed and Elected Board Members

Members noted the Board members term starting in 2020 as below:

Member	Proposed Appointment	Proposed Term Expiry
Ivy Chen	July 31, 2020	July 31, 2021
Jack Wong	July 31, 2020	July 31, 2021
Rhiannon Bennett	July 21, 2020	July 31, 2022
Bob Davis	September 1, 2020	August 31, 2023
Rajvir Mangat	September 1, 2020	August 31, 2021
David Piraquive	September 1, 2020	August 31, 2021

### 8. Human Resources Committee Report

#### 8.1 Committee Chair Report

Committee Chair, Ms. Case, advised that the Human Resources Committee met on June 11<sup>th</sup>, 2020 and the item considered by the committee is included in the closed agenda.

### 9. Annual Report to the Board on the Sexual Violence & Misconduct Policy

Dr. Cardwell introduced Jennifer Jordon who presented the annual report on the sexual violence and misconduct policy.

Ms. Jordon mentioned that in 2016, the Government of British Columbia passed the sexual Violence and Misconduct Policy Act and the Act requires every BC post-secondary university, college and institute to develop, implement and make publicly available on the institution's website, a sexual misconduct policy.

Ms. Jordon commented that KPU's Sexual Violence and Misconduct Policy was approved by the Board of Governors on April 22, 2017.

Ms. Jordon noted that the report has been drafted by the Director, Student Rights and Responsibilities in consultation with the President's Advisory Committee on Sexual Violence and Misconduct to inform the President and Board of Governors of policy-related implementation activities that have taken place over the past year.

Ms. Jordon mentioned that the major activities undertaken from May 2019 to May 2020 fall into the following three categories: Strengthening process and practice, policy alignment and review, and education and awareness training.

Ms. Jordon commented that in order to sustain the work done by the President's Advisory Committee on Sexual Violence and Misconduct, it is recommended that the committee remain in place, however, change their name to KPU's Sexual Violence and Misconduct Advisory Group, while also establishing a new Terms of Reference (TOR) in an effort to make institutions safer and more responsive to the needs of victims/survivors of sexualized violence and sexual misconduct.

## **10. President's Report**

### **10.1 *Report to the Board***

Dr. Davis commented that KPU continues to operate remotely, and planning and preparation continues for the Fall semester.

Dr. Davis mentioned that both domestic and international enrollment numbers for September may have an impact on this year's budget and noted that this matter concerns all post-secondary institutions and there is plenty of engagement among them and with the government about planning for various scenarios.

Dr. Davis commented that on June 2<sup>nd</sup>, KPU broadcasted its convocation tribute video and noted that it received so many compliments from within and outside the university.

Dr. Davis advised that KPU is now planning to host a virtual gradation in the fall and to install our new Chancellor.

Dr. Davis thanked Caroline Lillico for coming up with an attractive and engaging report.

## **11. Provost's Report**

### **11.1 *Report to the Board***

Dr. Vanderburgh commented that the work on the development of fall courses is ongoing and the courses will be offered fully online or in blended formats (a combination of online with limited face to face experiential learning activities). Dr. Vanderburgh mentioned that the Health and Safety plans for courses with face to face content continue to be developed with direction from the Provincial Health Officer.

Dr. Vanderburgh mentioned that a great deal of work has also been undertaken by the Teaching and Learning Commons to support faculty in the transition to online delivery. Dr. Vanderburgh noted that the Teaching and Learning Commons is providing high quality support to all faculties, while also exploring new software platforms that will further support teaching and learning opportunities.

Dr. Vanderburgh noted the appointment of Dr. David Florkowski as Associate Vice President, Academic.

## **12. Vice President, External Affairs Report**

### **12.1 *Report to the Board***

Ms. Graziano advised that the Recruitment team has been busy conducting virtual high school presentations, supporting teachers and counsellors, and holding individual online appointments for prospective students and parents. The team is also working with the faculties on information sessions.

Ms. Graziano commented that she recently spent some time with our incoming Chancellor, Kim Baird. Ms. Graziano noted that she was working on the Chancellor Installation ceremony in October.

**13. Vice President,  
Students Report**

**13.1 Report to the Board**

Dr. Cardwell advised that the Orientation and Transitions team piloted a new Online Orientation in place for the Summer Orientation this year due to COVID-19 and noted that currently, over 350 incoming students have accessed the course. Dr. Cardwell mentioned that the team also hosted multiple virtual office hours using “Big Blue Button”, in which approximately 60 students took part to ask questions about starting at KPU. This program included an opt in e-mentorship program utilizing the trained Orientation Leaders as mentors. Many students have opted into the program to be matched to an Orientation Leader mentor.

Dr. Cardwell noted that he co-chaired the Indigenous Advisory Committee meeting on June 23<sup>rd</sup> and attended the Surrey Urban Indigenous Leadership Committee meeting on the same day.

**14. Senate Reports**

Dr. Davis advised that the Senate Report for May 25 and June 22, 2020 was prepared by Dr. David Burns, Senate Vice-Chair and was included in the meeting package.

**15. Next Meeting Agenda  
Contribution**

Board members were asked to send contributions for the next meeting agenda to Ms. van Gerven at least two weeks in advance of the meeting.

**16. For the Good of the  
Order**

There were no additional items identified.

**17. Feedback on the  
Meeting**

There was no additional feedback on the meeting.

**18. Closing Remarks**

The Chair thanked Hanne Madsen, Marc Kampschuur, Taylor Lanthier and Samantha Jack for their time and contributions to various committees and the full Board.

The Chair noted that Hanne Madsen - a 6 year appointed member has been a member and chair of all committees, vice chair, board chair and also served on various search committees.

**19. Election of the Chair  
and Vice Chair**

Ms. van Gerven conducted an election process through acclamation. Sandra Case as Board Chair, and Michael McAdam as Board Vice Chair were confirmed renewed as of July 1, 2020 for a year until July 31, 2021 in accordance with Section 24 of the Board Manual. The Board Chair, and Vice Chair must be an Appointed Member of the Board. The Chair, and Vice Chair may be re-elected up to a maximum of three consecutive years.

**20. Appendix:**

**20.1 Report to the Board of Governors**

The June 2020 Report to the Board of Governors was received.

**21. Next Meeting**

The next meeting has been scheduled for Wednesday, September 30, 2020.

**22. Adjournment**

The meeting adjourned at 5:04 pm.

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**Board Chair**