

Present: Board

Sandra Case / Chair
Kim Baird / Chancellor
Rhiannon Bennett
Ivy Chen
Farhad Dastur
Alan Davis / President & Vice Chancellor
Bob Davis
Amos Kambere
Mohammed Mahabub
Rajvir Mangat
Michael McAdam
Kim McGill
Jack Wong

University Vice Presidents

Steve Cardwell / VP, Students
Laurie Clancy / AVP, Human Resources
Tara Clowes / VP, Finance and
Administration
Marlyn Graziano / VP, External Affairs
Sandy Vanderburgh / Provost & VP,
Academic

Presenters and University Resources

Jennifer Duprey / General Counsel
Jeff Ho / Interim Executive Director,
Finance
Ranminder Kaur / Confidential Assistant to
the Board of Governors
Brian Moukperian / Dean, Trade and
Technology
Keri van Gerven / University Secretary &
Executive Assistant to the President & Vice
Chancellor

Regrets: David Piraquive

- 1. Call to Order and Introductory Remarks** The Chair called the meeting to order at 4:02 pm. The Chair welcomed Kim Baird who recently joined the KPU as Chancellor and Jeff Ho who joined KPU as an Interim Executive Director, Financial Services.
- 2. Conflict of Interest** No other conflict of Interest was declared.
- 3. Approval of Agenda** **Motion #05-20/21**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda for December 2, 2020.
- 4. Consent Agenda** **Motion #06-20/21**
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:
 - 4.1. Minutes of the September 30, 2020 Regular Board of Governors Meeting.**
 - 4.2. To discontinue the Certificate in Public Safety Communications program, effective January 1, 2021 as recommended by the Board Governance Committee.**

5. Audit Committee Report

5.1 Committee Chair Report

Committee Chair, Mr. McAdam advised that the Audit Committee met on November 24, 2020 and received the Emergency Preparedness Audit report and an update on audit recommendations.

6. Finance Committee Report

6.1 Committee Chair Report

Committee Chair, Mr. McAdam advised that the item considered by the committee included a financial update.

7. Governance Committee Report

7.1 Committee Chair Report

Committee Chair, Mr. Amos, advised that the items considered by the committee included Board Members' Terms of Office Expiring in 2021. Other items are included in the agenda.

7.2 Joint Senate/Board Governance Retreat Agenda – December 10, 2020

Ms. van Gerven advised that the Joint Board/Senate Governance retreat is scheduled to take place on December 10th, 2020 and will be held virtually via Microsoft Teams.

It was noted that this year's retreat would feature a keynote speaker, Gwynne Dyer, highlighting Universal Basic Income in Canada and its effect on Post-Secondary Education, followed by the workshops as below:

- Robert's Rules of Order with Chris Girodat
- Chairing in a virtual environment with David Burns
- Introduction to BPAS: KPU's Internal Audit and Protected Disclosure Systems with Rav Thind
- Microsoft Teams with IT

7.3 Board Planning Seminar Agenda - February 26, 2021

Ms. van Gerven noted that February 26, 2021 has been sent out as a date for the next Board Planning Session which will be held virtually.

Ms. van Gerven commented that key discussion will be around:

- Board AGB assessment follow-up: The Board's role in Assuring Educational Quality
- Post Covid-19 Scenarios and Financial Stability

Ms. van Gerven noted that the agenda is in draft format so if any member wants to add anything to the agenda they can contact the Board office.

8. Human Resources Committee Report

8.1 Committee Chair Report

Committee Chair, Ms. Case advised that there was nothing to report at this meeting.

**9. Board Representative
to Senate – Schedule**

Ms. van Gerven commented that Dr. Dastur has committed to attend the Senate meetings in 2020. Ms. van Gerven noted that other members are encouraged to put their name forward to attend the meetings in the New Year with him. Ms. van Gerven commented that Board members are asked to contact the Board Office to coordinate attendance.

10. President's Report

10.1 Report to the Board

Dr. Davis advised that the President's Report was included in the Report to the Board of Governors and noted the significant number of activities around KPU featured in the report. Dr. Davis noted that it is extremely safe at KPU campuses and there has been no transmission on any of the campuses so far.

Dr. Davis commented that Dr. Henderson, Director of the Institute for Sustainable Horticulture received the Synergy Award for Innovation from the Natural Sciences and Engineering Council of Canada.

Dr. Davis noted that Stephanie Howes won the Surrey Board of Trade 2020 Surrey Women in Business Award in the Corporate Leadership Category. Dr. Davis mentioned that Kwantlen Polytechnic University (KPU) instructor, Aisha Amijee was also awarded the BC Achievement Community Award which is given to 25 people from around B.C. who help build better, stronger and more resilient communities.

Dr. Davis also thanked Chancellor Kim Baird, Board member Rhiannon Bennett and former Board member and KPU student Samantha Jack for representing KPU at a panelist discussion at the Indigenous Dialogue Series: Perspectives in Indigenization. Dr. Davis noted that the keynote was given by KPU honorary doctorate recipient, Dr. Jo-Ann Archibald, who spoke to what reconciliation means in relation to Indigenous knowledge, Indigenous self-determination, and high quality education, and how all those who work and study at Kwantlen Polytechnic University can be engaged with Indigeneity and reconciliation in meaningful ways.

11. Provost's Report

11.1 Report to the Board

Dr. Vanderburgh advised that the Provost and VP, Academic Report was included in the Report to the Board of Governors.

Dr. Vanderburgh advised that Dr. Dola Pradan, Department of Geography was co-funded for his collaborative research project on the Socio-Economic Impacts of Cyclones and the Coping Strategies with a Special Focus on Women.

Dr. Vanderburgh noted that Dr. Kyle Jackson, Department of History, was conditionally funded for the publication of a scholarly monograph on The Mizo Discovery of the British Raj: Empire and Religion in Central Zoram, 1890-1920.

**12. Vice President,
External Affairs
Report**

12.1 *Report to the Board*

Ms. Graziano advised that the Vice President, External Affairs Report was included in the Report to the Board of Governors. Ms. Graziano noted that KPU held a Virtual Town Hall with Prime Minister Justin Trudeau and thanked Ms. McGill and her team for all their work behind the scenes.

Ms. Graziano commented that through KPU Foundation's Giving Tuesday campaign on December 1st more than \$77,000 was raised to support KPU students with financial need.

**13. Vice President,
Finance and
Administration**

13.1 *Report to the Board*

Ms. Clowes advised that the Vice President, Finance and Administration Report was included in the Report to the Board of Governors.

Ms. Clowes commented that the Campus Security and Risk departments will be amalgamated to provide better support to KPU and the Board on key risk areas.

**14. Vice President,
Students Report**

14.1 *Report to the Board*

Dr. Cardwell advised that the Student Services Report was included in the Report to the Board of Governors. Dr. Cardwell noted that since September, the Future Student's Office has had 237 virtual drop-ins and 56 virtual Teams appointment. It was noted that they also attend the Post-Secondary BC recruitment circuit.

Dr. Cardwell mentioned that the Future Student's Office is continuing to support faculty by promoting and delivering virtual program specific information sessions and have hosted 24 information sessions so far.

Dr. Cardwell commented that the international recruitment team attended 150+ virtual fairs, covering target regions all over the world, such as Brazil, Vietnam, Nepal, Turkey and Russia. It was noted that the recruiters had to adjust their working time to match the time zones of the fairs.

**15. Senate Reports –
meeting held on
September 28, 2020
and October 26, 2020**

Dr. Davis advised that the Senate Report for September 28 and October 26, 2020 was prepared by Dr. David Burns, Senate Vice-Chair and was included in the meeting package.

**16. Next Meeting Agenda
Contribution**

Board members were asked to send contributions for the next meeting agenda to Ms. van Gerven at least two weeks in advance of the meeting.

**17. For the Good of the
Order**

Dr. Dastur acknowledged Amandeep's appointment as a MLA. The Chair and other board members thanked Amandeep for his contributions to the KPU Board.

There were no additional items identified.

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| 18. Feedback on the Meeting | There was no additional feedback on the meeting. |
| 19. Closing Remarks | The Chair thanked everyone, including Board Members for attending and contributing to the discussions. |
| 20. Appendix: | 20.1 <i>Report to the Board of Governors</i>

The December 2020 Report to the Board of Governors was received. |
| 21. Next Meeting | The next meeting has been scheduled for Wednesday, February 3, 2021. |
| 22. Adjournment | The meeting adjourned at 4:41 pm. |

Board Chair