

Present: Board

Sandra Case / Chair
Rhiannon Bennett
Ivy Chen
Farhad Dastur
Alan Davis / President & Vice Chancellor
Bob Davis
Amos Kambere
Mohammed Mahabub
Michael McAdam
Kim McGill
David Piraquive
Jack Wong

University Vice Presidents

Steve Cardwell / VP, Students
Laurie Clancy / AVP, Human Resources
Tara Clowes / VP, Finance and
Administration
Marlyn Graziano / VP, External Affairs
Sandy Vanderburgh / Provost & VP,
Academic

Presenters and University Resources

Jennifer Duprey / General Counsel
Brent Elliott / Director, Campus and
Community Planning
Jeff Ho / Interim Executive Director,
Finance
Stephanie Howes / Dean, School of
Business
Ranminder Kaur / Confidential Assistant to
the Board of Governors
Keri van Gerven / University Secretary &
Executive Assistant to the President & Vice
Chancellor

Regrets: Kim Baird / Chancellor

- 1. Call to Order and Introductory Remarks**

The Chair called the meeting to order at 4:00 pm.
The Chair acknowledged KPU's commitment to reconciliation and recognition that that we live, work and study at KPU on the traditional and ancestral lands of the Coast Salish peoples, including those of the Kwantlen First Nation, who graciously bestowed their name on this university.
- 2. Conflict of Interest**

No other conflict of Interest was declared.
- 3. Approval of Agenda**

Motion #11-20/21
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Agenda for March 31, 2021.
- 4. Consent Agenda**

Motion #12-20/21
MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the following items on the Consent Agenda:
4.1. Minutes of the February 3, 2021 Regular Board of Governors Meeting.
4.2. The establishment of a new academic department named Business Graduate Programs in the School of Business by May 1, 2021 as

recommended by the Board Finance Committee, and Board Governance Committee.

AND

THAT the Board of Governors receive the following item for information:

4.3. That the Board of Governors approved via an e-vote on March 10, 2021 the following allocation of \$10,000,000 of surplus funds from the 2020 / 2021 fiscal year:

- (a) Establish a \$2,000,000 KPU Financial Aid Fund endowment in the KPU Foundation in response to board motion #31-17/18;
- (b) Increase the existing equity, diversity and inclusion endowment in the KPU Foundation by \$4,000,000 and include in the definition that it is also to support ongoing indigenous initiatives at KPU;
- (c) Establish a \$4,000,000 endowment in the KPU Foundation to support research initiatives.

4.4. That the Board of Governors approved via an e-vote on March 17, 2021, subject to budgetary approval, the attached list of procurement opportunities greater than \$200,000 as recommended by the Board Finance Committee

Ms. Howes left the meeting.

5. Audit Committee Report

5.1 Committee Chair Report

Members noted that the Audit Committee met on March 9, 2021 and received an update on Business Performance & Advisory Services (BPAS) Engagement Activities, and an update on follow-up audit recommendations.

6. Finance Committee Report

6.1 Committee Chair Report

Members noted that the Finance Committee met on March 9, 2021 and agenda items discussed are on the agenda.

6.2 Senate Endorsement of the Draft 2021/22 University Budget

Dr. Davis highlighted the memo which outlined Senate's endorsement of the draft 2021/22 University Budget that will maintain, as far as possible, KPU's core teaching, learning, scholarship and service activities.

6.3 Revisions to Bylaw No. 4, Fees

Mr. Ho presented Bylaw No. 4, Fees and commented that Bylaw 4 is revised on an annual basis to reflect annual increases and changes to student fees.

Mr. Ho noted that the domestic tuition has been raised by 2%, the maximum allowed by the provincial government under the Tuition Limit Policy. Mr. Ho mentioned that although the Tuition Limit Policy does not

apply to International student tuition, increases will be held to 2% as well due to uncertainty in demand sensitivity as the pandemic continues in 2021.

Motion #13-20/21

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the revisions to Bylaw No. 4, Fees as recommended by the Board Finance Committee.

6.4 Draft 2021/22 University Budget

Ms. Clowes presented the draft 2021/22 University budget and commented that the main focus was on developing a budget that will maintain, as far as possible, KPU's core teaching, learning, scholarship and service activities.

Ms. Clowes mentioned that there was a lot of discussion around continued investment in key strategic areas to respond to the effects of the pandemic on post-secondary institutions and that there was sufficient contingency to respond to potentially unforeseen challenges and opportunities as the pandemic progresses and declines.

Ms. Clowes commented that a one-time only (OTO) reduction across all portfolios included:

- Meals & refreshments, parking & mileage budget reductions of 75%;
- Events budget reductions of 30%, except for strategic institutional wide events and essential operations;
- Reduced estimated benefit rate to align with historical actuals but no changes to existing benefits plan.

Ms. Clowes noted that the draft budget is for a proposed \$3.6 million deficit, which is manageable within KPU's unrestricted accumulated surplus.

Motion #14-20/21

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the Final Draft Budget for Fiscal Year 2021 – 2022 as recommended by the Board Finance Committee.

6.5 KPU2050 Official Campus Master Plan

Mr. Elliott presented the KPU2050 Official Campus Master Plan and commented that the KPU2050 Campus Master has now been prepared following over a year of working closely with the KPU community.

Mr. Elliott noted that the KPU2050 Campus Master Plan outlines a shared long-term vision for all of KPU's five campuses, along with a set of guiding principles. Mr. Elliott mentioned that the Plan also acknowledges KPU's sustainability commitments and aspirations and the Plan identifies recommendations that will deliver a pathway towards carbon neutrality and a more sustainable and resilient future.

Mr. Elliott commented that the Plan further also outlines a set of Indigenous principles and recommendations and how we think about our KPU campuses today and in the future in relation to the land, people, and activities that take place on them.

Mr. Elliott mentioned that throughout the process, a variety of in-person and online opportunities, activities, and events were offered in order to ensure that the engagement efforts were convenient and captivating for participants. Members noted that overall the Plan offers a holistic view of KPU's future, one that describes and visually illustrates the physical evolution of KPU campuses, and deepen efforts towards reconciliation.

Mr. Elliott noted that the KPU2050 Official Campus Plan is presented for approval and that it has received an endorsement from Senate.

Motion #15-20/21

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the KPU2050 Official Campus Plan as recommended by the Board Finance Committee.

Mr. Elliott left the meeting.

**7. Governance
Committee Report**

7.1 Committee Chair Report

Committee Chair, Mr. Amos, advised that the Governance Committee met on March 17, 2021 and received an update on GV9 recommendations for the Faculty of ACP (formerly ACA).

7.2 VISION 2023 Key Performance Indicators (KPIs) – Mid-year update

Dr. McElroy presented the report and commented that the report is the third update on progress on VISION 2023, based on data initially presented in KPU's 2019/20 Accountability Plan and Report. Dr. McElroy commented that the report includes new benchmark data for 2019/20, as well as an update on progress made on each goal.

Dr. McElroy noted that the benchmark data is provided for the ten metrics that all institutions are required to report and mentioned that the benchmarks data are based on institutions with a program mix similar to KPU's: Capilano University, Douglas College, University of the Fraser Valley, Langara College, Thompson Rivers University, and Vancouver Island University.

**8. Human Resources
Committee Report**

8.1 Committee Chair Report

Committee Chair, Ms. Case advised that the Human Resources Committee met on March 18, 2021 and received an update on KPU's antiracism taskforce, an equity and diversity update, and an update on the early retirement incentive program.

9. President's Report

9.1 Report to the Board

Dr. Davis advised that the President's Report was included in the Report to the Board of Governors and noted the significant number of activities around KPU featured in the report.

Dr. Davis noted that on March 12th, Premier Horgan and the Richmond MLAs joined KPU for a virtual visit to the sustainable agriculture programs at KPU Richmond as well as the Richmond Research Farm at the Garden City Lands.

Dr. Davis commented that on March 23rd, he joined his colleagues from Polytechnics Canada for a meeting with the federal Minister of Innovation, Science and Industry the Honorable Francois-Philippe Champagne and Will Amos, Parliamentary Secretary.

9.2 Fall return to Campus (including vaccination)

Dr. Davis briefed members that in early March, KPU received a letter from Dr. Bonnie Henry, Provincial Health Officer issuing a statement supporting the safe return to campus in the fall.

Dr. Davis noted that preparation for this will include working with the Provincial Health Office and the steering committee for the post-secondary COVID-19 Go-Forward Guidelines. Dr. Davis commented that PSEA will be providing the necessary guidance for a fall return to campus. Members noted that starting immediately, each member of the senior executive team is charged with engaging in the New KPU planning for the Fall with their divisions and stakeholders.

Dr. Davis commented that the focus will be on the safety and well-being of KPU's students and employees. Dr. Davis mentioned that KPU wrote to the Provincial Health Officer stating KPU instructors are deemed vital and should be considered for vaccination with the other essential workers.

Dr. Davis noted that the vast majority of students and employees expressed an interest in more flexible and blended ways of learning and working.

Dr. Davis mentioned that KPU has also avoided any incidence of infection and transmission of COVID-19 as result of our activities in the last year.

10. Provost's Report

10.1 Report to the Board

Dr. Vanderburgh advised that the Provost and VP, Academic Report was included in the Report to the Board of Governors.

Dr. Vanderburgh noted that Dr. Elizabeth Worobec, Dean, Faculty of Science and Horticulture has announced her retirement and her last day at KPU will be November 1, 2021. Dr. Vanderburgh mentioned that the search process for her successor has been initiated.

**11. Vice President,
External Affairs
Report**

11.1 *Report to the Board*

Ms. Graziano advised that the Vice President, External Affairs Report was included in the Report to the Board of Governors.

Ms. Graziano advised members that KPU has begun engaging with elected officials in an effort to virtually maintain existing relationships and build connections with newly elected officials. Priority is placed on government MLAs and provincial ministers but relationships will continue to be built with opposition MLAs as well to support KPU's non-partisan role as a public post-secondary institution.

Ms. Graziano noted that the KPU Alumni Association has been successful in achieving the goals of engaging alumni as outlined in both the Strategic Vision and the Alumni Affairs Business plan.

Ms. Graziano mentioned that KPU won Platinum in the 2021 AVA digital awards, and one Platinum and two Gold in the 2020 MarCom Awards.

**12. Vice President,
Finance and
Administration**

12.1 *Report to the Board*

Ms. Clowes advised that the Vice President, Finance and Administration Report was included in the Report to the Board of Governors.

Ms. Clowes commended the Facilities staff for their ability to mobilize an evacuation due to an unexpected power loss at KPU Tech and noted that the Facilities team conducted a condition assessment, and initiated contracted repairs quickly.

Ms. Clowes thanked Vice President, External Affairs and facilities staff for working with the Vancouver Coastal Health to identify a space for an Immunization Clinic for Support Workers at Richmond Campus.

**13. Vice President,
Students Report**

13.1 *Report to the Board*

Dr. Cardwell advised that the Student Services Report was included in the Report to the Board of Governors.

Dr. Cardwell commented that Counselling Services and Student Health Promotion have partnered to receive a \$50,000 grant from the Canadian Mental Health Association (CMHA). Members noted that KPU's grant proposal will focus on the social dimensions of wellness and will expand peer support and group counselling focused on students with disabilities, Indigenous students, LGBTQ2+ students and international students who each face issues of social isolation and barriers to connecting with help-seeking. It was noted that this initiative will begin in Summer 2021.

Dr. Cardwell mentioned that KPU International has partnered with Saint George's University (SGU) in Grenada which will present a 4+4 articulation program that will offer an excellent opportunity for qualified students at KPU in the Faculty of Science and Horticulture's Bachelor of Science, Major in Health Science to enter the first year of SGU's School of Medicine or

SGU's School of Veterinary Medicine. Members noted that the students accepted in the 4+4 Program will each receive a \$10,000 scholarship.

Dr. Cardwell noted that the fifth meeting of the KPU Indigenous Advisory Committee was held on March 15th and was well attended by 25 people from the neighbouring indigenous community and members from other school districts.

14. Senate Reports – meeting held on February 22, 2021 and March 22, 2021

Dr. Davis advised that the Senate Report for February 22, 2021 and March 22, 2021 was prepared by Dr. David Burns, Senate Vice-Chair and was included in the meeting package.

15. Next Meeting Agenda Contribution

Board members were asked to send contributions for the next meeting agenda to Ms. van Gerven at least two weeks in advance of the meeting.

16. For the Good of the Order

Dr. Davis noted that nursing instructor Dr. Balbir Gurm has been nominated for a YWCA Women of Distinction award in the Community Champion category. Members also noted that the Board member, Rhiannon Bennett has been nominated for a YMCA Women of Distinction award in the Reconciliation in Action category.

Dr. Davis mentioned that Marlyn Graziano has also been nominated for a Surrey Women in Business award in the Corporate Leadership category. Members noted that the Surrey Board of Trade will host the event on April 30th, 2021.

Dr. Davis commented that the Vice President of Finance, Tara Clowes has been elected for the distinction of Fellow of Chartered Professional Accountants (CPA) by the Northwest Territories/Nunavut CPA provincial institute.

17. Feedback on the Meeting

There was no feedback on the meeting.

18. Closing Remarks

The Chair thanked everyone, including Board Members for attending and contributing to the discussions.

19. Appendix:

19.1 *Report to the Board of Governors*

The March 2021 Report to the Board of Governors was received.

20. Next Meeting

The next meeting has been scheduled for Wednesday, May 26, 2021.

21. Adjournment

The meeting adjourned at 5:24 pm.

Board Chair