

BOARD OF GOVERNORS - REGULAR MEETING

Regular Meeting Minutes

May 24, 2023

Via Microsoft Teams

Present: Board

Ivy Chen / Chair
Michael Chang
Alan Davis / President & Vice
Chancellor
Bob Davis
Ishant Goyal
Mohammed Mahabub
Takashi Sato
Harman Preet Singh
Waheed Taiwo
Jack Wong

University G7 members

Laurie Clancy / VP, Human Resources
Chervahun Emilien / Chief Financial Officer
Randall Heidt / VP, External Affairs
Zena Mitchell / VP, Students
Diane Purvey / Provost & VP, Academic
Peter Smailes / VP, Administration

Presenters and Administrative Resources

Gayle Bedard / Associate Vice President of
Indigenous Leadership, Innovation and
Partnerships
Brett Favaro / Dean, Faculty of Science and
Horticulture
Ranminder Kaur / Confidential Assistant to the
Board of Governors
Dr. Lori McElroy / AVP, Planning and
Accountability
Keri Spindler / University Secretary & Executive
Assistant to the President & Vice Chancellor

Regrets: Rhiannon Bennett / Vice Chair
Amos Kambere
Kim (Kwuntiltunaat) Baird /
Chancellor
Kelly Fredrick
Muhammad Afzal Malik

Jennifer Duprey / General Counsel

**1. Call to Order and
Introductory Remarks**

The Chair called the meeting to order at 4:06pm.
The Chair acknowledged KPU's commitment to reconciliation
and recognition that that we live, work and study at KPU on the
traditional and ancestral lands of the Coast Salish peoples,
including those of the Kwantlen First Nation, who graciously
bestowed their name on this university.

2. Approval of Agenda

Motion #19-22/23

**MOVED, SECONDED AND CARRIED THAT the Board of
Governors approve the regular meeting agenda for May 24,
2023.**

3. Conflict of Interest

No other conflict of Interest was declared.

4. Approval of Consent Agenda

Motion #20-22/23

MOVED, SECONDED AND CARRIED the Board of Governors approve the Board of Governors approve the following items on the Consent Agenda:

4.1. Minutes of the March 29, 2023 Regular Board of Governors Meeting.

4.2. Approve the reappointment of KPMG LLP as External Auditor for the 2023/24 reporting year as recommended by the Board Audit Committee.

4.3. Program revisions to the Bachelor of Science, Major in Health Science, Cooperative Education Option and the Bachelor of Science (Honours), Major in Health Science, Co-operative Education Option programs, effective September 2023 as recommended by the Board Governance Committee.

4.4. Approve the discontinuances to the following eight Citations in Horticulture Technology: Arboriculture, Foundation in Landscape Design, Introduction to Sustainable Horticulture, Landscape Plant Health, Production Facilities, Production Plant Health, Residential Lawn Care, Turfgrass Pest Management, effective September 2023 as recommended by the Board Governance Committee.

AND

THAT the Board of Governors receive the following item for information:

4.5. Amendment to KSA Annual Fee Change Letter: 2023-2024 Academic Year.

5. Governance Committee Report

5.1. Committee Chair Report

Committee Chair, Ms. Chen advised the Governance Committee met on May 10, 2023 and received an update on Phase One posting for various policies.

Members noted that the other item discussed at the meeting is on the agenda.

5.2. xé?elł KPU Pathway to Systemic Transformation

Dr. Davis introduced Gayle Bedard, AVP of Indigenous Leadership, Innovation and Partnerships and commented that Gayle Bedard has developed xé?elł KPU pathway document and its purpose is to advance reconciliation with the Indigenous Peoples of these lands through systemic transformation of the institution which has been developed with close collaboration

with the Indigenous Advisory Committee and Indigenous members of the KPU community.

Dr. Davis noted that management is asking the Board to endorse the document which in itself is a strong statement as it has actually been approved by the people who will be impacted most by it.

Gayle Bedard commented that when she joined KPU eight months ago, the KPU pathway document was already in its final stages however, it needed some additions to ensure that the authentic voices of the indigenous peoples were reflected in the document. Gayle mentioned that the document has been reviewed by several groups, including Indigenous employees and students at KPU.

Gayle Bedard mentioned that the KPU pathway document statement includes:

- Safe and respectful dialogue
- Examine beliefs and biases
- Open to Community
- Indigenous Voices Matter
- Holistic Learning and Wellbeing
- Weaving Indigenous Worldviews

Gayle Bedard commented that further revision have been done and the goals will be referred to as pathway and actions referred as steps in the latest version of the KPU pathway document.

Gayle Bedard briefed members on the pathways and steps within the document.

Members noted that the launch of the KPU pathway document will take place on June 20th. Gayle Bedard noted that KPU is looking to bring in the Indigenous community for the launch with Chief Harley Chappell being the Master of Ceremony for the day. The program for the day will also include a celebration of National Indigenous Peoples Day which will be recognized in Canada on June 21st.

Motion #21-22/23

MOVED, SECONDED AND CARRIED THAT the Board of Governors endorse the xé?elł Pathways to Systemic Transformation, as recommended by the Board Governance Committee.

Gayle Bedard left the meeting.

5.3. Vision 2026

Dr. McElroy presented the report and commented that following the consultations, Vision 2026 was modified and is presented here for approval. Dr. McElroy mentioned that a new goal on health and wellness of students and employees has been added, a new set of values have been developed, and improvements in wording have been made throughout the document. Members noted that the revised values articulate how KPU will endeavor to align our actions with our values. Members noted that the wording for goal B1 from 'Foster environmental sustainability through our offerings, research and operations' to read 'Foster cultural, social and environmental sustainability through our offerings, research and operations'.

Members noted that an additional bullet has been added under A2. Goal: We will enrich the experience of our employees to include

- A respectful workplace where all employees are treated with dignity and respect and are free from discrimination, bullying and harassment

Dr. Davis mentioned that this is a workplan for the next 3 years and it will give the incoming President some time before they need to create a new strategic plan.

Dr. Davis commended Dr. McElroy for her work on Vision 2026. Dr. Davis also commended Ms. Teresa Smith from Human Resources who worked closely to develop the Values Statement which is the major new addition to Vision 2026.

Motion #22-22/23

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve Vision 2026, as recommended by the Board Governance Committee.

6. Human Resources Committee Report

6.1. Committee Chair Report

The Board Chair, Ms. Chen, advised that the Human Resources Committee met on May 11, 2023 and that there was nothing to report.

7. Audit Committee Report

7.1. Committee Chair Report

Committee Chair, Mr. Mahabub, advised that the Audit Committee met on May 16, 2023 and received update on engagement activities.

7.2. Draft Consolidated Financial Statements for Year ended March 31, 2023

Ms. Emilien presented the draft Consolidated Financial Statements for Year ended March 31, 2023 and highlighted the Statement of Financial Position, Statement of Operations and Notes to the Financial Statements. Ms. Emilien noted that the draft Consolidated Financial Statements was prepared by KPU management in accordance with Public Sector Accounting Standards. Members noted that the draft Consolidated Financial Statements were audited by KPU's external auditor, KPMG.

Ms. Emilien noted that the presented report says consolidated financial statements instead of financial statements. This is because KPU has fully consolidated the Community Trust into KPU's financials this year. The Trust had minimal activity with an amount of \$260 thousand in expenses which has been combined with KPU's expenses. The Trust had \$4.6 million in assets which has been combined with KPU's assets. Members noted that \$4.6 million was left over from the \$5 million Promissory Note that KPU gave to the Trust.

Ms. Emilien commented that the draft audited consolidated financial statements show an annual surplus of \$7.7 million. Ms. Emilien mentioned that KPU was aiming for \$5 million however, due to a few last-minute adjustments and detection of recognizing revenue for KPU's shared recovery mandate relating to Collective Agreements, the annual surplus was a little higher. Ms. Emilien commented that this helps reduce KPU's total net debt for the year. Members noted that the Ministry is aware of the additional \$2 million that KPU is reporting this year.

Members noted that a draft copy of the Independent Auditor's Report, which highlights an unqualified opinion from KPMG LLP is also included in the draft consolidated financial statements.

Ms. Emilien commented that KPU adopted a new accounting standard in fiscal 2023 and asset retirement obligations standard as of April 1, 2022. Ms. Emilien noted that this standard requires KPU to report the legal obligations associated with the retirement of tangible capital assets. However, KPU adopted the Standard with a modified retroactive application. Members noted that the University has recorded asset retirement obligations for the removal of hazardous material from some of the University's buildings. Ms. Emilien commented that the undiscounted estimated cash flows required to settle

the obligations are approximately \$3,074 to be paid during the fiscal years 2024 to 2034.

Ms. Emilien mentioned that details of the restatement is listed under Notes 2 and 3 of the draft consolidated financial statements.

Ms. Emilien commented that the presentation of expenses in the statement of operations and accumulated operating surpluses has been changed this year and is now reported by function.

Ms. Emilien noted that the management discussion and analysis accompanying the financial statements will be presented at a future meeting of the Audit Committee.

The Chair of Audit Committee, Mr. Mahabub commented that the external auditor, KPMG in their In Camera with the Audit Committee commented that they were extremely satisfied with how the auditing process went with KPU management mainly, Ms. Emilien and her team. Mr. Mahabub commended Ms. Emilien for working with the external auditor and producing a thorough draft consolidated financial statements.

Motion #23-22/23

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the draft Financial Statements for Year Ended March 31, 2023 as recommended by the Board Audit Committee.

8. Finance Committee Report

8.1. Committee Chair Report

Committee Chair, Mr. Mahabub, advised that the Finance Committee met on May 16, 2023, and noted that all items discussed at the meeting are on the agenda.

8.2. Draft Board Response to Senate FY2023/24 Budget Letter

Ms. Emilien presented the Draft Board Response to Senate FY 2023-24 Budget Recommendations noting that the budget is developed in consultation with the Senate Standing Committee on University Budget (SSCUB) and the Senate Standing Committee on Academic Planning & Priorities (SSCAPP). Members noted that SSCUB and SSCAPP evaluate the proposed budget to ensure that it aligns with the academic and strategic priorities of KPU. In turn, the committees jointly present their recommendations to Senate.

Ms. Emilien noted that Senate endorsed the FY2023-24 budget and agreed that the budgetary key themes were in alignment with KPU's budget tenets and priorities. Members noted that no recommendations were provided by Senate for improvement or enhancement of the budget process.

Ms. Emilien noted that the draft letter attached is to thank Senate and the Senate Standing Committee on University Budget (SSCUB) for their recommendation of the FY 2023-24 budget to the Board.

Motion #24-22/23

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the draft Financial Statements for Year Ended March 31, 2023 as recommended by the Board Audit Committee.

8.3. Renewal of License Agreement with City of Delta for Paterson Park

Mr. Elliott presented the report and commented that KPU had an agreement with the City of Delta since 2020 to permit the community use of Paterson Park. Member noted that last year the license was extended for 1 year in June 2022. Mr. Elliott noted that the new License Agreement presented for approval will supersede and replace the Original License Agreement, with a term of 1 year commencing on June 1, 2023 and terminating on the May 31, 2024. Mr. Elliott commented that the License Agreement can be terminated by either party upon thirty days' written notice.

Mr. Elliott noted, following discussions with the executives, the proposal is for one year instead of multi-year (typically for 24 months) to give the KPU Community Trust flexibility with that particular site so the Trust can have a conversation with the City of Delta to explore a plan for the full 24 acres of land.

Motion #25-22/23

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the renewal of the existing Licence Agreement between the City of Delta and KPU for the City's use of Paterson Park for a further one-year period from June 1st 2023 to May 31st 2024, as recommended by the Board Finance Committee.

9. President's Report

9.1. Report to the Board

Dr. Davis advised members on the significant number of activities around KPU and commented that there is lot to celebrate as students graduate. Members noted that KPU hosted the BFA grad show, creative writing celebration, and a number of presentations by the Wilson School of Design to name a few.

Dr. Davis commented that the summer semester has started and there are over 10,500 students on campus this summer. Members noted that there is an increase in domestic enrollment by 3% and international is up by 1%; overall 2% increase in headcount and 4% increase in FTEs.

Dr. Davis noted that he attended a conference in Montreal where Dr. Candy Ho from KPU gave a presentation on Phase 1 of the United Nations Sustainable Development Goals (SDG) Project which was well received by the attendees.

Dr. Davis mentioned that him along with Dr. Purvey, Dr. Kozak, and Dr. Sayed did a presentation on 'Fostering a Culture of Equity and Inclusion at KPU' at Polytechnics Canada in mid-May.

Dr. Davis noted that Dr. Nadia Mallay, incoming VP, Equity & Inclusive Communities attended President's Circle at KPU on May 23rd and met the senior team. Members noted that Dr. Mallay will be joining KPU officially on June 26, 2023.

10. Provost's Report

10.1. Report to the Board

Dr. Purvey updated members on the following Faculty members for their achievements:

- John Belisle, Faculty of Design Instruction – members noted that John's design was recently accepted for stamp issued by Canada Post. It was noted that money raised by selling the stamps will go towards Children Charities. Dr. Purvey commented that it was John's fifteenth stamp that was accepted by Canada Post which is a great way for KPU to be out in the community.
- Shelley Boyd, Dean, Faculty of Arts – Dr. Purvey commented that Shelley recently had a book published called 'Canadian Literary Fare' in which Shelley and the co-author explores why food matters in Canadian fiction, drama, and poetry. Members noted that one of the chapters is on Kraft Dinners where Shelley mentions that in Canadian literature Kraft Dinner often represents loneliness, poverty, or colonialism.

11. University Secretary's Report

11.1. Board of Governors Chair and Vice Chair Elections

Mrs. Spindler mentioned that this agenda item is an official notice that the Board Office will be holding an election for the Chair and Vice Chair positions at the June 28th Board meeting.

Members noted that those positions are only open to the appointed members of the Board. Mrs. Spindler commented that any member who may be interested in putting their name forward to either position to reach out to Ms. Chen, Ms. Bennett or the Board Office.

Mrs. Spindler mentioned that if any elected members are interesting in nominating some of the those to either of the position, to reach out to those members to have discussion in advance of the June meeting so that they are aware of it.

12. Senate Reports

Dr. Davis advised that the Senate Reports were prepared by Dr. Amy Jeon, Senate Vice-Chair and was included in the meeting package.

13. Next Meeting Agenda Contribution

Board members were asked to send contributions for the next meeting agenda to the Board Office at least two weeks in advance of the meeting.

14. For the Good of the Order

There were no additional items identified.

15. Feedback on the Meeting

There was no feedback on the meeting.

16. Closing Remarks

The Chair, Ms. Chen thanked everyone, including Board Members for attending and contributing to the discussions.

17. Appendix

17.1. Spring Election Results

Spring Election Results was received.

17.2. Sustainable Development Goals (SDG) Project

Sustainable Development Goals were received.

18. Next Meeting

The next meeting has been scheduled for Wednesday, June 28, 2023. Members noted that in-person meeting will be held at KPU Surrey and members will have an opportunity to network prior to the meeting starting at 4:00pm.

19. Adjournment

The meeting adjourned at 4:51pm.

Board Chair