

BOARD OF GOVERNORS - REGULAR MEETING

Regular Meeting Minutes

November 29, 2023

Via Microsoft Teams

Present: Board

Ivy Chen / Chair
Rhiannon Bennett / Vice Chair
Michael Chang
Paul Choi
Alan Davis / President & Vice
Chancellor
Ishant Goyal
Lyndsay Passmore
Takashi Sato
Amanda Smith-Weston

University G8 members

Laurie Clancy / VP, Human Resources
Jennifer Duprey / General Counsel
Chervahun Emilien / Chief Financial Officer
Randall Heidt / VP, External Affairs
Zena Mitchell / VP, Students
Diane Purvey / Provost & VP, Academic
Asma Sayed / Interim VP, Equity & Inclusive
Communities
Peter Smailes / VP, Administration

Presenters and Administrative Resources

Dr. David Burns / AVP, Academic
Lily Chong / Interim University Secretary &
Executive Assistant to the President & Vice
Chancellor
Andhra Goundrey / Dean, Faculty of Design
Carley Hodgkinson / GDMA Instructor
Stephanie Howes / Dean, School of Business
Ranminder Kaur / Executive Assistant to the Board
of Governors
Andy Law / School of Business Instructor
Dr. Lori McElroy / AVP, Planning and
Accountability
Mandeep Pannu / School of Business Instructor

Regrets: Kim (Kwuntiltunaat) Baird /

Chancellor
Aryan Kalia
Amos Kambere
Muhammad Afzal Malik
Rod Ross
Waheed Taiwo

**1. Call to Order and
Introductory Remarks**

The Chair called the meeting to order at 4:04pm.
The Chair acknowledged KPU's commitment to reconciliation
and recognition that we live, work and study in a region that
overlaps with the unceded traditional and ancestral First Nations
territories of the Musqueam, Katzie, Semiahmoo, Tsawwassen,

Qayqayt, and Kwikwetlem, and with the lands of the Kwantlen First Nation, which gifted its name to this university.

1.1. Welcome by KPU Elder in Residence

The Chair welcomed Lekeyten, KPU Elder in Residence. Lekeyten welcomed the members of the board, and expressed his good wishes for the year ahead.

The Chair thanked Lekeyten, KPU Elder in Residence, for his welcome to the shared traditional territories. The Chair thanked Lekeyten for his inspiration, warmth and his goodness.

2. Approval of Agenda

Motion #06-23/24

MOVED, SECONDED AND CARRIED THAT the Board of Governors approve the regular meeting agenda for November 29, 2023.

3. Conflict of Interest

No other conflict of Interest was declared.

4. Approval of Consent Agenda

Motion #07-23/24

MOVED, SECONDED AND CARRIED the Board of Governors approve the following item on the Consent Agenda:

4.1. Minutes of the September 27, 2023 Regular Board of Governors Meeting.

4.2. Diploma in Front-End Development for Interactive Applications program, for implementation on September 1, 2024.

4.3. Citation in Cloud Architecture and Security program, for implementation on September 1, 2024.

4.4. Subject to budgetary approval, approve the attached list of procurement opportunities greater than \$200,000.

5. Governance Committee Report

5.1. Committee Chair Report

Committee Vice Chair, Ms. Bennett advised the Governance Committee met on November 15, and received Code of Conduct Declarations executed by new board members and Board composition and succession plan.

Members noted that the other items discussed at the meeting are on the agenda.

6. Human Resources Committee Report

6.1. Committee Chair Report

Committee Chair, Ms. Bennett, advised that the Human Resources Committee met on November 16, and received an update on HR 20 and HR 22 policies.

7. Audit Committee Report

7.1. Committee Chair Report

Committee Chair, Ms. Chen, advised that the Audit Committee met on November 21, and that there was nothing to report.

8. Finance Committee Report

8.1. Committee Chair Report

Committee Chair, Ms. Chen, advised that the Finance Committee met on November 21, and items discussed at the meeting are on the agenda.

8.2. Financial Update

Ms. Emilien presented the report and commented that the FY 2024-2025 budget development process is underway.

Ms. Emilien noted that a number of meetings have been set with stakeholders throughout the budget development process and commented that KPU's Executive Leadership team consolidated, prioritized and reviewed budget requests for their respective portfolios during October and November.

Ms. Emilien noted that a draft budget will be presented to the Finance Committee, and to the full board in January for approval.

Ms. Emilien commented that there will be limited ongoing revenues for 2025. Members noted that Financial Services was looking at a one-time only funding for ongoing projects.

Ms. Emilien updated members with figures as of October 31, 2023 and commented that it has identified further \$8 million surplus since September. KPU is anticipating a \$21 million surplus to the end of the fiscal year. Members noted that the change is due to portfolios underspending allocated budget funds in both salary and non-salary expenses.

9. President's Report

9.1. Report to the Board

Dr. Davis advised that the President's Report was circulated by the Board office. Dr. Davis noted the significant number of activities around KPU featured in the report.

Dr. Davis commended Ms. Caroline Lillico for diligently working on the Board reports over the years. Members noted that Ms. Lillico will be retiring at the end of the year. Dr. Davis thanked Ms. Lillico for her services to the President's Office and KPU.

Members acknowledged and thanked Ms. Lillico for her services, and wished her a healthy retirement.

10. Provost's Report

10.1. Report to the Board

Dr. Purvey advised members that the Provost's report was circulated by the Board office.

11. Senate Reports

Dr. Davis advised that the Senate Reports were prepared by Senate Vice-Chair, Catherine Schwichtenberg, and was included in the meeting package.

12. Next Meeting Agenda Contribution

Board members were asked to send contributions for the next meeting agenda to the Board Office at least two weeks in advance of the meeting.

13. For the Good of the Order

There were no additional items identified.

14. Feedback on the Meeting

There was no other feedback on the meeting.

15. Closing Remarks

The Chair thanked everyone, including Board Members for attending and contributing to the discussions. The Chair also thanked the guests who attended the meeting.

16. Appendix

16.1. Report to the Board of Governors

The November 2023 Report to the Board of Governors was received.

17. Next Meeting

The next meeting has been scheduled for Wednesday, January 31, 2024.

18. Adjournment

The meeting adjourned at 4:30 pm.

Board Chair