

Minutes

Present:

Jennifer Au (Chair)
Kathleen Bigsby
Bob Davis
Jane Fee
Tru Freeman
Aysha Haq
Marc Kampschuur
Anne Lavack
Mae Velasco
Robert Wood

Guests:

Dana Cserepes
Wade Deisman

Regrets:

Christine Crowe
Jason Dyer
John McKendry
George Verghese

Recorder: Elizabeth Merritt, University Secretariat

1. Call to Order

The meeting was called to order at 9:06am.

2. Confirmation of Agenda

A presentation by the Provost on Enrolment Planning was added to the agenda.

Moved by Robert Wood; seconded by Bob Davis:

THAT the SSC Academic Planning and Priorities approve the agenda as amended.

MOTION CARRIED

3. Approval of Minutes

**MOVED by Robert Wood; seconded by Tru Freeman:
THAT the Minutes of March 16, 2012 be approved.**

MOTION CARRIED

4. Enrolment Management

The Provost gave a presentation on Enrolment Management outlining the background and current outlook of enrolment at Kwantlen.

Discussion followed about:

- Status quo government funding and up to 2% reductions in administrative costs expected for the fiscal years of 2013/14 and 2014/15
- Potential growth given that Kwantlen is at 100% of its FTE capacity
- Introduction of new programs from current resources
- Creation of polytechnic programs and need for unique programs and those that fulfill labour market needs
- Provincial mandate to increase international students over next 5 years
- Open access versus limited enrolment and provincially mandated access in programs such as Nursing
- Strategic enrolment planning process is under way with deans and AVP, SEM; results will be disseminated to the university community, SSCAPP, Senate and the Board. There will also be open discussion forums. The results will feed into the strategic planning process.
- Strategic planning will begin in September with the arrival of the new president.

5. Revision of Academic Priorities

The SSC University Budget made the following motion at its April 13, 2012 meeting:

THAT SSCAPP provide a concise list of priorities for academic planning, including a definition of research and polytechnic, and criteria for program prioritization to help the SSC University Budget evaluate budget requests.

SSCAPP discussed the motion and the timeline necessary to have this information ready for SSCUB in time for the budget presentations in early November 2012. SSCAPP would like help from the Provost to review the priorities. She will bring this up at VPAC. The committee also wants input from the faculty councils and their APP committees. The committee agreed to develop interim priorities for the 2013/14 budget process. It was also agreed that the definition of research is not necessary for the next budget cycle. Further work can be done linking the priorities to the strategic plan once it is developed.

The committee identified the following 3 interim questions to be sent for feedback to the above mentioned groups in a memo from the VP Academic and the chair of SSCAPP. Attached to the questions will be Kwantlen's Mission and Mandate, Vision and Commitments, and Academic Priorities.

Questions

1. What does your Faculty (area) believe should be the 3 highest priorities for your Faculty (area) to allocate budget within the Faculty (area) for the 2013-14 budget year?
 - Choose these priorities from the attached list (with an option for 'Other – please specify')
2. What does your Faculty (area) believe should be the 3 highest priorities for the University to allocate budget to Faculties (areas) for the 2013-14 budget year?
 - Choose these priorities from the attached list (with an option for 'Other – please specify')
3. Rank the above 3 university priorities in terms of your understanding of how they fit within our polytechnic university mandate.

2012 Timeline

- April – Provost will send questions to Deans, AVPs/Directors (academic and non-academic), and Faculty Councils
- June 1 – response to Robert Wood from Deans, AVPs, Directors, Faculty Councils for distribution to SSCAPP for June 15 meeting
- June 15 – SSCAPP reviews feedback and collates information into interim priorities to be sent to faculty councils and academic units for feedback in time for September 14 meeting
- September 14 – SSCAPP meeting discuss feedback
- October 12 – joint meeting of SSCAPP and SSCUB to approve priorities
- October 29 – Senate meeting
- November 5, 6, 7 - budget presentations

6. The meeting adjourned at 11:55am.