MINUTES

Senate Standing Committee on
Academic Planning and Priorities (SSCAPP)

Friday, October 2, 2015, 9 am

Surrey Campus, Cedar Building, Room 2110

Present:

Jennifer Au, Chair
Chamkaur Cheema
Tru Freeman
Romy Kozak
Don Mathewson
Jerry Murphy
Jan Penhorwood
Gillian Welton

Ex-Officio / Non-voting

Arthur Fallick
Jane Fee
Thomas Westgate

Regrets:

Amandeep Cheema
Bruce Ferguson
Salvador Ferreras
Lori McElroy
Carolyn Robertson

Guests:

Josephine Chan

Recorder

Lori Scanlan, University Secretariat

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1. **Call to Order**

   The meeting was called to order at 9:02 am.

2. **Confirmation of Agenda**

   Moved by Jan Penhorwood; seconded by Tru Freeman:
   THAT the agenda be confirmed.   **Motion Carried**

3. **Approval of Minutes of September 11, 2015**

   Moved by Gillian Welton; seconded by Tru Freeman:
   THAT the minutes of September 11, 2015 be approved.   **Motion Carried**

4. **Pending Business**

   No business pending.

5. **Chair's Report**

   No report.

6. **Quality Assurance Framework**

   The Chair presented the Quality Assurance Framework and explained that KPU is required
   to provide evidence that we are consistently and appropriately assessing the quality of our
   programs and learning outcomes. She explained that this framework was presented for
   review at other relevant Senate Standing Committees and has now returned to SSCAPP for
   recommendation to Senate.

Moved by Gillian Welton; seconded by Romy Kozak:

THAT the Senate Standing Committee on Academic Planning and Priorities recommend to Senate approval of the Quality Assurance Framework. **Motion Carried**

7. **Program Concept and FPP: Minor in Indigenous Community Justice**

   Romy Kozak, Associate Dean, Faculty of Arts, presented the Program Concept and Full Program Proposal for a Minor in Indigenous Community Justice. Dr. Kozak explained that extensive consultation had been completed and that the Minor fits within the structure of the Faculty of Arts as well as other Faculties. She informed the committee that additional courses need not be developed in order for students to graduate with the addition of the Minor immediately upon implementation. Dr. Kozak reviewed the budget for the program and explained that the request for an additional faculty member would be based on enrollments.

   Feedback from the committee included:
   - Include a strong reflection on research and scholarship
   - Ensure that the new faculty member hired to teach linguistics in the Minor is both First Nations and local
   - Ensure that transfer students have a route to access the minor as a value added attractor for their degree

   Moved by Jan Penhorwood; seconded by Tru Freeman:

   THAT the Senate Standing Committee on Academic Planning and Priorities endorse the Program Concept and FPP for a Minor in Indigenous Community Justice.

   Motion Carried

8. **AC10: Establishment, Revision, suspension and/or Discontinuance of Programs Policy and Procedures**

   Policy and Procedure AC10 was received by the committee. The Chair explained the revisions to AC10 and the attached Program Development and Approval Process flowchart. The committee discussed the approval process and were informed that it has been tested and revised in accordance with feedback received. Jane Fee, Deputy Provost, clarified that one of the differences between past practice and the proposed flowchart is that the flowchart is an integrated piece that speaks to both degree and non-degree approvals. SSCAPP was informed that AC10 would be reviewed at Faculty Councils and other committees and then, after the posting period is complete and the Provost has responded to the feedback, it will be presented to SSCAPP and the Senate Standing Committee on Curriculum for their endorsement.

9. **GV9: Establishment and/or discontinuance of Faculties and Departments Policy and Procedures**

   Policy and Procedure GV9 was received.

10. **SSCAPP Mandate and Membership Review**

The Chair presented the revised SSCAPP membership and mandate. The committee noted that item 7 of the SSCAPP Mandate was confusing in its wording and asked for an amendment. After a fulsome discussion regarding the wording of its preamble the following resolutions were made.

Moved by Tru Freeman; seconded by Gillian Welton:
THAT SSCAPP approve the revisions to its Mandate and Membership and recommend them to the Senate Governance Committee.

> **Moved by Chamkaur Cheema, seconded by Jan Penhorwood:**
> **THAT SSCAPP amend Item 7 of its mandate to read: "Following consultation with the Senate Standing Committee on Curriculum and the Senate Standing Committee on the University Budget, advise Senate on the Strategic Enrolment Management plan, policies for enrolment management and the admission of students, and the integration of these with the Academic Plan."** **Amendment Carried**

> **Moved by Jan Penhorwood; seconded by Chamkaur Cheema:**
> **THAT the SSCAPP Mandate and Membership be amended by removing the preamble in its entirety.** **Amendment Carried**

Amended Motion Carried

Upon completion of its mandate and membership review, the committee discussed how significant debates regarding research & scholarship and teaching & learning have failed to result in any formal establishment of either a sub-committee, standing committee or other mechanism that would allow for issues in these areas to be brought to Senate's attention. Arthur Fallick, Associate Vice President, Research, explained that since both the Academic Plan and the Strategic Enrolment Management plan are becoming main parts of the SSCAPP mandate it would make sense that SSCAPP be seen as the Senate body where decisions such as the creation and dissolution of research centres be addressed. The committee discussed various options where communication/resolution mechanism for research & scholarship, and teaching & learning initiatives could be brought to Senate.

11. **Items for Discussion**

The committee continued the discussion regarding research & scholarship and teaching & learning from item 10 and moved the following resolutions:

Moved by Tru Freeman; seconded by Gillian Welton:
THAT SSCAPP recommend to the Senate Governance Committee that a Senate Standing Committee on Research and Scholarship be established.

> **Amendment Moved by Romy Kozak; seconded by Jerry Murphy:**
> **THAT the motion be amended to replace the word "established" with "explored".**

Amendment Carried

The amended motion now reads:

THAT SSCAPP recommend to the Senate Governance Committee that a Senate Standing Committee on Research and Scholarship be explored. **Amended Motion Carried**

12. **Adjournment**

The meeting adjourned at 10:45 am.