



MINUTES OF JOINT MEETING
Senate Standing Committee on University Budget (SSCUB) and
Senate Standing Committee on Academic Planning and Priorities (SSCAPP)

Friday, February 3, 2017

9:00 AM to 12:00 PM

Surrey Campus Boardroom, Cedar 2110

Present:		Ex-Officio / Non-voting
SSCUB Barnabe Assogba Faith Auton-Cuff Caroline Daniels Joyce MacKenzie Sukey Samra Dale Simonson Carol Stewart Wayne Tebb Renu Seru Elizabeth Worobec	SSCAPP Jennifer Au Andhra Goundrey Sharon Leitch Caitlin McCutchen Denise Nielson Carolyn Robertson Angela Ryan Tanvir Singh Gillian Welton Chamkaur Cheema	Jon Harding Stephanie Chu Lori McElroy Jennifer Chung
Regrets:	Senate Office	Guests:
SSCUB Jim Murray Sonja Kreuzkamp Thomas Westgate (Chair, SSCUB) SSCAPP Jane Fee (Chair, SSCAPP) Salvador Ferreras Nadia Henwood	Rita Zamluk, Administrative Assistant	

1. Call to Order

The Vice Chair of Senate, Jennifer Au, called the meeting to order at 9:00 am. She welcomed Jennifer Chung, the Controller, and a new member to SSCUB.

2. Approval of Agenda

Renu Seru moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, January 20, 2017

Caroline Daniels moved that the minutes of the meeting of January 20, 2017 be approved with amendments. Amendments to minutes:

- Under regrets – Renu Seru is a member of SSCUBB, not SSCAPP
- Point #9 – show the motion as carried rather than postponed.

The motion carried.

4. Chair's Report

No report.

5. Pending Business

5.1. Draft 2017/18 Budget

The Vice President, Finance and Administration, Jon Harding led a discussion on the draft budget. He discussed recent feedback, domestic enrollment and marketing funding, capital funding, the planning process for next year, and the employee engagement fund with the committee.

5.2. SSCAPP Motion

The Vice Chair of Senate, Jennifer Au, opened the discussion.

Carolyn Robertson moved to take from the table the following motion that was postponed at the last meeting:

THAT the Senate Standing Committee on Academic Planning and Priorities recommend that the proposed Fiscal Year 2017-18 University operating budget and its allocation of operating funds is consistent with Vision 2018 and the KPU Academic Plan 2018, and endorse its presentation to Senate.

The motion carried.

6. SSCUB Endorsement Letter

The Vice-Chair of Senate, Jennifer Au, opened the discussion of the motion giving background on the process to be undertaken to endorse the budget and draft an endorsement letter.

Carol Stewart moved that the Senate Standing Committee on University Budget (SSCUB) endorse the University's FY 17/18 draft budget and strike a subcommittee of SSCUB members to draft the endorsement letter for recommendation to Senate for transmittal to the Board of Governors.

The motion carried.

SSCUB committee members discussed appointing a balance of two administrators and two faculty members to the subcommittee.

Dale Simonson moved that the following members of SSCUB be appointed to form a subcommittee of SSCUB to draft an endorsement letter for recommendation to Senate to be reviewed at the next meeting of SSCUB of February 17, 2017: Jennifer Au, Faith Auton-Cuff, Carol Stewart, and Wayne Tebb.

The motion carried.

In response to a request from the Vice Chair of Senate, SSCUB committee members provided guidance to the subcommittee on items to include in the endorsement letter.

7. Items for Discussion

No items for discussion.

8. Adjournment

The meeting adjourned at 10:17 am.