



**SENATE STANDING COMMITTEE ON
ACADEMIC PLANNING AND PRIORITIES AND ON
UNIVERSITY BUDGET**

MINUTES OF REGULAR MEETING

Friday, May 8, 2020
10:00 a.m. – 12:00 p.m.
Teams Meeting

SENATE STANDING COMMITTEE ON ACADEMIC PLANNING AND PRIORITIES		
Voting: (Quorum: 6 voting members)		Non-voting
Natasha Campbell (Chair) Andhra Goundrey Andre Iwanchuk Ann Marie McLellan	Michelle Molnar Allyson Rozell Catherine Schwichtenberg Tom Westgate Mansi	David Burns Deepak Gupta Rajiv Jhangiani Lori McElroy
Regrets:	Senate Office	Guests:
Kristan Ash Alan Davis Zena Mitchell Steve Cardwell Ranpal Sandhu Harjit Dhesi Randal Thiessen Sandy Vanderburgh	Rita Zamluk	Diane Purvey
SENATE STANDING COMMITTEE ON UNIVERSITY BUDGET		
Present: (Quorum: 8 voting members)		Non-voting
Faith Auton-Cuff Sonu Bratch Caroline Daniels Sue Fairburn	Rebecca Harbut Stephanie Howes Diane Purvey Tom Westgate	David Burns (Chair) Natasha Campbell Candice Gartry Reza Khakbaznejad Joe Sass
Regrets:	Senate Office	Guests:
Barnabe Assogba Alan Davis Sandy Vanderburgh Waheed Taiwo Guramritpal Singh Seanna Takacs Robert Ironside Reza Khakbaznejad	Rita Zamluk	Simran Kang Ravinder Thind Carole St Laurent

Senate Standing Committee on Academic Planning and Priorities

1. Call to Order

Natasha Campbell called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Andhra Goundrey moved the agenda be accepted as circulated.

The motion carried.

3. Approval of Minutes, March 6, 2020

Catherine Schwichtenberg moved the minutes be confirmed as circulated.

The motion carried.

4. AC6 Recognition of Prior Learning Policy and Procedure

Diane Purvey provided a history of changes and development of the policy. She highlighted the definitions, and the removal of reference to micro credentials. The Committee discussed the role of the College Board (US) in recognizing institutions, and the procedures for retaining documents. The Committee referenced the *Freedom of Information and Privacy Act*.

5. Items for Discussion

5.1. Report, Acting Vice-Provost, Teaching and Learning

Rajiv Jhangiani presented his report. He highlighted strategy development, appreciation of KPU community assistance with the quick response to COVID-19 and the shift to online learning, the response of Teaching and Learning to the increased number of requests for assistance, supporting other units within KPU, and preparing for delivering courses in the Fall. He closed by thanking the community for reaching out to Teaching and Learning for assistance.

The Vice-Chair of Senate informed the committee that the Senate Standing Committee on Teaching and Learning will be sending information out to Faculties regarding asynchronous use of technology.

The Chair thanked the Vice-Provost for his report.

6. Adjournment to Joint Committee Meeting

The meeting adjourned at 9:16 a.m.

Joint Committee

7. Call to Order

Natasha Campbell called the meeting to order at 9:45 a.m.

8. Approval of Agenda

Rebecca Harbut moved the agenda be accepted as circulated.

The motion carried.

9. Approval of Minutes, January 10, 2020

Stephanie Howes moved the minutes be confirmed as circulated.

The motion carried.

10. Chairs' Report

No report.

11. New Business

11.1. KPU Finance Report

Joe Sass presented a draft of KPU Fiscal 2019 / 20 Financial Results. He thanked the Finance team for their work preparing the report. He discussed variances to consider, budget to actual revenues, salaries and benefits, other expenses. He also noted that the coming budget cycle will be more fluid and iterative than previous cycles as Financial Services continues to react to the budgetary implications of the public health crisis.

He reminded the Committee that all figures provided still being audited.

The Committee discussed the desired levels and implications of the surplus, managing financial exposures and risks, managing volatility through modelling, 5-year projections, impacts of understaffed administrative resources, the possibility of creating stability by accessing savings listed in the balance sheet, and using adaptable budget planning to mitigate risks.

David Burns thanked Joe Sass for all his work developing the budget process, the information provided, and the team he has created.

11.2. International Students

Carole St. Laurent provided an update on planning for international enrollments. She recognized the work of faculty and Teaching and Learning in moving so quickly to online classes. She discussed the option given to students to defer their acceptance to the fall semester, the number of new students enrolled, the number studying abroad in their own country, resources for students, steps taken to ensure students studying abroad succeed during the summer semester, a proposal to match each student with a peer mentor, offering more tutor support, orientation programs, contingency planning and projected enrollments, future steps, and current collaborations across KPU.

The Committee discussed the reasons for and implications of students deferring, fees for online training, costs of offering online courses, the integration of international academic advisors with Faculty advisors and the Learning Centre advisors, zero textbook initiative, activities in other countries as they open the borders, and the challenge of timelines for Fall registration.

11.3. Senate Budget Assessment Process

David Burns introduced the topic and overviewed the budget assessment activities. The Committee noted some of the dates needed correcting.

Action:

Review the dates of the meetings and circulate the document again.

Rebecca Harbut moved that the Joint Committee recommend that Senate approve the 2021 / 22 Senate Budget Assessment Process and meeting dates.

The motion carried.

11.4. Senate Effectiveness Survey

David Burns introduced the survey and asked members to complete the survey.

12. Items for Discussion

No items for discussion

13. Adjournment

The meeting adjourned at 11:15 a.m.

Senate Standing Committee on University Budget

14. Call to Order

David Burns called the meeting to order at 11:15 a.m.

15. Approval of Agenda

Rebecca Harbut moved the agenda be accepted as circulated.

The motion carried.

16. Approval of Minutes, January 10, 2020

Rebecca Harbut moved the minutes be confirmed as circulated.

The motion carried.

17. Notice of Election of Chair

David Burns, Vice-Chair of Senate provided notice that an election for a chair will take place at the next meeting of the Committee. He asked people who are interested in standing for Chair to let him know.

18. Items for Discussion

No items for discussion

19. Adjournment

The meeting adjourned at 11:18 a.m.