



SENATE STANDING COMMITTEE ON PROGRAM REVIEW

MINUTES OF REGULAR MEETING

Wednesday, June 17, 2020

3:00 p.m. – 5:00 p.m.

MS Teams Online

Present: Quorum 8 members		Non-voting Members
Aimee Begalka Allison Richardson Chris Traynor (Chair) Donna Danielson Emma Baggott Jendy Wu	Laura Vail Leeann Waddington Lori McElroy Marti Alger Michael Cober Natasha Campbell Steve Cardwell	David Burns Melike Kinik-Dicleli Sandy Vanderburgh
		Ex officio Voting Members
Regrets:	Senate Office	Guests:
Harshdeep Singh Michael Whitmore Stephen Yezerinac Alan Davis	Meredith Laird	Andhra Goundrey Lindsay Norris Sue Fairburn Iryna Karaush Victor Martinez

1. Call to Order

The Chair called the meeting to order at 3:00 p.m.

2. Approval of Agenda

Natasha Campbell moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, May 20, 2020

Steve Cardwell moved the minutes be accepted as circulated.

The motion carried.

4. Product Design Self-Study Report

Lindsay Norris thanked the committee and the reviewers for their time and efforts in providing feedback to improve the Program. She informed the committee that all the edits have been made and the team is determining which questions to answer in the report and which in the questionnaire.

The Program is working with Computer Aided Design and Drafting Program to introduce electives and also determining how to process block transfers. The Program has identified Ontario College of Art and Design and Ryerson University as well as several international schools for partnerships. Andhra Goundrey shared the Faculty is working to establish standards for prior learning assessments and transfer credits with other institutions.

Sue Fairburn, Chair of the Program Advisory Committee, shared that the PAC is very engaged and eager assist the consideration of issues, including intellectual property, internships, co-op, marketing, competencies, employability.

Lindsay Norris spoke about the relationship with K-12 curriculum within private and public schools. Victor Martinez and Lindsay Norris have attended several secondary schools to provide a design thinking workshops. Product Design courses are ready to offer dual credit in secondary schools.

The committee discussed striking a balance between specialty versus universality in the Program and staying nimble as the Program evolves, as well as whether the Program is sustainable in its current format, and whether the low fill rates are driven by being too niche or if there is a need to raise awareness of the Program. Identity is core to recruitment and to employment. Generalist versus specialist discussion is common to many programs internationally. With the Program's revised Co-op component this will broaden external connections and this network of organizations will feed into the thinking around this issue. Seat fill rates have increased slowly since the Program's inception but has recently accelerated substantially; the Program is planning to meet the general fill rate for the Wilson School of Design programs.

The committee discussed how increasing students' science understanding would assist students in working on wearables and technological production and the possibility of using a special topics course to address this concern. This may also be a way to address the quantitative course requirement from Policy AC14.

Victor Martinez described Indigenous context and feminist perspectives that were brought into courses and the profound experiences that resulted from this learning. Plans to bring this learning into other courses which underway within the Department.

Action: Lindsay Norris to revise the parts of the report commenting on fill rate to ensure the use of the terms "seats filled" and "fill rate" as well as "class size" and "intake size" are used correctly and consistently throughout the document.

Action: Include and highlight the most recent data on seats filled in the report.

Action: Add a recommendation in Chapter 2, as well as rewrite Chapter 6, point 17 regarding the review of curriculum to address the need for science and technology material.

Action: Ensure appendix references are added to the section on alumni responses on page 42 of the revised report.

Action: Articulate the Program's objectives and include some examples about Indigenization and sustainability in Chapter 3, as well as in the Conclusion and Recommendations section.

Action: Ensure all recommendations from earlier chapters are brought forward in Chapter 6: Conclusions and Recommendations.

Steve Cardwell moved that the Senate Standing Committee on Program Review approve the Product Design Self-Study Report with agreed amendments.

The motion carried.

5. Chair's Report

Chris Traynor informed the committee this is his final meeting as Chair of the committee. The External Review site visit for the Interior Design Program will take place in a remote, digital format. It will consist of two days of interviews and will serve as a test run for virtual reviews.

The Chair encouraged everyone to consider being an external reviewer. He shared that the nature of the work of the committee has evolved greatly in the six years since he joined Senate, observed that discussions can be challenging but are a way of sustaining and strengthening the work of KPU and supporting students. He described the work as motivating and an enjoyable part of his role at the University. He wished to recognize Donna Danielson for her contributions, and noted that she had been on the committee even longer than he, and that her passion, expertise and dedication to Program Review has been inspirational.

The committee thanked Chris Traynor for his role both as a member of the committee and in his years as Chair, during which he helped the group learn how to have difficult conversations and helped improve the process. The committee gave the Chair three cheers and applauded him for his work.

6. Manager's Report for Office of Planning and Accountability

Melike Kinik-Dicleli presented her report summarizing progress on program reviews.

She reported that the English Program review has already commenced.

There are currently 31 programs in the process:

- 12 in Self-Study, half of which are due between August and October 2020
- 3 in External Review: Counselling, Interior Design and Technical Apparel

Interior Design site visit currently scheduled for June 22-23, 2020

Technical Apparel site visit currently scheduled for September 25, 2020

- 4 in Quality Assurance plan phase
- 11 in Annual Follow-Up phase

7. Items for discussion

Leeann Waddington shared information about a new portfolio platform that other institutions are using for program reviews and the committee discussed bringing that to the new Chair and through the Office of Planning and Accountability. The committee discussed making Indigenous content a more formal part of the Program Review process through edits to the Self-Study Guide.

8. Adjournment

The meeting adjourned at 4:46 p.m.