

SENATE STANDING COMMITTEE ON PROGRAM REVIEW

MINUTES OF REGULAR MEETING

Wednesday, February 16, 2022

3:00 p.m. – 5:00 p.m.

MS Teams Online

Voting Member Quorum 8 members		
Xavier Ardez David Burns Shelley Boyd Aimee Begalka Lori McElroy Julia Denker	Melissa Swanink Marti Alger Courtney Verhage Nishan Perera Lindsay Norris Allison Richardson Fergal Callaghan Tomasz Gradowski	
		Non-voting
		Amy Jeon – Chair Steve Cardwell Melike Kinik-Dicleli
Regrets	Senate Office	Guests
Stephen Yezerinac Diane Purvey Leeann Waddington	Ruby Gupta Meredith Laird	Allyson Rozell Andhra Goundrey Betty Worobec Michael Nyenhuis Jessica Bayntun

1. Territorial Acknowledgement and Call to Order

The Chair opened the meeting with a Territorial Acknowledgement and called the meeting to order at 3:00 p.m.

2. Approval of Agenda

Melissa Swanink moved the agenda be confirmed as presented.

The motion carried.

3. Approval of Minutes January 19, 2021

Julia Denker moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

The Chair informed the committee about Dean Betty Worobec's retirement and highlighted her contributions to the Faculty of Science and Horticulture program reviews.

5.1 Education Assistant Program External Review Report

The Chair described the reviewer comments and noted that the proponent will make several minor edits as suggested by the reviewers.

Melissa Swanink moved THAT the Senate Standing Committee on Program Review accept the Education Assistant External Review Report as attached.

The motion carried.

5.2 Technical Apparel Design First Annual Follow-Up Report

The Chair described the reviewer comments and the updates made by the program in response to the feedback. The Provost's office offered to provide assistance with articulation agreements when the program is ready to pursue that step.

Lindsay Norris moved THAT the Senate Standing Committee on Program Review accept the Technical Apparel Design First Annual Follow-Up Report as attached.

The motion carried

Lori McElroy moved THAT Technical Apparel Design Program provide a second annual report to the Senate Standing Committee on Program Review.

The motion carried

5.3 Mathematics Quality Assurance Plan

Allyson Rozell, Michael Nyenhuis, and Betty Worobec were present to answer questions and respond to the committee feedback. The Chair summarized the reviewers' comments and noted that the program submitted a revised document to address a number of suggested revisions.

The committee discussed what would be considered "appropriate support" as noted under item 2B, and how this might be identified. The committee suggested combining the two action items, listing them as two distinct steps: to first consult with academic advisors as one action, and to then plan the development of additional supports with timelines appropriate to the recommendations received.

The committee discussed the rationale behind examining the role of peer tutors within the Learning Centre under item 2E, along with the possibility of recognizing their tutoring through badging or documenting their contribution in ways they might use in future academic or career pursuits.

The proponent described efforts undertaken to investigate how courses may be shared with the University of the Fraser Valley and shared that scheduling with two institutions has proved challenging. The committee discussed several other programs at KPU that enroll students in differential level clusters, noting that this may create challenges in teaching and assessment as well as opportunities for student mentoring and leadership experiences.

The committee recommended removing mention of "History" in the course descriptions and to change the word "consider" to "explore" to make the action more concrete.

Marti Alger moved THAT the Senate Standing Committee on Program Review accept the Mathematics Quality Assurance Plan with amendments suggested by the committee.

The motion carried.

6 Items for Discussion

David Burns informed the committee that the Ministry of Advanced Education and Skills Training is placing an increased focus on the information gained through Program Reviews.

The committee discussed that programs working to develop new program learning outcomes as part of program review may need more time than the standard review timeline, and that the default timelines can be adjusted to meet the needs of the program.

7 Manager's Report for OPA

The committee received the written report. Melike Kinik-Dicleli highlighted the kick-off for the Geography Program review and that the external reviews for Biology and Sustainable Agriculture would commence soon. The committee inquired whether the Office of Planning and Accountability might provide year-over-year reports on the number of QA reports produced.

8 Adjournment

David Burns moved THAT the University will never be the same and KPU will never forget Dean Betty's contributions.

Fergal Callaghan moved THAT the motion be amended to "and thanks her for brewing her own programs and guiding them through the program review process".

The amended motion carried unanimously.

The meeting adjourned at 3:58 p.m.