

SENATE STANDING COMMITTEE ON PROGRAM REVIEW

MINUTES OF REGULAR MEETING

Wednesday, April 13, 2022

3:00 p.m. – 5:00 p.m.

MS Teams Online

Voting Member Quorum 8 members		
Aimee Begalka Allison Richardson David Burns Fergal Callaghan (Vice-Chair) Julia Denker Leeann Waddington	Lori McElroy Melissa Swanink Nishan Perera Shelley Boyd Tomasz Gradowski Xavier Ardez	
		Non-voting
		Amy Jeon Diane Purvey Melike Kinik-Dicleli Steve Cardwell
Regrets	Senate Office	Guests
Courtney Verhage Lindsay Norris Marti Alger Stephen Yezerinac	Ruby Gupta Rita Zamluk	Ellen Pond Jamie Lamont Cameron Lait Jeff Dyck Ross Pink Wade Deisman Greg Millard

1. Territorial Acknowledgement and Call to Order

Amy Jeon, the Chair, opened the meeting with a Territorial Acknowledgement and called the meeting to order at 3:02 p.m.

2. Approval of Agenda

Melissa Swanink moved the agenda be confirmed as presented.

The motion carried.

3. Approval of Minutes March 16, 2022

Fergal Callaghan moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

The Chair expressed her appreciation for the committee's contributions towards improving the academic standards at KPU, which resulted in numerous program revisions and program learning outcomes presented at the Senate Standing Committee on Curriculum.

5. New Business

5.1. English External Review Report

The Chair summarized the SSCPR reviewer's comments and informed that two reviewers raised a concern regarding the 'class size' and 'class cap' information. The committee appreciated the feedback of the reviewers and also recommended to consider including indigenous voices on all program advisory committees whenever possible.

Julia Denker moved that the Senate Standing Committee on Program Review accept the English External Review Report as attached.

The motion carried.

5.2. Biology External Review Report

The Chair summarized the SSCPR reviewer's comments and highlighted that the external review was appropriate and validated all Biology Self-Study Report recommendations with additional suggestions.

Fergal Callaghan moved that the Senate Standing Committee on Program Review accept the Biology External Review Report as attached.

The motion carried.

5.3. BHS Plant Health & Urban Ecosystems First Annual Follow-Up Report

The Chair summarized the reviewer's comments and informed that the reviewers suggested for further investigation on marketing possibilities. Ellen Pond, Jamie Lamont, Cameron Lait were invited to answer questions.

The program informed that several quality assurance goals were derailed by the onset of the pandemic. They are now looking forward to execute the goals. The committee suggested to reach out to the Marketing department and the Future Students Office for additional marketing support.

The committee also suggested to insert end dates for goals, rather than 'ongoing,' to make sure that the progress is tracked and reported.

Julia Denker moved that the Senate Standing Committee on Program Review accept the BHS Plant Health & BHS Urban Ecosystems First Annual Follow-Up Report as attached.

The motion carried.

Lori McElroy moved THAT another Annual Follow-Up Report be provided to the committee.

The motion carried.

5.4. Political Science Self-Study Report

The Chair summarized the reviewer's comments and informed that the program resubmitted the report with revisions to address the feedback provided at the January 2022 meeting. She noted that the three reviewers appreciated considerable improvements. Ross Pink, Wade Deisman, Greg Millard were invited to answer questions.

Action:

Chapter 2 Page 8: Clarify the wording with the KPU calendar language.

Chapter 3 Reviewer #3: Remove 'untested assumption' and consider inserting 'explore the possibility.'

The committee congratulated the program and appreciated their work towards the comprehensive revisions and improvement made on the report.

Leeann Waddington moved that the Senate Standing Committee on Program Review accept the Political Science Self-Study Report as attached.

The motion carried.

6. Items for Discussion

No items for discussion.

7. Manager's Report

The committee received the written report.

8. Adjournment

The Chair informed that the SSCPR membership revision will come to April Senate for a final approval.

The meeting adjourned at 4:01 p.m.