

SENATE STANDING COMMITTEE ON PROGRAM REVIEW

Minutes of Regular Meeting

Wednesday, May 17, 2023

2:00 p.m. – 4:00 p.m.

MS Teams Online

Voting Member Quorum: 9		
Aimee Begalka Cherylynn Bassani Craig Wright David Burns Fergal Callaghan, Vice-Chair Jeff Dyck Jennifer Gao	Lindsay Norris Lori McElroy Nishan Perera	
		Non-voting Amy Jeon, Chair Melike Kinik-Dicleli
Regrets	Senate Office	Guests
Alan Davis Hao Ma Julia Denker Laura McDonald Marti Alger Melissa Swanink Rajmale Kaur Tomasz Gradowski Zena Mitchell	Sonia Banwait	Colin Ruloff Heather Clark Shelley Boyd

1. Call to Order and Territorial Acknowledgement

The Chair, Amy Jeon, called the meeting to order at 2:03 p.m.

2. Approval of Agenda

Fergal Callaghan moved the agenda be confirmed as circulated.

The motion carried.

3. Approval of Minutes, April 12, 2023

Nishan Perera moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

The Chair informed the Green Business and Management and Global Business Management programs will have their kick-off meeting on May 29th.

She also reminded members the June SSCPR meeting will be in-person at the Surrey campus.

4.1. Notice of Election of Committee Chair

The committee chair election will take place at the next meeting. The election term will be from September 1, 2023 to August 31, 2026.

5. New Business

5.1. Language and Culture External Review Report

The Chair summarized the reviewer's comments and informed the report is provided for the committee's information.

5.2. Brewing and Brewery Operations External Review Report

The Chair summarized the reviewer's comments. There were a few recommendations in the report that were outside the scope of Program Review – hiring new manager, requesting dedicated space, performing cost-benefit analysis – which need to be directed to appropriate channels, including the Dean's office.

5.3. Philosophy Second Annual Follow-Up Report

The Chair summarized the reviewer's comments and informed that revisions were made to the suggested edits. Colin Ruloff and Shelley Boyd were present to answer questions.

The committee discussed a possibility of creating a shared work space for students within the department. The proponents replied that it has not yet been considered but discussions will be explored into creating space as there is a present need.

Aimee Begalka moved THAT the Senate Standing Committee on Program Review accept the Philosophy Second Annual Follow-Up Report as attached.

The motion carried.

Lori McElroy moved THAT the program submits another annual follow-up report next year.

The motion carried.

5.4. Fashion and Technology First Annual Follow-Up Report

The Chair summarized the reviewer's comments and informed that revisions were made to the suggested edits. Heather Clark was present to answer questions.

The committee inquired about factors preventing the program from implementing dual-credit options for high school students. The proponent explained that the lack of available funding, lab spaces, and creating links between high school teachers and KPU campuses/resources are currently posing as challenges.

The committee also inquired about lack of specific 'led by' information. The proponent explained that the fields have intentionally been kept broad to allow flexibility for the small department to complete tasks. She explained that come August, faculty workload will be assessed and tasks will be assigned accordingly.

Action Items:

1. Revise the 'progress to date' field on page 24 for additional pathways by meeting with the Office of the Provost and the Dean's office to engage in discussions with school district administrators
2. Update the 'led by' fields with faculty names or 'To be determined in August' if faculty members cannot be assigned at this time

Lori McElroy moved THAT the Senate Standing Committee on Program Review accept the Fashion and Technology First Annual Follow-Up Report as attached.

The motion carried.

Lori McElroy moved THAT the program submits another annual follow-up report next year.

The motion carried.

5.5. Mandate and Membership Revision

The Chair shared the revisions to the membership composition. The changes include adding "or designate" to the 'Associate Vice-President, Planning and Accountability' position, which was brought to the committee last month but was halted to include the additional changes from this meeting, including adding "Commons" to the 'Representative, Teaching and Learning' position, and adding a new non-voting member, 'Associate Vice President, Teaching and Learning or designate'.

Fergal Callaghan moved THAT the Senate Standing Committee on Program Review recommend that the Senate Governance and Nominating Committee recommend that Senate approve the Mandate and Membership as attached.

The motion carried.

6. Items for Discussion

No items for discussion.

7. Manager's Report for the Office of Accountability and Planning

Melike Kinik-Dicleli, Manager, Quality Assurance, presented her report. She informed an annual summary of the committee's activities over the academic year will be provided at the next meeting.

8. Adjournment

The meeting adjourned at 2:49 p.m.