
SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

Regular Meeting
Tuesday, January 11, 2022
2:00 p.m. – 4:00 p.m.
MS Teams Online

AGENDA

1. Territorial Acknowledgement and Call to Order 2:00
2. Approval of Agenda
3. Approval of Minutes, November 2, and November 30, 2021 Daniel Bernstein 2:05
4. Chair's Report Daniel Bernstein 2:10
5. AVPRIGS Report Deepak Gupta 2:25
6. Chair, REB Report Tara Lyons 2:40
7. New Business
- 7.1. Review of Committee Mandate and Membership Amy Jeon 2:55
8. Adjournment

SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

MINUTES OF REGULAR MEETING

Tuesday, November 2, 2021

2:00 p.m. – 4:00 p.m.

MS Teams Online

Voting Member Quorum 7 members		
Paul Adams	Greg Millard	
Daniel Bernstein – Chair	Mandeep Pannu	Non-voting
Deepak Gupta	Marcelina Piotrowski	Amy Jeon
Deborah Henderson	Mark Vardy	
Karen Meijer-Kline	Elizabeth Worobec	
Lilach Marom		
Regrets	Senate Office	Guests
Sundeep Varaich	Meredith Laird	Tara Lyons

1. Call to Order

The Chair opened the meeting with a Territorial Acknowledgement and called the meeting to order at 2:00 p.m.

2. Approval of Agenda

The committee approved the agenda as presented by unanimous consent.

3. Approval of Minutes, October 12, 2021

The committee approved the minutes as circulated by unanimous consent.

4. Chair's Report

Daniel Bernstein provided a verbal report, updating the committee on the action item from the White Paper to put forward a definition of research for KPU. Since the last meeting, the Chair exchanged emails with Deepak Gupta, Rajiv Jhangiani, Amy Jeon, and Larissa Petrillo to discuss work that has already taken place to assist in the creation of this definition. He encouraged committee members to contact him if they wish to join future meetings to advance this work and to consider bringing forward items for discussion and brainstorming to this committee, since the composition of the membership would provide multiple perspectives on issues under consideration.

5. Associate Vice-President, Research, Innovation and Graduate Studies Report

The committee received the written report. Deepak Gupta highlighted work undertaken with Clark Wilson Indigenous Law Group, which is assisting KPU to develop guidelines and practices around the handling of human remains.

He shared discussions are taking place with the Polytechnic University Executive and with the AVP, Academic concerning the aspirations for graduate studies at KPU, how to advance items on the White Paper, the desire to grow the endowment to increase annual income, how to fully staff and fund the Office of Research Services, and how to address the staffing concerns for employees in research groups that this committee has raised.

The Office of Research Services has been working to develop a new public website to showcase research and scholarship at KPU to groups outside the University and that post-secondary institutions in the province are moving to a more organized approach in their communications with the Ministry of Advanced Education and Training.

6. Chair, Research Ethics Board Report

The committee received the written report. Tara Lyons highlighted a recent seminar that was held with Honours students to assist them in accessing the Research Ethics Board and understanding the use of RISE. The REB has become quite busy in November, with a large number of files submitted. She described how the REB manages the flow of work through the committee throughout the regular cycles of an academic year.

7. New Business

7.1. Definition of Research Update

Daniel Bernstein informed the committee that he had exchanged emails with Deepak Gupta, AVP, Research, Innovation and Graduate Studies, Rajiv Jhangiani, AVP Teaching & Learning, Amy Jeon, Vice-Chair of Senate, and Larissa Petrillo, Anthropology Instructor, to discuss how to use existing definitions of research in BC to inform KPU's discussion.

7.2. Election of Standing Committee Vice-Chair

Daniel Bernstein handed the chairing of this item to Amy Jeon, Vice-Chair of Senate.

Amy Jeon described the procedures for the election and informed the committee that the term for the Vice-Chair would be from December 1, 2021 to August 31, 2024 or to the end of the member's term, whichever was shorter.

She called for nominations.

First call: Deborah Henderson nominated Lilach Marom. Lilach Marom accepted the nomination.

Second call: no nominations

Third call: no nominations

Lilach Marom was acclaimed Vice-Chair, Senate Standing Committee on Research and Graduate Studies and accepted the congratulations of the committee.

7.3. Research Presentation

Mark Vardy shared a presentation about his research into how the effects of climate change are known and communicated, in projects related to arctic sea ice, flooding in the City of Houston following Hurricane Harvey, and assessment production at the Intergovernmental Panel on Climate Change. A long informal discussion ensued after the meeting adjourned.

8. Adjournment

The meeting adjourned at 2:49 p.m.

SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

MINUTES OF REGULAR MEETING

Tuesday, November 30, 2021

2:00 p.m. – 4:00 p.m.

MS Teams Online

Voting Member Quorum 7 members		
Daniel Bernstein – Chair Deepak Gupta Lilach Marom	Mandeep Pannu Mark Vardy Greg Millard	Non-voting
		Amy Jeon
Regrets	Senate Office	Guests
Paul Adams Marcelina Piotrowski Elizabeth Worobec Deborah Henderson Sundeep Varaich Karen Meijer-Kline	Meredith Laird	Foluso Fagbamiye Josephine Chan

1. Call to Order

The Chair opened the meeting with a Territorial Acknowledgement and, noting that the committee did not have quorum, it would dispense with the approval of the agenda and minutes and simply receive the reports submitted for information.

2. Chair’s Report

Daniel Bernstein asked for feedback about whether to continue the initiative of ending meetings with a presentation on research and whether there was interest to invite other researchers from within KPU to share their research. He also shared that a meeting is scheduled in December to discuss definitions of research to advance some of the recommendations in the White Paper.

3. Associate Vice-President, Research, Innovation and Graduate Studies Report

The committee received the written report. Deepak Gupta highlighted the Student Research and Innovation Grants, the large number of student applications for ROMEO grants in advance of the deadline this fall, and the supports available to graduates who continue to work following graduation. He shared information about the Shastri Indo-Canadian Institute visit that will occur shortly.

4. Chair, Research Ethics Board Report

The committee received the written report. Foluso Fagbamiye, Research Ethics Coordinator, highlighted the applications approved, awaiting revisions and under review by the Research Ethics Board, as well as the team's attendance at Research Ethics Board Administrators meetings.

5. New Business

5.1. Graduate Studies Policy Working Group

Josephine Chan provided a brief description of the request for a volunteer member of this committee to join the Graduate Studies Policy Working Group which will begin its work in the new year, and answered questions of the committee.

6. Adjournment

The meeting adjourned at 2:40 p.m.

Highlights from Research, Innovation, and Graduate Studies Division

Report dated December 20, 2021

From the Office of the AVP, Research, Innovation, and Graduate Studies (AVPRIGS)

DR. CORY PEDERSEN JOINS CANADA-WIDE UNDERGRADUATE RESEARCH STEERING COMMITTEE

In June 2021, a group of Canadian faculty, staff, and librarians came together to build a Canada-wide network for undergraduate research practitioners.

In December 2021, Undergraduate Research Canada issued an open invitation to join the Canada-wide steering committee. Currently, the steering committee members include Mount Royal University, MacEwen University, University of Windsor, Thompson Rivers University, Concordia Alberta, University of Ottawa, Vancouver Island University, and University of Saskatchewan.

Dr. Cordy Pedersen, KPU Psychology Faculty, will be joining the steering committee to represent Kwantlen Polytechnic University.

From the Office of Research Services

STUDENT RESEARCH AND INNOVATION GRANT INFO SESSIONS

In September 2021, Office of Research Services launched Student Research and Innovation Grant (SRIG) pilot program. The program was designed for KPU students to give them an opportunity to gain research and innovation competencies by engaging in research projects. The SRIG grant provides successful applicants with up to \$5,000 to cover salary and project expenses while working under the guidance of an Advisor.

SRIG pilot grant application deadline was December 1, 2021. The Office of Research Services received 28 applications in total with the following breakdown:

- Faculty of Arts: 15
- Wilson School of Design: 3
- Faculty of Science and Horticulture: 4
- Institute for Sustainable Food Systems: 5
- Faculty of Health: 1

There are 14 applications for Stream 1 (extra-curricular) and 14 for stream 2 (curricular) for a total ask of \$83,904. Award letters will be sent to successful candidates before KPU's holiday closure.

From KPU's Research Laboratories, Centres, and Institutes

THE INSTITUTE FOR SUSTAINABLE HORTICULTURE – PUBLICATIONS

Viciedo, D.O., R.L. Toledo, **D. Henderson**, P. Richard, **L. Wegener**, A.G. Arcia. 2021. Efeito das mudancas do uso da terra nas propriedades dos solos teperadors e tropicais (Effect of land use changes on properties of temperate and tropical soils). Capítulo 9 in Agrarias: Pesquisa e Inovacao nas Ciencias que Alimentam o Mundo Vol V. Ed. E.E, Spers. Editora Artemis 2021. pp 120-130.

The Recommendation defines shared values and principles for Open Science, and identifies concrete measures on Open Access and Open Data, with proposals to bring citizens closer to science and commitments to facilitate the production and dissemination of scientific knowledge around the world.

Acknowledgement

The Office of the AVP, Research, Innovation, and Graduate Studies acknowledges funding from the federal Research Support Fund in support of its operations and services.

Highlights from the KPU Research Ethics Board

Report to the Senate Standing Committee on Research & Graduate Studies

Submitted by Dr. Tara Lyons, Chair of the KPU REB

Activities November 13 – December 14, 2021

Review of Research Ethics Applications

KPU REB Ethics Applications

- Five applications were approved.
- Eight files are awaiting PI revisions.
- Four applications are under review.

KPU REB Post Approval Activities

- Two amendments were reviewed and approved.
- Three completion reports were submitted.
- Three progress reports/annual renewals were approved.
- Fifty completion reports are outstanding.

Multijurisdictional Reviews

KPU REB Board of Record

- Three multijurisdictional applications were approved.
- One multijurisdictional application is pending revisions.
- Two post approval activities were reviewed and approved.

KPU REB as Partner Board

- One multijurisdictional application was approved.
- One multijurisdictional application is pending revisions.
- One post approval activity was approved.

Outreach Activity

1. The Chair met with 4th year Fashion Program students to discuss whether their projects required ethical review.

Professional Development

1. The Chair attended the PRIM&R Annual Conference Nov. 16-19th. The conference had two components: Social, Behavioral, and Educational Research and Conference (SBER21) and the Advancing Ethical Research Conference (AER21).
2. The Chair attended the CARA West Conference Dec. 2-3. This year's themes were *Connection, Collaboration and Innovation: Hidden Gems*.
3. The Chair and Coordinator attended the Research Ethics Board Administrators (REBA) meetings organized by Research Ethics BC.
4. The REB Chair and Coordinator attended the REBA Community of Practice meeting.

SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

Agenda Item: 7.1

Meeting Date: *January 11, 2022*

Presenter(s): *Amy Jeon*

Agenda Item	Mandate and Membership Review
Action Requested	Motion
Recommended Resolution	THAT the Senate Standing committee on Research and Graduate Studies recommend that Senate Governance and Nominating Committee recommend that Senate approve the Mandate and Membership as attached.
Context & Background	<p>The Senate Governance and Nominating Committee is mandated to review the Mandate and Membership of Senate Standing Committees. The Vice-Chair of Senate consulted various individuals to produce a preliminary set of recommendations. Senate Standing Committees will review their Mandate and Membership and will forward recommendations to the Senate Governance and Nominating Committee.</p>
Key Messages	<ol style="list-style-type: none"> 1. The Senate Governance and Nominating Committee will review the Mandate and Membership of Senate Standing Committees. 2. The Vice-Chair of Senate has completed the initial consultations and provided preliminary recommendations. 3. Standing Committees will review the recommendations and forward revisions to Senate Governance and Nominating Committee for recommendation to Senate for approval.
Consultations	<ul style="list-style-type: none"> • Diane Purvey, Provost • Rajiv Jhangiani, AVP, Teaching and Learning • Deepak Gupta, AVP, Research • Steve Cardwell, VP, Students • Zena Mitchell, University Registrar • Keri van Gerven, University Secretary • Sharmen Lee, Senate Governance and Nominating Committee Chair
Attachments	SSCRGS Mandate and Membership with recommendations
Submitted by	<i>Amy Jeon, Vice-Chair of Senate</i>
Date submitted	<i>December 1, 2021</i>

Senate Standing Committee on Research and Graduate Studies (SSCRGS)

Original	Recommendation
<p>MANDATE</p> <p>Kwantlen Polytechnic University performs regular and consistent reviews of educational programs and units of study that are under the jurisdiction of Senate. The Senate Standing Committee on Program Review (SSCPR) oversees this process. Specifically, the mandate of the SSCPR is to:</p> <ol style="list-style-type: none"> 1. Make recommendations to Senate on proposed revisions to the Program Review Policy 2. Develop procedures and standards to ensure program reviews are conducted in accordance with the principles of the Program Review Policy 3. Review Self-Study Reports, External Review Reports and Quality Assurance Plans, and determine whether or not these meet KPU's program review standards 4. Approve Quality Assurance Plan Annual Follow-up reports 5. Provide regular reports to Senate on the progress of program reviews, and other items of note arising out of the committee's work 6. Report to Senate annually with a schedule for program Reviews planned for the coming year 	
<p>MEMBERSHIP COMPOSITION</p> <p>Voting Members</p> <ul style="list-style-type: none"> • Chancellor • President • Student Senator • Two faculty Senators or representatives* • Senator or representative from each Faculty 	

<ul style="list-style-type: none"> • Associate Vice-President, Academic or designate • Two Deans or Associate Deans • Representative, Office of Planning and Accountability • Representative, Office of Teaching and Learning • Representative, Student Services** <p>*These two faculty Senators are additional to the faculty Senators from each Faculty.</p> <p>**The Representative, Student Services must not be from the Office of the Registrar.</p> <p>Non-voting Members</p> <ul style="list-style-type: none"> • Vice-Chair of Senate • University Registrar or designate • Provost and Vice-President, Academic or designate • Vice-President, Students • Manager, Quality Assurance 	
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NOTE:

- AVP, Research recommendation: Change 'Director of a Research Institute' to 'Director of a Research Institute/Centre'
- Registrar's recommendation: Add 'University Registrar or designate' to membership