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## SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

**Regular Meeting**  
**Tuesday, May 3, 2022**  
**2:00 p.m. – 4:00 p.m.**  
**MS Teams Online**

### AGENDA

1. Territorial Acknowledgement and Call to Order .....Daniel Bernstein 2:00
2. Approval of Agenda
3. Approval of Minutes, March 29, 2022 ..... 2:10
4. Chair's Report ..... 2:15
5. AVP, Research, Innovation and Graduate Studies Report .....Deepak Gupta 2:20
6. Chair, Research Ethics Board Report ..... Tara Lyons 2:30
7. Working Groups
  - 7.1. SSCRGS Mandate Review.....Deborah Henderson 2:40
  - 7.2. Curating Research Presentations.....Mark Vardy 2:50
  - 7.3. Generating KPU Definition of Research .....Deepak Gupta 2:55
8. Adjournment

## SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

### MINUTES OF REGULAR MEETING

Tuesday, March 29, 2022

2:00 p.m. – 4:00 p.m.

MS Teams Online

Voting Member Quorum 5 members (two vacancies)		
Daniel Bernstein (Chair) Deborah Henderson Deepak Gupta Jeff Dyck	Karen Meijer-Kline Lilach Marom (Vice Chair) Mark Vardy	
		<b>Non-voting</b>
		Amy Jeon
Regrets	Senate Office	Guests
Paul Adams Marcelina Piotrowski Mandeep Pannu Greg Millard	Rita Zamluk	Leeann Waddington Tara Lyons Amit Shukla

### 1. Call to Order

Daniel Bernstein, Committee Chair, opened the meeting with a Territorial Acknowledgement and called the meeting to order at 2:01 p.m.

### 2. Approval of Agenda

Changes: For discussion, add proposed name change for the Office of Research Services

**The Committee accepted the agenda as amended.**

### 3. Approval of Minutes, March 1st, 2022

**The Committee accepted the minutes of March 1st, 2022 as amended.**

### 4. Chair's Report

The Chair, Daniel Bernstein, provided an overview of the changes in senate support, committee membership, working group structures, and the future use of the Committee SharePoint site.

Amy Jeon, Vice-Chair of Senate, advised the committee on committee membership, and on the process, progress and future steps underway regarding the Faculty feedback on the white paper.

The Committee discussed committee membership, procedures and the agenda standing items.

*Action: Include the Research Ethics BC report in the agenda package for this meeting.*

### 5. Associate Vice-President, Research, Innovation and Graduate Studies Report

Deepak Gupta presented his report. He highlighted progress on submissions for financial support for research projects, the considerations and partnerships included in the preparation of a guide for students to protect their intellectual property rights, progress and future steps to teach people about the best practices to use for managing research finances, and recent KPU research publications and awards.

## **6. Chair, Research Ethics Board Report**

Tara Lyons, Chair of the KPU Research Ethics Board, presented her report. She highlighted the *Indigenous Cultural Safety and Humility Workshop* hosted by Research Ethics BC (REBC), and the importance of continuing professional development in decolonization. She overviewed the positions currently open for new members of the KPU's Research Ethics Board.

The Committee discussed the format of the meetings, the need for a KPU community member, the desired demographics and expertise of committee members,

## **7. New Business**

### **7.1. Working Group for Definition of Research**

Deepak Gupta provided a verbal update.

To ensure a fulsome list of definitions, he has spoken with Len Pierre and acquired information on Indigenous values and definitions pertaining to research.

The Committee discussed other ways to continue decolonizing research language and approaches.

### **7.2. Working Group on Curating Research Presentations**

Mark Vardy provided a verbal update. He highlighted the committee's work to put a call out for information about research underway in KPU.

The Committee discussed technical solutions to work with each other to gather data from the KPU community, and the content and purpose of questions being asked of researchers.

The working group hopes to have its first curated presentation in September, 2022.

### **7.3. Working Group to Review SSCRGs Mandate**

Deborah Henderson provided a verbal report. She reviewed the questions the committee created to review the mandate, to reorganize the current mandate into clusters, and to add or delete items to the current mandate and membership.

### **7.4. Canada's Research Priorities Report**

Deepak Gupta provided background and context for his report. He reviewed the list of Canada's research priorities and the alignment of KPU's current research priorities with the Canadian list.

The Committee discussed ways to integrate research and curriculum, the value of sharing the list to assist departments planning new hires, the need for a supportive environment for researchers,

and the value of collaborating with deans, the Teaching and Learning Commons, CPS, and the VP, Academic to advance research within KPU.

### **7.5. Undergraduate Research Assistant Job Description Template**

Deepak Gupta provided background on the development and purpose of the template. He described collaborations with the Teaching and Learning Commons and Human Resources.

Amit Shukla described the efficiency built into the template to expedite hiring.

The Committee discussed the options to consider for the number of weekly hours, adding guidelines that will help balance work and course loads for students, providing some flexibility for students who are working, and incorporating casual contracts into the hiring process.

## **8. Items for Discussion**

### **8.1. Renaming the Office of Research Services**

Deepak Gupta introduced the topic of renaming the Office of Research Services (ORS) to Research, Innovation, Scholarship, Entrepreneurship, Services (RISES).

The Committee discussed the timing of a name change and rebranding of the Office, the future of Graduate Studies, the distinctions between innovation and entrepreneurship, and the importance of ensuring a focus on academic research.

The Chair deferred the discussion to the next meeting on May 3, 2022.

## **9. Adjournment**

The meeting adjourned at 3:37 pm.

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## **9. Adjournment**

The meeting adjourned at 3:37 pm.

## SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

**Agenda Item: 6**

**Meeting Date:** May 5, 2022

**Presenter:** Tara Lyons

### **HIGHLIGHTS FROM THE KPU RESEARCH ETHICS BOARD**

Report to the Senate Standing Committee on Research & Graduate Studies  
Submitted by Dr. Tara Lyons, Chair of the KPU REB  
Activities Mar. 11 – Apr. 13, 2022

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#### **Review of Research Ethics Applications**

##### KPU REB Ethics Applications

- One was approved.
- Four are awaiting PI revisions.
- Two are under review.

##### KPU REB Post Approval Activities

- One incident report was submitted.
- Six amendments were reviewed and approved.
- Two progress reports were reviewed and approved.
- Eleven completion reports were submitted.
- Forty-six completion reports are outstanding.

##### **Multijurisdictional Reviews**

##### KPU REB Board of Record

- Two applications were approved.
- One post approval activity was reviewed and approved.

##### KPU REB as Partner Board

- Two applications were approved.
- Two applications are under review.



### **Professional Development**

- The Chair and Coordinator attended the Research Ethics Board Administrators (REBA) meeting organized by Research Ethics BC.
- The REB Chair and Coordinator attended the REBA Community of Practice meeting.