

**SENATE STANDING COMMITTEE ON RESEARCH AND  
GRADUATE STUDIES  
MINUTES OF REGULAR MEETING  
Thursday, January 14, 2021  
2:00 p.m. – 4:00 p.m.  
MS Teams Online**

Voting Member Quorum 6 members		
Paul Adams Daniel Bernstein – Chair Deepak Gupta Deborah Henderson Victor Martinez Karen Meijer-Kline	Joel Murray Mandeep Pannu Mark Vardy Diane Purvey Elizabeth Worobec	
		<b>Non-voting</b>
		David Burns
<b>Regrets</b>	<b>Senate Office</b>	<b>Guests</b>
Alan Davis Paul Ohler Sundeep Varaich	Meredith Laird	Rajiv Jhangiani Tara Lyons Jim Rahaman Aashi Gill

**1. Call to Order**

The Chair called the meeting to order at 2:00 p.m.

**2. Approval of Agenda**

Add an item for information: Payment to Research Participants.

**Paul Adams moved the agenda be confirmed as amended.**

**The motion carried.**

**3. Approval of Minutes, November 12, 2020**

**Mark Vardy moved the minutes be accepted as presented.**

**The motion carried.**

**4. Chair's Report**

Daniel Bernstein provided a verbal report. He highlighted the advancement of the White Paper to Senate as a primary achievement of the committee in the previous year.

## 5. Associate Vice-President, Research, Innovation and Graduate Studies Report

The committee received the written report. Deepak Gupta highlighted KPU's membership in the Council on Undergraduate Research and in the Canadian Association for Graduate Studies, the new Work-Integrated Learning funding opportunities, proposed changes to federal government funding specifically for British Columbia, and the proposed simplification of financial administration of Tri-Council funding.

The committee discussed the policy around human remains. Deepak Gupta informed the committee that Sanja Jovanovic is currently planning for consultations with relevant groups within the University.

## 6. Chair, Ethics Research Board Report

The committee received the written report. Tara Lyons highlighted that the REB was very busy in November and December, both with Honours students' and researchers' applications. She shared that a new consent form template is available. She described that current restrictions due to COVID make it difficult to approve in-person research at this time. She informed the committee that the REB is working on social media recruitment guidelines for use by principal investigators.

The committee discussed the new consent form and how it might be streamlined or simplified while still meeting all requirements. Tara Lyons asked for suggestions about how to better communicate with researchers in the University and will make contact with Faculty Councils and departments for additional outreach.

## 7. Items for Discussion

### 7.1. Royal Society of Canada Memberships Nominations

Deepak Gupta informed the committee that KPU has been a member of this organization for several years and asked the committee for suggestions about how to organize the nominations for fellowships and for membership in the College of New Scholars.

The committee discussed creating an annual process for open calls, vetting candidates, developing support to assist in writing the submissions to the selection panel and an internal committee to review nominations and put forth recommendations. The committee discussed an analogous set of processes related to the Society of Teaching and Learning which might be used as a starting point in efforts to recognize KPU faculty and scholars on the national stage.

The committee discussed considerations for the subcommittee's work, including conflict of interest, how to identify issues for applicants such as responsible conduct of research and ethical violations.

**Diane Purvey moved that a subcommittee for the selection and nomination of proposed members to the Royal Society of Canada be struck under SSC Research and Graduate Studies.**

**The motion carried.**

## **7.2. New Frontiers in Research Fund (NFRF)**

Deepak Gupta shared information about this new funding initiative and answered questions of the committee.

## **7.3. Post-Doctoral Fellow Definition**

Deborah Henderson shared with the committee elements of definitions used at other institutions and some considerations for discussion. The committee discussed how this might be administered, whether and how a policy might be developed, and what aspects of the definition are within the purview of Senate.

## **8. Items for Information**

### **8.1. Guidelines for Payments to Research Participants**

Jim Rahaman and Deepak Gupta described tax regulations for research participants who receive payments over \$500 in a calendar year. The committee discussed how to publicize this information within the University and how to communicate it to research participants. The committee discussed implications for overseas research, participant tracking and privacy considerations, especially in relation to the use of online research platforms such as Amazon Mechanical Turk and Prolific.

Jim Rahaman will share the draft document and request feedback from the members.

## **9. Adjournment**

The meeting adjourned at 3:53 p.m.