

SENATE STANDING COMMITTEE ON RESEARCH AND GRADUATE STUDIES

Minutes of Regular Meeting

Thursday, January 10, 2023

2:00 p.m. – 4:00 p.m.

MS Teams Online

Voting Member Quorum: 8		
Brett Favaro, Vice-Chair Daniel Bernstein, Chair Deborah Henderson Deepak Gupta Karen Meijer-Kline Mark Vardy	Patrick Lui Paul Adams Shelley Boyd Sue Fairburn	Non-voting
		Amy Jeon
Regrets	Senate Office	Guests
Alan Davis Leeann Waddington Mandeep Pannu Natasha Campbell Zena Mitchell	Sonia Banwait	Melissa Cuthill Tara Lyons

1. Call to Order and Territorial Acknowledgement

The Chair called the meeting to order at 2:02 p.m.

2. Approval of Agenda

Deepak Gupta requested to add discussion item 8.4 Protocol for Development of University Policies/Procedures.

Deepak Gupta moved the agenda be confirmed as amended.

The motion carried.

3. Approval of Minutes, November 1, 1022

Daniel Bernstein moved the minutes be accepted as circulated.

The motion carried.

4. Chair's Report

Daniel Bernstein, Chair, welcomed Patrick Lui, Student Representative to the committee.

Daniel Bernstein passed the floor to Deepak Gupta who introduced new members of the Research team, Amit Shukla and Taranum Sultana.

4.1. Arts Research Plan

Daniel Bernstein shared the Arts Research Plan and the basic principles drafted by the APP as well as the objectives and goals drafted by ARSC.

Shelley Boyd provided further insight on the COIL initiative which allows for inter-university collaborations.

The committee agreed to request Mariana Gatzeva and Fabricio Telo to a future meeting for further discussion.

5. Chair, Research Ethics Board Report

Tara Lyons, Chair, Research Ethic Board, provided her report and welcomed feedback from the committee.

The committee expressed their appreciation for the report and offered a suggestion to capture trends on applications for future reports.

6. Regular Reports

6.1. Associate Vice-President, Research, Innovation and Graduate Studies

Deepak Gupta, Associate Vice-President, Research Institute, presented his report. He added that the department is currently exploring alternatives for research management systems.

7. Working Groups

7.1.1. SSCRGs Mandate Review

Deborah Henderson provided a brief verbal update on Mandate Review.

7.1.2. Curating Research Presentations

Mark Vardy provided a brief verbal report on Curating Research Presentations.

7.1.3. Generating KPU Definition of Research

Deepak Gupta provided a brief verbal report on Generating KPU Definition of Research at KPU.

8. Items for Discussion

8.1. Research Plan Template for Faculties

Daniel Bernstein informed he met with Wilson School of Design Research Committee and the Arts Research and Scholarship Committee to discuss a Research Plan template to increase faculty responses to requests for information surrounding White Paper. He recommended a working group or that SSCRGs as a whole develop the template.

Brett Favaro shared the strategy being used within the Faculty of Science and Horticulture as a suggestion on how to proceed with developing a research plan template. The committee agreed

to bring this item to the next meeting and use the shared strategy and questions as a guiding tool for further discussion.

8.2. TALEO Hiring Systems

Daniel Bernstein shared that the hiring stem TALEO implemented in Spring 2022 has shown to be cumbersome and time-consuming in hiring researchers, research assistants and personnel. He opened up the discussion to the committee on ways to resolve this.

The committee discussed their experiences with the system, including the pros and cons and discussed ways to improve the process.

8.3. Research Data Management Strategy

Melissa Cuthill provided a brief update on the RDM strategy and informed the committee the RDM working group has revised the first draft of the Institutional Research Data Management Strategy (IRDMS) which has been presented for public presentation as of January 4, 2023. She proposed that an RDM implementation committee, under SSCRGs, be formed to oversee implementation of the strategy over the next few years.

The proponent to work with Vice-Chair of Senate to prepare and draft a motion and next steps.

8.4. Protocol for Development of University Policies/Procedures

Deepak Gupta shared the KPU University Communicator email circulated on January 10, 2023 regarding the new and revised HR policies and how it relates to research. He asked if it would be suitable to appoint one person to monitor policy and procedure changes on behalf of the committee.

The committee discussed and agreed that all members should do their best to keep up-to-date with policy changes and bring any relevant information on research and graduate studies to the committee for further discussion.

9. Adjournment

The meeting adjourned at 3:54 p.m.