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> Where thought meets action

SENATE STANDING COMMITTEE ON TEACHING AND LEARNING
Minutes of Regular Meeting
January 5, 2023
2:00 p.m. – 4:00 p.m.
MS Teams Online

Voting Member Quorum: 5 members		
Andhra Goundrey Christina Page, Chair Connie Klimek	Fiona Whittington-Walsh Lyndsay Passmore, Vice-Chair Sharmen Lee	Alan Davis
		Non-voting
		Amy Jeon Carole St. Laurent Melissa Smith Nishan Perera Peter Siermacheski
Absent	**Senate Office**	**Guests**
Leeann Waddington Rajmale Kaur	Sonia Orlu	Anna Rucker
Gillian Sudlow Wallapak Polasub		

1. **Call to Order and Territorial Acknowledgement**

   The Chair, Christina Page, called the meeting to order at 2:00 p.m.

2. **Approval of Agenda**

   Fiona Whittington-Walsh moved the agenda be confirmed as circulated.

   The motion carried.

3. **Approval of Minutes, November 3, 2022**

   Connie Klimek moved the minutes be accepted as circulated.

   The motion carried.

4. **Chair's Report**

   Christina Page thanked members for participating in the November workshop on quality teaching and learning at KPU. The Committee will discuss the workshop's outcomes – including guidelines, recommendations, and next steps – at the next meeting.

The Learning Centre is preparing a comprehensive, high-level analysis report on trends and changes to student needs and learning support services offered over the past few academic years. This report will be presented to SSCTL at the next meeting.

5. **AVP, Teaching and Learning Report**

Nishan Perera referred the Committee to the written report and took questions on behalf of Leeann Waddington.

Fiona Whittington-Walsh asked what it means to designate a classroom as having "lecture caption functionality" (see page 2 of the report). She also requested access to the accessibility rubric created to evaluate books in the Pressbooks catalogue.

Nishan Perera clarified that a classroom with lecture capture functionality has an auto-tracking camera that captures an instructor's movement and can record lecture sessions for upload to the course Moodle site. He also noted that the accessibility rubric cannot be shared or used as an open resource at the moment ; Nishan follow-up on seeking permission to use the rubric.

6. **New Business**

   6.1. Academic Integrity Report

Anna Rucker, the interim Divisional Business Manager of Academic Integrity, updated the Committee on organizational changes in personnel and the department's current priorities, which include, policy revisions, systems alignment, and establishing tools and resources for different members of the KPU community.

She asked if SSCTL would be interested in having the Academic Integrity team bring ideas to the committee, as needed, for advice and discussion as well as provide a semesterly report. Amy Jeon, Senate Vice-Chair, clarified that it is not within the purview of the Committee to make this decision as there needs to, first, be a consultation between the Committee Chair, the Senate Office, and the Provost's Office.

Anna Rucker sought representatives from the Committee to join a Turnitin Teaching Implementation Working Group. The group will review and recommend resources that support students and faculty in using Turnitin. Chair, Christina Page, will follow-up with members before the next meeting, allowing them time to consider the request.

7. **Items for discussion**

None.

8. **Adjournment**

The meeting adjourned at 3:05 p.m.