



EDUCATION COUNCIL

November 6, 2000 - 4:15 p.m.
Surrey Campus Boardroom (G2110)

MINUTES

Present:

| | |
|------------------|---------------------------|
| Larry Anderson | Steven Lee |
| Gary Arneja | Judith McGillivray |
| Jeremy Baker | Maxine Mott |
| Roni Clubb | Ihor Pona |
| Linda Condell | Graham Rankin |
| Jack Finnbogason | Robin Russell (Chair) |
| Charlotte Graham | Ron Shay |
| Charon Graham | Newton Wainman |
| Karin Green | Barbara Melnyk (Recorder) |

Absent:

- Derek Francis
- Carolyn Granholm (Ex Officio)
- Rick Hives
- Gary Jones
- Skip Triplett (Ex Officio)

Guests: Roger Elmes

1. Confirmation of Agenda

Add: Skip Triplett – 2 (a)
Move: Liberal Education 6.1.1
The amended agenda was approved.

2. Approval of Minutes (October 2, 2000)

Council questioned whether the ACPE 0097 course is the same as grade 12 equivalent. The Minutes of October 2, 2000 were accepted with the provision that the Language Competency Liaison Committee will be asked to confirm the above information.

2 (a) Skip Triplett

Skip congratulated the RNABC-EASL Program on achieving a successful interim report up to October 2002. Special kudos for this interdisciplinary program go to Gail Hills and Robin Russell, and as well to Council, for approving the program.

3. Chair's Report

The Chair reported that she recently attended the Council of Education Councils' meeting. She found it interesting to see the positive force of Education Council as the governance structure around the province. She will examine other councils' standing committee structures to determine how they are dealing with similar issues in their particular colleges. As well, at a recent AECBC Conference, the Chair attended a workshop on 'Accountability and Question Formation'. It appeared that Education Council as a body is somewhat downplayed by this group.

4. Committee Reports

4.1 Degree Proposal Assessment Committee (Report from Dana Cserepes)

Concerns brought forward by DPAC at its October 4th meeting:

- Full Program Proposal – Bachelor of Applied Arts (Major in Psychology)
DPAC has concerns about the issue of a 3.0 GPA. It was suggested that the degree developers be prepared to justify this to both Education Council and to the Board. The wording of the Liberal Education section will reflect the decisions reached at the Liberal Education Curriculum meeting on October 13th. Other concerns expressed were space resources to run the degree; budget for the degree and the impact on other programs; and workload issues.

4.2 Curriculum Approval

ACCT 2293 – Introduction to Financial Accounting
ACCT 3310 – Intermediate Financial Accounting I
ACCT 3410 – Intermediate Financial Accounting II
ACCT 3360 – Computer Modeling for Managers
ACCT 3455 – Advanced Financial Accounting
ACCT 3650 – Not For Profit Financial Management
ACCT 4199 – Accounting Theory

ENVI 1106 – Environmental Chemistry I

ENVI 1206 – Environmental Chemistry II

HIST 2345 – Introduction to Modern China

IDSN 1100 – Studio I

IDSN 1121 – Materials

IDSN 1145 – Drawing for Interior Design

IDSN 1200 – Studio II

IDSN 1221 – Components

JRNL 1123 – Newspaper Writing and Editing

JRNL 1273 – Newspaper Production and Editing

SETA 1280 – Health and Personal Care Support – Teacher Assistant

Moved by L. Condell, seconded by I. Pona,

THAT subject to suggested revisions, Council approves the above courses.

CARRIED

4.3 Grant Applications Panel – No report

4.4 Liberal Education Curriculum Committee (Under 6.1.1)

4.5 International Education Committee (Under 5.2)

4.6 Intake Testing and Assessment Committee

Robin Russell reported that after a review of several Grade Distribution Reports, the Committee identified six courses that consistently appeared to have high numbers of students who either withdrew or failed to achieve a mark that allowed them to progress. They want to construct a more detailed profile of the intake issues that affect these courses with the hope of increasing students' success rate. An invitation for a round-table discussion will be sent to deans and department chairs.

5. Business Arising

5.1 Voting Procedures – What does it mean to abstain?

When a vote is taken, abstentions are *not* counted. Only the number of votes cast is counted in determining a majority or two-thirds vote unless a special rule is stated in the bylaws. Council's bylaws state that we must have a majority of those present voting yes in order to carry a vote. When we start our meetings and count the number of voting members present then we set what the majority of votes will be. At no point can the number of yes votes be less than six (6).

5.2 International Education

Discussion: Is there a need for International Education to provide a document that states its mandate, including a mission statement, a statement of goals and time lines for implementation?

Derek Francis stated that five years ago, the Board of Governors made a decision that the University College would be involved in international education activities. At that time, Education Council was involved in setting admission requirements for our students. Currently, there are close to 290 international students attending Kwantlen. Most of the funds from international revenue create seats; however, it is sometimes difficult to predict in advance how many students we will have. Government has given strong support to the international education program.

Apart from the administrative aspects, Council stated it would like, at its January 2001 meeting, to see a mandate and a vision for international education at Kwantlen, and that this should differentiate between the entrepreneurial model and the service and relationships model.

ACTION: Derek Francis will provide a statement of goals and philosophies for Education Council's information.

5.3 Changes to Admissions Requirements for the Journalism Diploma

The Journalism Diploma Program has requested changes to admissions requirements so that applicants will be required to attend an information session and complete a current events quiz on a Windows-based computer program. This test would determine proficiency in basic computer skills.

Moved by M. Mott, seconded by L. Condell,
THAT faculty in the Journalism Program be asked to reconsider the requirements and
delivery methods.
CARRIED

6. New Business

6.1 Full Program Proposal: Bachelor of Applied Arts (Major in Psychology

Council recommended the following revisions:

- throughout the document, where there is a reference made to 'Associate of Arts', insert "or equivalent".
- questions were raised regarding the BIOL 1160 and 1260 courses, and whether they would be opened up for Psychology students.
- concern was raised on whether a student survey had been conducted in order to get a grasp of the number of students who would be interested in the degree and to give some idea of expected class size.
- concern was raised regarding class size, particularly with respect to Years 3 and 4.
- Page 15 – question as to sessional faculty that within a short time would cease to be sessional.
- Page 20 – GPA 3.0 – concern raised. Kevin Hamilton explained that this is recommended as the program is very intensive – don't want students to fail out of program – perhaps if classes don't fill, will consider lower GPA, but don't know this until students apply.
- is there flexibility if someone comes with another degree? Kevin Hamilton stated there will be bridging courses so that students can access the program.

Moved by J. Finnbogason, seconded by M. Mott,
THAT Council approves the Full Program Proposal: Bachelor of Applied Arts
(Major in Psychology) subject to suggested revisions.
CARRIED

At 6:30 p.m.:

Moved by M. Mott, seconded by C. Graham,
THAT Education Council recess until November 20, 2000 at 4:15 p.m.

November 20, 2000

The Chair called the meeting to order at 4:15 p.m.

6.2(a) What is the current PLA Policy?

The Chair reviewed the history of Kwantlen's PLA Policy and asked Council to consider whether we want to extend transfer and PLA combined to 75% or to reconfirm the old rule – 50% transfer and 50% PLA with a 75% maximum in total.

Moved by R. Shay, seconded by J. McGillivray,

THAT Council approve a revision to the current PLA Policy that will state: "Up to 75% of the credits required for graduation in a recognized program may be obtained through transfer credit and/or PLA. The implementation date will be September 1, 2001 with a review date of September 1, 2002."

CARRIED

OPPOSED (Larry Anderson)

6.2(b) An examination of the future direction for PLA at Kwantlen (*Tabled*)

6.3 Joint Approval Proposal between Board of Governors and Education Council

Judith McGillivray explained to Council that this proposal came about after changes were made to English entrance requirements. It was initiated by the Board of Governors as an attempt to clear up jurisdictional issues and establish an open communication process between the Board and Education Council. By law, Education Council sets the academic standards for the institution, but the Board of Governors has the sole power of decision-making, with the Education Council giving advice regarding qualifications for admission. In terms of the English prerequisite issue, Council had the right to put forward the change, but the Board of Governors had the right to examine access points and to determine how they would relate to Kwantlen's mandate of open access.

This proposal will create a mid step in the decision-making process and will take the form of a joint review where major changes are proposed in either area of sole decision-making power. Joint review in this case means approval by the Board and the Education Council, each by passing a resolution of approval by a simple majority. The purpose of the joint review is for consensus in areas of major policy change. If consensus is not achieved the decision will revert to the appropriate authority cited in the Act.

On discussion, Council expressed concern regarding the legal aspect in creating a mid-point step that could amend both the wording and the spirit of the Statute. Council requests that legal advice be sought. In addition, procedural clarification around what constitutes a 'major' change and how the mid-step process would be covered is unclear. Finally, there was discussion about whether the need for open communication required a policy.

Moved by G. Rankin, seconded by L. Anderson,

While the spirit of the policy is endorsed, further clarification, both legal and procedural, is necessary. An informal process will be followed for the time being.

CARRIED

6.4 TWE/ESSAY Requirement to Existing TOEFL Requirement for International University Studies Applicants

Moved by J. Finnbogason, seconded by D. Francis,
THAT Education Council advise the Board that the existing TOEFL requirement for international university studies applicants should be amended to add TWE/Essay of 4.0 or higher requirement to the existing 550/213 TOEFL requirement.
CARRIED

6.5 Liberal Education in Degree Programs

Roger Elmes reported that he has incorporated feedback received with respect to the proposed liberal education content in degree programs. He stated that the Liberal Education Curriculum Committee wants to make liberal education as flexible as possible, yet still meet standards and provide guidelines.

Moved by J. Finnbogason, seconded by J. McGillivray,
THAT Education Council approves that within the context of the liberal education outcomes, all degrees shall have at least 18 credits in liberal education:

- 3 credits of first year English
- 3 credits of 3rd or 4th year liberal education courses(s)
- 9 credits of liberal education from outside the core discipline(s) of the degree

These 18 credits may include

- up to 6 credits of liberal education from courses or parts of courses from within the core discipline(s) of the degree as adjudicated by the Liberal Education Curriculum Committee.

CARRIED

The first year English requirement will apply to all new students entering after September 1, 2001, but concern was raised with regard to grandfathering issues. Council requested that the Registrar be asked to provide some examples on how to word this. In particular, students currently in diploma programs who have opted to take Communications 1140 rather than English 1100 will need consideration.

Moved by R. Shay, seconded by L. Anderson,
THAT the Registrar be asked to consult with the Liberal Education Curriculum Committee to draw up a timeline so that this will have minimal effect on students who are currently in progress.

CARRIED

It was mentioned that we have a duty to inform our students.

ACTION: Judith McGillivray will talk with the Registrar, to see what can be put in the Calendar.

7. Next Meeting: January 8, 2001 – 4:15 p.m. – Surrey Campus Boardroom (G2110)

8. Adjournment

The meeting adjourned at 6:00 p.n.