



**AGENDA**

- |   |      |                    |
|---|------|--------------------|
| 1. Confirmation of Agenda   | 4:15 | Dana Goedbloed     |
| 2. Approval of Minutes (Feb. 9, 2004)   |      | Dana Goedbloed     |
| 3. Chair's Report   | 4:20 | Dana Goedbloed     |
| 4. Standing Committee Reports   | 4:30 |                    |
| 4.1. Degree and Program Assessment Committee<br>(David Davidson, Chair)             |      | David Davidson     |
| 4.2. Program Review Committee<br>(Panteli Tritchew, Chair)                          |      | Panteli Tritchew   |
| 4.2.1. Presentation on Program Review   |      |                    |
| 5. Sub-Committee Reports  | 4:50 |                    |
| 5.1. Curriculum Approval  |      | Dana Goedbloed     |
| 5.2. Liberal Education Curriculum Committee<br>(Maxine Mott, Chair)                 |      | Maxine Mott        |
| 5.3. International Education Committee<br>(Derek Francis, Chair)                    |      | Derek Francis      |
| 5.4. Policy Review Committee<br>(Jan Carrie, Chair)                                 |      | Jan Carrie         |
| 6. AA Phil: program revision  | 5:00 | Doran Smolkin      |
| <del>7. Program revision: GDMA</del>  | 5:10 | B Duggan/M Damon   |
| 8. Program Revision: BA Fashion Design  | 5:20 | Mary Boni          |
| 9. Program Revision: Diploma of Business Management<br>and General Business Studies | 5:30 | Art Coren          |
| 10. Program Revision: Business Administration Diploma                               | 5:40 | Art Coren          |
| 11. Program Revision: School of Business Co-op Option                               | 5:50 | Bevin Heath Ansley |
| 12. LCLC: English Language Proficiency Standards                                    | 6:00 | Rhondda Porter     |
| 13. Next Meeting: Monday, Apr. 4, 2004  |      |                    |
| 14. Adjournment   |      |                    |

*conf. send*

**Attached for your information:**

(no attachments)

**Note:** This agenda will be distributed electronically to the Deans' mailing list and to the presenters.

*Add Alice to Council mailing list*



**EDUCATION COUNCIL**

Attendance, Date: Mar. 1/04

NAME	PRESENT	ABSENT
Carrie, Jan (D)	✓	
Coan, Lisa ( Student)		✓
Courtney, Lyle (F)		✓
Damon, Marge (F)		✓
Daniels, Caroline (F)	✓	
DeAdder, Dawna (F)	✓	
Edger, Rob (Student)		✓
Francis, Derek (A)		✓
<b>Goedbloed, Dana (F)(Chair)</b>	✓	
Irvine, Lorraine (F)	✓	
Jeffrey, Wayne (F)	✓	
Kranz, Anita (S)	✓	
Lee, Steven (Student)		✓
Lengert, Gerry (D)	✓	
McGillivray, Judith (A)	✓	
<b>Metzger, Karen (S)</b>	✓	
Perkins, Bob (F)	✓	
Rhodenizer, Larry (F)	✓	
Richmond, Alexandra	✓	
Young, Kate (Student)	✓	
<b>Ex Officio Members</b>		
Robinson, Susan	✓	
Triplett, Skip		✓
Gordon, Jody	✓	
<b>Guests</b>		
Davidson, David	✓	
Macpherson, Alice	✓	
Tritchew, Panteli	✓	
<i>Rigel Vincent</i>	✓	
<i>Art Cohen</i>	✓	
<i>Rhonda Porter</i>	✓	

*ill*



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE:** Mar. 1, 04

**AGENDA #:** 2

**PREPARED BY:** Karen Metzger

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**ISSUE:** Approval of Minutes

**ACTION:** *That Council approve the minutes of the Feb. 9, 2004 meeting.*



**MINUTES**

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<b>Present:</b>	Jan Carrie (Vice-Chair) Lisa Coan Marge Damon (Member-at-Large) Caroline Daniels Rob Edger Dana Goedbloed (Chair) Jody Gordon Wayne Jeffrey Lorraine Irvine	Anita Kranz Gerry Lengert Steven Lee Judith McGillivray Karen Metzger (Recorder) Bob Perkins Larry Rhodenizer Alexandra Richmond Kate Young
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<b>Regrets:</b>	Lyle Courtney Dawna DeAdder	Derek Francis Skip Triplett
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<b>Guests:</b>	Sue Ann Cairns David Davidson Roger Elmes	Lori Shortridge Zdenek Skoumal Panteli Tritchew
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- 0. The meeting was called to order at 4:19 pm.
- 1. **Confirmation of Agenda**  
Moved by Bob Perkins, seconded by Caroline Daniels, to accept the agenda with the addition of two items after item 9: Program Revision: Grad Nurse Refresher, and Program Revision: Grad Nurse Qualifier.
- 2. **Approval of Minutes**  
Moved by Gerry Lengert, seconded by Kate Young, THAT Council approve the minutes of the Jan. 5, 2004 meeting as presented.

**MOTION CARRIED.**

- 3. **Chair's Report**  
Dana Goedbloed attended the ACCC symposium Feb. 2-3 at the Fairmont Hotel, Vancouver, on program renewal and life cycles. Topics dealt with issues we are dealing with now re program review, cancellation, and renewal. Materials will be available for those interested; they are asked to contact Dana.  
  
She reminded Council that all faculty and staff member positions are up for election this year, and asked members to consider standing for election again or to encourage their constituents to step forward. The nomination deadline is Wed. Feb. 11 at 4:30 pm.

**4. Standing Committee Reports**

**4.1. Degree and Program Assessment Committee (DPAC) (David Davidson, Chair)**

DPAC met Jan. 28 and reviewed and recommends approval of the revisions to the Graduate Nurse Refresher and Graduate Nurse Qualifying programs. A few minor revisions were made. The committee also reviewed the full program proposal for the Bachelor of Psychiatric Nursing, which required more extensive revisions. The full program proposal will be brought forward to Council for approval when the revisions have been made and approved by the Chair of DPAC.

**4.2. Program Review Committee (Panteli Tritchew, Chair)**

On January 09, the committee chair presented an overview to the Humanities chairs about the process to date, as well as a brief overview of Policy B12. The concern was expressed that Humanities departments do not have Advisory Committees, which are referenced in our Level One indicators. The committee will

# EDUCATION COUNCIL MINUTES

Feb. 9, 2004

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take that into account for indicators development. Humanities do have extensive articulation with sister institutions.

On January 14, he made the same presentation to the Kwantlen Faculty Association. Two concerns expressed were possible workload implications and whether program reviews would be used as a means to reduce programs. The workload concerns were addressed by highlighting the intent to develop a streamlined reporting format and the supporting role of Institutional Analysis and Planning. Also, the formative aspects of Kwantlen's Program Review process were stressed.

On January 21, the Program Review Committee went through Policy B.12 in detail and suggested several minor housekeeping revisions, which will be brought forward to the Policy Review Committee.

Panteli will be making a presentation to the School of Business divisional chairs meeting on February 13th.

Kathleen Bigsby, Director of Institutional Analysis and Planning has been an excellent resource for the committee over the last few months, and has forwarded suggestions for Level One Indicators, which the committee will review on February 17th. When approved, they'll be submitted to Education Council.

At the February 17th meeting, the committee will review a draft newsletter to the Kwantlen Community, which will be sent out toward the end of next week.

Several chairs have approached Panteli about making presentations to departmental meetings, and those have yet to be scheduled.

Dana Goedbloed commended Panteli Tritchew for making it clear to those concerned that the program review process is to be primarily formative.

## 5. Sub-Committee Reports

### 5.1. Curriculum Approval

Moved by Judith McGillivray, seconded by Marge Damon, THAT Council approve the following new and revised course outlines:

#### NEW COURSES

AUTO 2424	Industrial Processes/Instrumentation
AUTO 2437	Circuit Application/PLC
CRWE 3120	Screenwriting I
CRWR 3220	Screenwriting II
CRWR 3130	Creative Non-Fiction I
CRWR 3230	Creative Non-Fiction II
ELST 0064	An Introduction to Canada
ELST 0181	English for Academic Purposes – Level 1
ELST 0281	English for Academic Purposes – Level 2
ELST 0381	English for Academic Purposes – Level 3
ELTN 2332	Telecom I
ELTN 2432	Telecom II
ELTN 2430	Engineering Economics
ELTN 2431	Electrical Machines
FINA 1237	Issues in Photography
MUSI 1030	Fretboard Studies I (Certificate)
MUSI 1033	Fretboard Studies II (Certificate)
MUSI 1133	Fretboard Studies I (Diploma)
MUSI 1233	Fretboard Studies II (Diploma)
PHIL 2115	Asian Philosophy
PHIL 2117	Social and Political Philosophy
PHIL 2119	Contemporary Moral Theory

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PSYC 4900	Special Topics in Psychology
PTEC 1101	Electrical Safe Work Practices and Regulations
PTEC 1103	Introductory Computer Skills
PTEC 1105	Communications and Team Building
PTEC 1106	Applied Electrical Theory
PTEC 1107	Electrical Tools and Instruments
PTEC 1108	Electrical Utility Equipment
PTEC 1109	Basic Rigging and Lifting
PTEC 1110	Electrical Utility Climbing
PTEC 1111	Electrical Overhead and Underground Distribution
PTEC 1113	Physical Fitness

## REVISED COURSES

FASN 2115	History of Costume
PSYC 4100	Tests and Measurements

## MOTION CARRIED.

### 5.2. Liberal Education Curriculum Committee (Maxine Mott, Chair)

Moved by Steve Lee, seconded by Kate Young, THAT Council approve the following courses as Liberal Education credits:

ASTR 1100	Introduction to Astronomy
JRNL 1100	Explorations in Mass Communications
JRNL 2301	Media and Audiences
JRNL 2401	Ethics and the Media
JRNL 3200	Media and Diversity
JRNL 4200	History of Canadian Journalism

## MOTION CARRIED.

### 5.3. International Education Committee (Derek Francis, Chair)

No report.

### 5.4. Policy Review Committee (Jan Carrie, Chair)

The Policy Review Committee met Jan. 19 and identified those policies that fall under the purview of Education Council for review and revision. Members of the committee took on policies that need to be reviewed and prioritized the list. The committee also drafted a mandate submitted for approval today.

#### 5.4.1. Policies C.1, C.3, C.22

##### Policy C.1 Assessment of Student Eligibility

Revisions to this policy were necessary to align it with policy changes passed by the Board of Governors in 2001, and to reflect what is actual practice. Revisions are in the area of admissions criteria.

Moved by Larry Rhodenizer, seconded by Anita Kranz, THAT Council approve revisions to policy C.1 as presented.

## MOTION CARRIED.

##### Policy C.3 President's Honour Roll

Proposed revisions to this policy were made to ensure that students carry a load of at least 12 credits in the semester being evaluated, and to be consistent with practices at other institutions.

Moved by Lorraine Irvine, seconded by Caroline Daniels, THAT Council approve the revisions to Policy C.3.

# EDUCATION COUNCIL MINUTES

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There was discussion about the rationale for the number of credits carried in the term being evaluated. The student representatives suggested that a course load of 9 credits is considered a full load, the number of credits be reduced from 12 to 9.

**Moved by Rob Edger, seconded by Lisa Coan, to change the number of credits from 12 to 9.**

**Moved by Judith McGillivray to table the motion in order that the policy be returned to the Policy Review Committee for further review.**

**MOTION CARRIED, 1 opposed.**

## **Policy C.22 Graduation with Distinction**

There was general discussion about the impacts of evaluating all four years versus only the last two years of a program when assessing students for Graduation with Distinction.

**Moved by Steve Lee, seconded by Kate Young, THAT Council approve the revisions to Policy C.22.**

**MOTION DEFEATED.**

The policy will go back to the Policy Review Committee for re-evaluation.

## **5.4.2. Mandate**

Jan Carrie introduced the proposed mandate and membership of the Policy Review Committee, as approved by the committee at the previous meeting.

**Moved by Bob Perkins, seconded by Larry Rhodenizer, THAT Council approve the mandate and membership of the Policy Review Committee as presented.**

**Moved by Rob Edger, seconded by Lisa Coan, to amend the membership of the Policy Review Committee to state that the student representative be appointed by the KSA.**

**MOTION DEFEATED**

**Vote on original motion: MOTION CARRIED**

## **6. Changes to High School Curriculum, Steve Dooley**

Steve Dooley presented the revised high school graduation requirements effective Sept. 2004, which will impact the cohort that graduates in 2008, or earlier if they have dual credits. The new requirements present some opportunities for Kwantlen to connect with students in grade 10, as they will be guided to start thinking about educational goals in grade 10.

- a) Grade 10 credits will be included, and all post-secondary credits will count toward graduation.
- b) There will be five mandatory provincial exams (three in Grade 10, one of either Grade 11 or 12 Social Studies, and Grade 12 Language Arts).
- c) Locally developed course limits will increase from two to no limit.
- d) There will be eight focus areas: Business & Marketing; Fine Arts Design and Media; Fitness and Recreation; Hospitality Foods and Tourism; Humanities and Liberal Arts; Sciences; Trades and Technology
- e) Three pathways were created for math courses (Applications, Essentials, and Principles).

Kwantlen <sup>will</sup> might assess the impact of the revised high school graduation requirements on our entrance requirements.

## **7. Concept: BA in Music Pedagogy, Zdenek Skoumal**

Zdenek Skoumal presented the program concept for a BA in Music Pedagogy. He explained that this proposed degree program aims to fulfill a need for many professional musicians, who spend part of their time as musicians in a teaching role. To be successful, they need additional education in musicianship, in how to teach, and in how to be businesspersons. This professional degree will be unique in Canada.

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**Moved by Bob Perkins, seconded by Alexandra Richmond, that Council approve the program concept for a BA in Music Pedagogy, pending the following revisions:**

Page 2, C.1 - include music pre-major

Page 2, C.2 - change wording to 'physical challenges' and 'wheelchair usage'

Page 3, 2 - Council suggests including courses from sociology, philosophy, design

Page 3, 3 - Council suggests including research papers

**MOTION CARRIED. 1 abstention (Wayne Jeffrey)**

**8. Music Pre-major Articulation**

Zdenek Skoumal presented the Music Pre-Major articulation agreement for information only.

**9. AA English change**

**Moved by Bob Perkins, seconded by Marge Damon, THAT Council approve the revision to the AA in English.**

Sue Ann Cairns explained that the proposed revision resulted from the English department streamlining their course offerings to reduce redundancy and to move some courses into the second year, where they better belong. This will also result in more students taking second-year English courses.

**MOTION CARRIED. 2 abstentions.**

**10. Program Revision: Grad Nurse Refresher, Lori Shortridge**

**Moved by Wayne Jeffrey, seconded by Marge Damon, that Council approve the proposed revisions to the Graduate Nurse Refresher program as presented.**

Lori Shortridge attended to speak to the proposed revision to both the Graduate Nurse Refresher program and the Graduate Nurse Qualifying program. Both programs have been repackaged to improve student access. The proposed repackaging includes having intakes on a monthly basis rather than twice a year. The existing preceptorship courses have been split into two separate parts: theory and preceptorship. Some of the program prerequisites have been moved to the preceptorship courses, which allows students to start the theory courses while they work on the prerequisites for the Preceptorship courses. No content or outcomes have changed. Credits have changed slightly to reflect the actual outcomes.

**MOTION CARRIED.**

**11. Program Revision: Grad Nurse Qualifier. Lori Shortridge**

**Moved by Kate Young, seconded by Steve, that Council approve the proposed revisions to the Graduate Nurse Qualifier program, pending the following minor revision: the credential earned is a Statement of Completion rather than a Citation.**

**MOTION CARRIED. 1 abstention.**

**12. Next Meeting: Monday Feb. 23, 2004 (alternate meeting)**

**13. Adjournment: Moved by Larry Rhodenizer to adjourn the meeting at 6:30 pm.**





**EDUCATION COUNCIL**

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**ISSUE:** Curriculum Approval

**ACTION:** THAT Council approve the following new and revised course outlines

**NEW COURSES**

- |           |  |
|-----------|--|
| ACCT 3520 | Management Accounting I & II               |
| ABTY 1141 | Keyboarding & Introductory Word Processing |
| CRWR 3101 | Short Fiction                              |
| CRWR 3110 | Poetic Forms & Techniques                  |
| CRWR 3210 | Advanced Poetic Forms & Techniques         |
| ENTR 4848 | Global Marketing Strategies                |
| FINA 1111 | Professional Practice                      |
| GEOG 2170 | Regional Geography of Europe               |
| MATH 2335 | Statistics for Life Sciences               |
| POLI 2110 | Ideology and Politics                      |

**REVISED COURSES**

- |           |  |
|-----------|--|
| ACCT 4720 | Advanced Managerial Accounting           |
| CPSC 2302 | Data Structures and Program Organization |
| FASN 1100 | Fundamentals of Fashion Design           |
| FASN 1120 | Drafting & Sewing I                      |
| MUSI 1156 | Major Instrument Applied I               |
| MUSI 1256 | Major Instrument Applied II              |
| MUSI 2356 | Major Instrument Applied III             |
| MUSI 2456 | Major Instrument Applied IV              |
| PSYC 5000 | Honours Thesis I                         |
| PSYC 5010 | Honours Thesis II                        |



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE:** Mar. 1, 04

**AGENDA #:** 6

**PREPARED BY:** Doran Smolkin

*approved*  
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**ISSUE:** Approval of a program revision

**ACTION:** *That Council approve the revision to the Associate of Arts Degree in Philosophy.*

**Associate of Arts Degree in Philosophy**  
(current)

Within the framework of the Associate of Arts degree, you must complete at least 60 credits with a minimum grade of C or higher (in each course), including the following:

- PHIL 1100, 1110, 1150, 1210, and 1211

AND

- Two of: PHIL 1106, 1107, 1120, 1145, and HUMN 1100
- 

**Associate of Arts Degree in Philosophy**

(proposed change Feb. 2004)

Within the framework of the Associate of Arts degree, you must complete at least 60 credits with a minimum grade of C or higher (in each course), including the following:

- PHIL 1100, 1110, 1150

AND

- Any two second-year Philosophy courses



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE: Mar. 1, 04**

**AGENDA #: 7**

**PREPARED BY: Barbara Duggan**

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**ISSUE:** Approval of a program revision

**ACTION:** *That Council approve the revision to the Graphic Design for Marketing Degree Program.*



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE: Mar. 1, 04**

**AGENDA #: 8**

**PREPARED BY: Mary Boni**

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**ISSUE:** Approval of a program revision

**ACTION:** *That Council approve the revision to the Fashion Design and Technology Degree Program.*



*filed to*  
*App's*  
*rep to attend*  
**Applied Design and Communications**

TO: **Education Council**  
C: Mary Boni, S. Lee  
FROM: Barbara Duggan  
DATE: Feb 25, 2004  
SUBJECT: Program revision: BA in Fashion Design and Technology

The following changes were approved at the January 26, 2004 division's Curriculum Committee meeting. As these are program changes, DPAC's recommendation and Ed Council's approval are requested.

**DEGREE PROGRAM CHANGES**

**1. Changes to FASN calendar copy re ENGL 1100**

The program amended their Semester 1 English requirement to read:

*ENGL 1100 Writing, Reading & Thinking or any university-level 3-credit English course*

*Rationale:* The addition (underlined) will bring the English requirement into line with other non-fashion courses that make up the 4-year plan for the degree, e.g., MRKT 1199 or any first-year post secondary 3-credit marketing course. This allows students who have taken a similar English course at another post-secondary institution to use it in place of ENGL 1100.

**2. Full time entry to the Fashion Design and Technology degree program**

Entry to the Fashion Design and Technology degree program (FASN) will be changed from full time and part time entry to full time entry only commencing Fall 2005. As with our other degree programs, all of which are full time, (GDMA, JRNL, IDSN) the program accommodates students with extenuating circumstances on a part time basis. Students who are able to attend part time only, take courses in the Fashion Marketing Certificate (which transfer to the degree) and then enter the full time stream at a later date.

This is NOT an issue of access but of **enrolment management** for the following reasons:

1. When a student takes only part of the FASN courses 'package', seats in the other half are left vacant and remain so through the four years. This is exacerbated by the diploma exit point and general attrition
2. Part time students face difficulty meeting pre requisites and corequisite requirements necessary to complete a sequence of courses in a timely manner.

3. Seats taken by part-time students who are in their upper years (but still taking first and second year courses per #2 above) restrict access to courses for incoming students, at times restricts our ability to ensure seats for diploma students, and restricts access for those who wish to return to Kwantlen to complete their degree. Currently each part-time student has to be individually tracked to determine the availability of seats each semester.
4. As curriculum becomes more integrated between courses, part-time students miss information, opportunities, and content (field trips, guests speakers, etc) covered in other areas that are either relevant or an asset to the courses they are taking.

This has been discussed at great length with Admissions and is the only way we can ensure seats for students on the diploma or degree track.



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE: Mar. 1, 04**

**AGENDA #: 9**

**PREPARED BY: Art Coren**

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**ISSUE:** Approval of a program revision

**ACTION:** *That Council approve the revision to the Diploma of Business Management and General Studies Program.*





**Kwantlen**  
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**Memorandum**

SCHOOL OF BUSINESS

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TO: Education Council  
C:  
FROM: Arthur Coren (Dean, School of Business)  
DATE: February 25, 2004  
RE: ***BUSINESS MANAGEMENT & GENERAL BUSINESS STUDIES  
DIPLOMA – ECONOMICS REQUIREMENTS***

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At our January 16<sup>th</sup>, 2004, meeting the School of Business Curriculum Committee approved that the new Economics requirements be as follows:

Economics (ECON 1101 or ECON 1150)\*

\*ECON 1150 is recommended for students who intend to proceed into Kwantlen's BBA degree program after completing the diploma.

ECON 1250 is no longer required.

**ACTION REQUIRED:  
Education Council Approval**



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE: Mar. 1, 04**

**AGENDA #: 10**

**PREPARED BY: Art Coren**

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**ISSUE:** Approval of a program revision

**ACTION:** *That Council approve the revision to the Business Administration Diploma Program.*



**Kwantlen**  
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**Memorandum**

SCHOOL OF BUSINESS

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TO: Education Council  
C:  
FROM: Arthur Coren (Dean, School of Business)  
DATE: February 25, 2004  
RE: ***BUSINESS ADMINISTRATION DIPLOMA – GROUP 'D' ELECTIVE***

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At our January 16<sup>th</sup>, 2004, meeting the School of Business Curriculum Committee approved that ENGL 1202 or 1204 will replace ENGL 1205 or 1206 as a group D elective.

**ACTION REQUIRED:  
Education Council Approval**



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE: Mar. 1, 04**

**AGENDA #: 11**

**PREPARED BY: Art Coren**

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**ISSUE:** Approval of a program revision

**ACTION:** *That Council approve the revision to the School of Business Co-op Option.*



*Co-operative Education*

<b>To:</b>	Education Council
<b>From:</b>	Bevin Heath Ansley, Co-op Development Coordinator
<b>Date:</b>	February 25, 2004
<b>Re:</b>	New Pre-requisite to COOP 3210

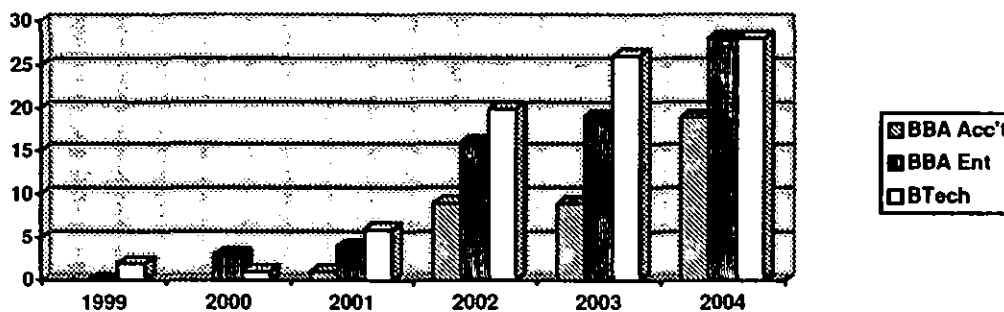
**Co-operative Education Option**

- Bachelor of Technology in Information Technology
- BBA in Entrepreneurial Leadership
- BBA in Accounting

On February 13, 2004 the School of Business Curriculum Committee approved the pre-requisite change for COOP 3210 to include COOP 1101 as a pre-requisite. This change will:

- Replace two mandatory workshops (presently no cost to students) conducted in January of each year
- Provide degree students the opportunity to increase skill levels in Resume Writing and Interview skills to allow them to compete more effectively in the marketplace
- Be conducted in Fall semester to:
  - Allow Coordinators to concentrate more on securing work postings than on providing one to one teaching (see chart below for increased enrollment numbers)
  - Allow Coordinators to conduct COOP 1101 for Marketing Management students in January of each year

**Student Enrollment in Co-op Option of each degree**



*9+9+1 credits*

Action requested: Education Council approval.

Bevin Heath Ansley



**Kwantlen**  
UNIVERSITY COLLEGE

**EDUCATION COUNCIL**

**MEETING DATE: Mar. 1, 04**

**AGENDA #: 12**

**PREPARED BY: Rhondda Porter**

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**ISSUE: English Language Proficiency Standards**

**ACTION: *For discussion and recommendation.***



To: Education Council  
Date: February 13, 2004  
From: The Language Competency Liaison Committee  
Re: The English Language Proficiency Standards

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We are concerned by the implications of the language proficiency standards as they currently appear in the Kwantlen University College calendar. We are concerned that results on the English Placement Test (EPT) are being used as an entry criterion for some programs.

The original intent of the standards was to ensure that students had a minimum level of proficiency in English prior to registering for courses. Students who were in need of English upgrading were expected to take a developmental English course as part of their course of studies. The way the policy has been stated in the calendar has resulted in a number of unforeseen consequences.

- 1) Placement into preparatory courses based on the EPT is being used as an equivalent to "C" in English 12.
- 2) Students are able to take university-level courses without enrollment in or completion of any preparatory course.

We have a number of questions that we would like to have addressed.

- 1) Are the present language proficiency requirements being monitored?
- 2) How many students who are placed in preparatory courses actually take these courses?
- 3) How many students are using placement in a preparatory course as a course prerequisite, i.e. the equivalent of "C" in English 12?
- 4) How successful are the present standards at predicting success in UT courses?

We feel that the present situation of placement without enforcement is analogous to telling someone who is applying for a driving licence that he needs to have glasses but never actually requiring him to have glasses before giving him his licence.

We would strongly recommend that students who are admitted to UT courses on the basis of placement in a developmental English course be flagged as probationary and that access to second semester courses be restricted to those students who successfully complete the recommended English course.