

EDUCATION COUNCIL

March 13, 1995 - 4:00 p.m. - Langley Campus

M I N U T E S

Present

Jim Adams, Faculty
Nicole Carlson, Student
Debbie Cooper, Staff
Richard Floyd, Faculty
Derek Francis, Administration
Penney Grylls, Confidential Secretary (Guest)
Jim Gunson, Faculty
Balbir Gurm, Faculty
Sandra Hoffman, Staff
Jim Jamieson, Counsellor
Gerry Kilcup, President (Ex Officio)
Kevin Mackie, Student
Barb Melnyk, Recording Secretary
Jerry Murphy, Faculty
Colleen McGoff Dean, Faculty
John Patterson, Administration
Chris Rideout, Faculty
John Slattery, Administration
Jacqie Thachuk, Administration
Skip Triplett, Faculty - (Chair)
Krista Wiggins, Student

Absent

Chris Mathieson, Student
Ann Stafford, Faculty

Welcome and
Introductions

Gerry Kilcup, President of Kwantlen University
College, and Ex Officio member of the Education
Council, welcomed everyone to the first
meeting. Councillors introduced themselves.

Election of Chair

Gerry Kilcup conducted the election for Chair.
He called for nominations from the floor, and
Skip Triplett was declared Chair by
acclamation.

Confirmation of Agenda

Moved by John Patterson, seconded by Krista
Wiggins:

THAT the March 13, 1995 agenda be confirmed as
distributed.

CARRIED

Discussion of Meeting
Dates

Discussion around best possible days/times for
Council meetings resulted in a consensus to
meet monthly on the second Monday of each month
at 4:15 p.m. Meetings will not be held in July
and August. Councillors agreed this would
carry forward to the Fall semester.

Discussion of Meeting Process The Council discussed the degree of formality to be used in meetings. Councillors agreed to apply a modified version of Robert's Rules of Order. The Chair will use Robert's Rules to guide discussion and encourage the use of other problem-solving techniques when appropriate.

Submission of Agenda Items Agenda items should be submitted at least ten days prior to a meeting. Should agenda items require deliberation from constituent groups, a month should be allowed.

Unfinished KEAC Business Jacqie Thachuk reported no outstanding decisions from KEAC. She indicated, however, that the work of two active subcommittees, the Standing Committee on Student Assessment, and the Skills 21 Task Force is ongoing. After discussion, Councillors agreed to endorse and affirm the existence of the subcommittees, but more information will be required to determine their mandates and purposes.

Moved by Jim Jamieson, seconded by Colleen McGoff Dean:

THAT the Chairs of the Standing Committee on Student Assessment and the Skill 21 Task Force be invited to the Education Council to report on the mandates and future business of their subcommittees.

CARRIED

Moved by Jim Adams, seconded by John Slattery:

THAT the Standing Committee on Student Assessment remain in place.

CARRIED

THAT the Skills 21 Task Force be constituted as a Task Force of the Education Council.

CARRIED

Education Council Bylaws Moved by Jim Adams, seconded by Balbir Gurm:

THAT a subcommittee be formed to draft Bylaws and Policy for the Education Council.

CARRIED

Education Council Bylaws (cont'd.) The following Council members volunteered to serve on the above subcommittee:
Derek Francis
Sandra Hoffman
Kevin Mackie
John Patterson
Skip Triplett (Chair)
Jacqie Thachuk (Advisor)

ACTION: The councillors will meet with Jacqie Thachuk to draw up a list of KEAC past practices. Skip will also contact other University Colleges in B.C. to discuss their proposed practices.

Degree Proposal Process John Slattery reported on the proposed educational principles and Ministry guidelines for approval of new degree programs. He asked: "What do we, as an institution, want to use as criteria for degree proposals?"

As background information, John summarized the existing four-step process to obtain degree approval.

1. Institutions will signal their intention with Letters of Intent. They will provide the following information:

Program Name/Credential
Purpose/Description
Benefits
Labour Market Demand

The Ministry will circulate Letters of Intent to all post-secondary institutions. This procedure will allow preliminary response from all concerned.

2. The institution will submit detailed Degree Program Proposals to the Ministry.

3. At this stage, if the program proposal satisfies Ministry requirements for social and economic benefits, a more detailed proposal is submitted, which is passed through the Ministry to a Provincial Degree Program Review Committee (DPRC).

4. The Minister will base final decisions on Ministry and DPRC recommendations.

Note: The ability to offer the degree will be dependent on Ministry funding approval.

Degree Proposal Task Force

Moved by John Slattery, seconded by Jim Jamieson:

THAT a Task Force be created to: 1) Develop KUC program proposal information requirements; 2) Develop KUC program proposal development guidelines and criteria for the Education Council; 3) Develop an internal program approval process.

The following Councillors offered to volunteer as Task Force members:

Jim Adams

