

MINUTES

Education Council Meeting

Monday 10 February 1997 / 4:15 p.m. to 6:00

p.m.

Surrey Campus Board Room

PRESENT

Jim Gunson, Chair Jim Adams Manfred Baur Barbara Craig Derek Francis Dave Gill Balbir Gurm

Jim Jamieson Colleen McGoff-Dean Don Reddick Maureen Shaw Ann Stafford Jacqie Thachuk

Lynda Turner Michelle Veldhuizen Carolyn Oliver (Recorder)

REGRETS

Doug Boyer Brian Carr Sonya Kraemer Wendy Parry T.N. Foo Gerry Kilcup

GUESTS

Gordon Lee Les Lewchuk Abhijit Sen

CONFIRMATION OF AGENDA

Confirmed with the following addition:

Committee Reports, add Course Outline Screening Committee

APPROVAL OF MINUTES

Moved by Jim Adams, seconded by Dave

THAT the Minutes of 13 January 1997 be approved.

CARRIED

CHAIR'S REPORT

The Chair advised that he attended a meeting of the Council of Education Council Chairs on Saturday, 25 January 1997. The Council discussed system-wide issues.

At the 29 January 1997 meeting of the Board of Governors, the Board approved all course outlines recommended by Education Council at its last two meetings.

Dan Lawrence, a student member of the Education Council, has advised orally that he must resign from Education Council due to work commitments. Once formal notification has been received, the Chair will advise the Registrar who will then call a by-election.

COMMITTEE REPORTS

Student Eligibility

The Co-Chairs, Rhondda Porter and Margaret Beresford, called for new members and 20 people have expressed interest. Committee members will be selected based on breadth of expertise and to ensure representation of a good cross-section of the University College. One of the key issues to be discussed by the Committee will be language competency.

Course Outlines

Jacqie Thachuk met with S Lee today. She has put together an outline which is available to anyone who is interested. In order to

meet the March deadline, the work on the manual will focus on current issues. Learning Outcomes, Employability Skills, and Prior Learning Assessment are larger issues which will be introduced in this manual; however, they may not be fully developed for the March deadline.

Degree Proposal Assessment

Education Council received a number of recommendations from DPAC regarding the Degree Approval Process at the meeting.

Moved by Lynda Turner, seconded by Ann Stafford

THAT the recommendations be tabled until the March meeting.

CARRIED

Employability Skills

Geoff Dean would like to attend the March meeting of Education Council to provide an update and respond to questions. At the 13 January 1997 meeting of Education Council, the Skills21 Task Force was asked to look at mechanisms to encourage discussion and consultation. The Chair will follow-up with Geoff Dean to determine what is being done in this regard.

Course Outline Screening Committee

This Committee was formed at the January meeting of Education Council. Its purpose is to make recommendations to Education Council regarding acceptance or rejection of new course outlines.

The Committee reviewed six new course outlines and recommends as follows:

ECED 1306, Health Safety & Nutrition I: refer back to originator.

TOEFL Preparation I and TOEFL Preparation II: refer back to originator.

MATH 1130, Calculus for Life Sciences I: recommend approval subject to clarification of evaluation.

MATH 1230, Calculus for Life Sciences II: recommend approval subject to clarification of evaluation.

JAPN 1100, Basic Japanese I: recommend approval.

JAPN 1101, Basic Japanese II: recommend approval.

Moved by Jacqie Thachuk, seconded by Lynda Turner

THAT the Education Council recommend to the Board acceptance of:

MATH 1130, Calculus for Life Sciences I

MATH 1230, Calculus for Life Sciences II

JAPN 1100, Basic Japanese I

JAPN 1101, Basic Japanese II

CARRIED

Jacqie Thachuk advised that this Committee will meet the second Monday of every month, prior to Education Council. Committee members will have read course outlines received during the preceding month and will prepare recommendations for Education Council. In advance of the Committee meeting, a member of the course design team will be asked to be available to respond to questions by telephone.

EDUCATION COUNCIL ROLES AND GOALS

Roles and goals for the Education Council were discussed and developed. Colleen McGoff Dean will prepare a summary.

LETTERS OF INTENT

The Chair welcomed Gordon Lee, Dean of the School of Business, Les Lewchuk, Business Management Faculty, and Abhijit Sen, Computer Information Systems Faculty.

Bachelor of Business Administration

Moved by Jim Adams, seconded by Colleen McGoff-Dean

THAT the Education Council approve the Letter of Intent for a Bachelor of Business Administration.

CARRIED

Bachelor of Information Technology

Moved by Derek Francis, seconded by Balbir Gurm

THAT the Education Council approve the Letter of Intent for a Bachelor of Information Technology.

CARRIED

MINIMUM FACULTY REQUIREMENTS

Deferred to next meeting.

ADJOURNMENT

Moved by Jacqie Thachuk

THAT the meeting be adjourned.

Date:

Chair, Education Council

MISSION OF THE EDUCATION COUNCIL OF KWANTLEN UNIVERSITY COLLEGE

The Education Council is a group representative of the internal Kwantlen community.

Its mission is to guide the educational activities of the University College and provide the structure to achieve University College mission and goals.

It does this by:

being a forum for the exploration, discussion and resolution of educational issues;

establishing priorities, policies and procedures in consultation with peers and with external communities;

advising the Board on a wide range of educational matters.

