

EDUCATION COUNCIL

December 1, 1997 - 4:15 p.m.

Surrey Campus Boardroom (C230)

MINUTES

Present: Jim Gunson (Chair) Jim Jamieson

Jim Adams Colleen McGoff Dean

Larry Anderson Wendy Parry

Manfred Baur Don Reddick

Brian Carr Ann Stafford

Derek Francis Raymond Tang

Balbir Gurm Skip Triplett

Recorder: Barbara Melnyk

Regrets: Doug Boyer

Christopher Golden

Sarah Kanakos

Maureen Shaw

T.N. Foo

Gerry Kilcup

Guests: Elizabeth Bordeaux

Geoff Dean

Dieter Thomas

1. CONFIRMATION OF AGENDA

The agenda was confirmed as distributed.

2. APPROVAL OF MINUTES (November 17, 1997)

The minutes were amended as follows: Under 5. Old Business, in last sentence add, "along the lines of the final report" after the word "place". Under 6. New Business, sub-heading: Approval of Liberal Education Report, Item #1, first sentence, substitute word "degree" for "course". On page 4, first paragraph, last sentence, add word "criteria" after "admission".

Motion to approve the revised minutes: J. Adams/B. Gurm CARRIED

3. CHAIR'S REPORT

The Learning Outcomes ¼ time position (funded by CCTT) is posted in Human Resources. Closing date: December 8, 1997.

Kwantlen Board of Governors Social (December 17, 1997, 4:30 p.m. – 6:00 p.m.): Education Council members will receive invitations.

Next Education Council meeting is January 12, 1998. As there may be three full degree proposals on the Table for review, we expect the meeting to go on beyond 6:00 p.m. We will arrange to have dinner brought in, should that be the case.

Effective today, Barbara Melnyk takes over as Recorder for Education Council. You may contact Barbara at Extension 2084.

4. COMMITTEE REPORTS

a. Applicant Eligibility – No Report

b) Curriculum Approval

NRSG 2260 – Health Science 4: Pathophysiology 2

Moved by S. Triplett, seconded by J. Adams,

THAT NRSG 2260 be recommended for approval. CARRIED

c) Degree Proposal Assessment Committee

The next meeting of the Degree Proposal Assessment Committee is scheduled for Monday, January 5, 1998, at 4:15 p.m. DPAC members have agreed to extend the meeting time in order to review three full program degree proposals.

d) Employability Skills

Approval of opening statement for framework of Employability Skills Manual – see under "New

Business".

e) Grant Applications Review Committee

No report

f. Liberal Studies Task Force

No report

h) International Education Committee

The International Education Committee is working with ESL faculty to develop a graded entry program for international students so that the latter can take University Transfer courses while studying ESL courses.

i) Arts Degree Framework Committee

Colleen McGoff Dean has experienced some frustration in trying to get people to volunteer for this committee. She will try again in January to recruit volunteers. The Ministry is recommending one umbrella degree for Arts, however, after meeting with Devron Gaber, Skip suggested that there are other issues that will need to be revisited.

5. OLD BUSINESS

Council received a "Notice of Motion" from Maureen Shaw, on behalf of the Liberal Education Task Force Sub-Committee, recommending:

THAT full program proposals for degrees come directly to Education Council for approval.

DEFERRED

6. NEW BUSINESS

a) ACP Prefix Change

In order to have some reflection of the subject taught under the acronym, ACP, the Academic and Career Preparation Department request the following acronyms be used: ACPE for English; ACPM for Math; ACPS for Science; ACPB for Biology and ACPP for Physics.

Moved by C. McGoff Dean/ seconded by D. Francis,

THAT the above subject specific acronyms be approved for use. CARRIED

b) Approval of Employability Skills Manual

At Council's request, the Skills21 Task Force has developed an explanatory preamble for the Employability Skills.

Moved by S. Triplett/seconded by B. Gurm,

THAT Education Council thank the Skills21 Task Force for completing the preamble. CARRIED

Moved by W. Parry/seconded by B. Gurm,

THAT Education Council require all Kwantlen University College programs to contain all pertinent Employability Skills, except any Employability Skills or competencies deemed unnecessary by the program's external advisory committee.

After a lengthy discussion, the above motion was amended as follows:

Moved by W. Parry/seconded by B. Gurm,

THAT Education Council require all Kwantlen University College programs to contain all pertinent Employability Skills. CARRIED

c) Minimum Qualifications for Faculty

The Faculty Recruitment policy was updated in 1995. Subsequent to that, discussion of the document occurred at LMRC and Education Council. Search committees further reviewed the document and Deans vetted it through curriculum committees and other consultative groups. Councillors are reminded that this is not an actual hiring document - - it simply states the minimum hiring qualifications.

Moved by S. Triplett/seconded by J. Adams,

THAT Education Council receive the document "Minimum Qualifications for Faculty". CARRIED

d) Proposed Changes to ECE and HSW

Moved by B. Gurm/seconded by W. Parry,

THAT the Early Childhood Education and the Human Service Worker programs be revised from a

10-month (September to June) implementation model to a 3-semester (Fall, Winter, Fall) implementation model. CARRIED

e) Horticulture Technician Program

Moved by S. Triplett/seconded by D. Reddick,

THAT Education Council approve in principle changes in the Horticulture Technician Program from the current generic focus to a highly specialized focus (reasons listed on attached page), and to move program entry from January to September.

CARRIED

The issue of changing from a 15-week to 12-week spring semester is subject to satisfactory negotiation between Kwantlen University College and the Kwantlen Faculty Association.

f) Draft Course Outline Manual

This agenda item is deferred until the February Education Council meeting. A complete draft will be forwarded to Education Council members under separate cover subsequent to this meeting. Councillors should review the draft according to the Chair's December agenda notes.

g) Ad Hoc Committee on Admissions and Articulation

The Chair reported that the Board of Governors has approved a policy to set-up a joint committee with Education Council and themselves. The mandate of the committee will be to recommend policy and procedures on: transfer; admission standards and principles for degree programs; a requirement that degrees offer a half-way diploma for those who choose to discontinue; criteria for diploma cancellation and other related matters referred to it, or on which the committee decides to make recommendations. The Board of Governors has nominated five members, and Education Council is asked to nominate five members.

Moved by M. Baur, seconded by W. Parry,
THAT Education Council nominate five members to sit on the Ad Hoc Committee on Admissions and Articulation. CARRIED

Members nominated: Skip Triplett, Derek Francis, Manfred Baur, Raymond Tang and Jim Jamieson.

Moved by J. Adams

THAT the meeting be adjourned.

Meeting adjourned at 6:25 p.m.

Jim Gunson

Chair of Education Council