

EDUCATION COUNCIL
May 4, 1998 - 4:15 p.m.
Surrey Campus Boardroom (C230)

M I N U T E S

Present	Jim Gunson (Chair)	Absent Jim Adams
	Larry Anderson	Manfred Baur
	Doug Boyer	Barbara Craig
	Brian Carr	Christopher Golden
	T.N. Foo	Balbir Gurm
	Derek Francis	Stephanie Howes
	Jim Jamieson	Sarah Kanakos
	Don Reddick	Colleen McGoff Dean
	Maureen Shaw	Gerry Kilcup
	Ann Stafford	Raymond Tang
	Skip Triplett	
Recorder	Barbara Melnyk	

1. Confirmation of Agenda

The May 4, 1998 meeting agenda was confirmed.

2. Approval of Minutes (April 20, 1998)

On page 2, Under Curriculum Approval (Nursing): the Curriculum Review Subcommittee would like it stated that they are hampered in their ability to make recommendations for approval due to the collaborative nature of the nursing curriculum, and the fact that there can be no changes to the wording on the course outlines.

Fine Arts: Education Council awaits a follow-up report on possible transfer arrangements between (what appear to be) similar courses in Fine Arts and IDDS.

3. Chair's Report

The Chair reported that Kwantlen's Board of Governors have invited Education Council members to a dinner meeting on May 13, 1998 at 6:00 p.m.

ACTION: The Recorder will inform absent Council members of the proposed Board of Governors' dinner meeting, and provide a final list of attendees to the Board secretary.

4. Committee Reports

4.1 Student Applicant Eligibility - No report

4.2 Degree Proposal Assessment Committee

Update: The Ministry's Degree Proposal Review Committee have recommended for approval our three degree programs: Bachelor of Science in Nursing, Bachelor of Information Technology and Bachelor of Business Administration in Entrepreneurial Leadership. The Minister's signature and an Order in Council will constitute final approval, and is expected in about two months. Until then, any advertising for the degree programs must provide this disclaimer.

4.3 Employability Skills

A small number of people attended the last meeting. An update will be provided at the June meeting.

4.4 Curriculum Approval

The following course outlines were reviewed by the Curriculum Approval Sub-committee, and are recommended for approval subject to minor revisions:

INFO 3120 - Web Programming With Java
INFO 3130 - Discrete Mathematics
ENTR 3140 - Entrepreneurial Marketing
ENTR 3120 - Managerial Accounting for Entrepreneurs
JRNL 2342 - MacIntosh Skills for Journalism
EQUA 1190 - Facility Management - Introduction to Design and Operation
HORT 1207 - Introduction to Pest Management
HORT 1223 - Basic Landscape Operations
HORT 2313 - Weeds and Weed Control
HORT 2363 - Propagation of Woody and Herbaceous Ornamental Plants
HORT 2455 - Plant ID: Protected Cultivation
HRTT 1202 - Soils and Growing Media
HRTT 1203 - Greenhouse Pests
HRTT 1206 - Mechanics and Troubleshooting

Without a quorum, the recording secretary was asked to conduct a telephone poll of Education Council members to ask that the Executive be permitted to approve the above course outlines.

The Executive approved the recommended course outlines, subject to suggested revisions.

During the review of outlines on the new form, it was decided that additions should be made to the Employability Skills section of the manual. Beyond listing the required skills, it is necessary to identify how the student will get the skills.

4.5 Grant Applications Review Committee

The Grants Application Panel (GAP) has the mandate to make recommendations to Education Council concerning the funding of projects from Kwantlen's internal curriculum development fund. The 1998/99 recommendation were brought forward for Council's approval.

Associate Arts Degree for Design Draftsperson \$8,000

Concern was expressed on whether Education Council should approve curriculum development in a degree program prior to review at the program concept stage. What will the money be used for. More details are required.

Millwright \$7,000

Education Council recommends approval of the requested funds.

Without a quorum, the recording secretary was asked to conduct a telephone poll of Education Council members to ask that the Executive be permitted to approve the proposal for internal curriculum development in the Millwright program.

The Executive approved funding of \$7,000 for internal curriculum development for the Millwright Program.

Collaborative Nursing Program \$28,803

ACTION: The Chair will contact the Dean of Community and Health Studies to discuss the amount requested, and will suggest that other institutions in the consortium may wish to consider supporting a portion of the cost.

The balance of the recommendations will be considered at the June 1st meeting.

4.6 Liberal Education Curriculum Committee

No report

4.7 International Education Committee

No report

4.8 Arts Degree Framework Committee

No report.

4.9 Prior Learning Assessment

Kathryn Zmetana distributed current information regarding PLA procedures, forms for "Application for Prior Learning Credit" and "Prior Learning Credit Reporting" and a brochure explaining Prior Learning Assessment. She explained that PLA Application Forms will be delivered on May 5th. Following application for PLA, a student will get screened to determine if PLA will be granted. Following a positive assessment, the student will pay the required tuition fee. The PLA Advisory Committee is putting forward a process on what to do at each step. Each department will provide a contact name. All new and revised courses (after June 30), will include PLA provisions.

Council will be asked to consider where student transcripts should indicate whether a credit was obtained by PLA.

5. Guidelines for Liberal Education Course Developers

Defer to June 1st meeting.

6. Transfer Policy and Processes - Kwantlen as a Receiving Institution

Defer to June 1st meeting.

7. Review of Course Outline Manual

On page 13, under Library Resources: this topic will be included in the revision in Section 21. This information was specifically addressed on the old outline and allowed us to assess whether or not there are sufficient holdings in the library to support the course. The course outline form can be modified within the next six months.

8. Next Meeting: June 1, 1998 - 2:00 p.m. - Surrey Campus Boardroom (C230)

9. Adjournment

The meeting adjourned at 6:15 p.m.