

EDUCATION COUNCIL

October 5, 1998 - 4:15 p.m.
Surrey Campus Boardroom (C230)

M I N U T E S

Present Larry Anderson
 Derek Francis
 Jim Gunson (Chair)
 Dave Hardy
 Julie Hobart
 Jim Jamieson
 Wayne Jeffrey
 Judith McGillivray
 Barbara Melnyk (Recorder)
 Robin Russell (Vice-Chair)
 Ron Shay
 Barb Smith
 Dieter Thomas
 Newton Wainman

Absent T.N. Foo (Ex-Officio)
 Charon Graham
 Gerry Kilcup (Ex-Officio)
 Skip Triplett

Guests Jim Gillis
 Derwyn Owen
 Graham McIntosh
 Roger Elmes
 Katherine Zmetana
 John Slattery
 Jim Urquhart

1. Confirmation of Agenda

Add: Re-submission of Bachelor of Applied Arts in Geography
(6.a)
The revised agenda was confirmed as distributed.

2. Approval of Minutes

The Minutes of September 14, 1998, were approved as
distributed. (Newton/Hobart)
CARRIED

3. Chair's Report

- ? Roni Clubb, from Community and Health Studies, was elected by acclamation to sit on Education Council. There are no student candidates. Another attempt to solicit students for Education Council will be made.
- ? The English Curriculum Committee has approved a new course, ENGL 0098, designed to have lower entrance requirements than 0099. The idea is that the new course will require the prerequisites for 0099 and above to be increased. It is the Chair's view that this change must come to Education Council, as changes to prerequisites are substantive changes. This may have substantial implications for students and for the allocation of resources.
- ? Course Outline: We have received the first course revision on the new form. In the normal course of events, these are approved by curriculum committees, and not seen by Council. Because the Chair of Education Council's signature is required, the outlines are submitted to the Recorder. The question is

whether we should ignore any problems we see or whether we should scrutinize the outlines. If curriculum committees and course developers are to be educated, feedback on perceived problems is necessary. Suggestions are: a) a bulletin on the outlines, with commentary on continuing problems; or b) a PD session to alert deans and/or dean's assistants.

- ? Provincial Initiatives: C2T2 asked for requests for funds to further learning outcomes, for institutional and inter-institutional projects. The institutional proposal submitted by the Vice President, Education, after consultations, was for a one-day retreat to brainstorm on how learning outcomes, ESkills, PLA and other initiatives might proceed. The idea is to look for an integrated approach. Issues for the retreat would include priorities, administrative structures, and sources of funding. Invitations would go to those involved in these projects and others to be determined. This has been approved by C2T2. Planning will await the Vice President, Education's return. In view of this, we may wish to postpone discussion on how to implement the ESkills committee's report.
- ? Learning Outcomes Meeting: A recent meeting was held and attended by your Chair. Due to loss of funding, Kwantlen no longer has a Learning Outcomes Coordinator. Apart from discussing institutional projects, initiatives of provincial interest were also discussed.
- ? Education Council PD: Judith McGillivray suggested at Council's last meeting that the alternate dates for the EdCo meeting could be used for informal discussions on topics of interest. It was suggested that those interested should meet on October 19th for a PD session on the provincial initiatives - PLA, learning outcomes and ESkills. (Agreed)

4. Committee Reports

- 4.1 Student Applicant Eligibility (see #5)
- 4.2 Degree Proposal Assessment (no report)
- 4.3 Employability Skills (see #11)
- 4.4 Curriculum Approval

Moved by D. Francis/seconded by R. Russell;
THAT the following courses be recommended for approval,
subject to revisions:
PHYS 2330 - Intermediate Physics
ECED 1211 - Field Experience: Application
ECED 1213 - Guiding Children's Behaviour
ECED 1217 - Health and Safety
ECED 1219 - Block Practicum I
ECED 1240 - Child Growth and Development
ECED 1252 - Curriculum Design for Language Development
ECED 1253 - Curriculum Design for Psychosocial Development
ECED 1254 - Curriculum Design for Cognitive Development
ECED 1255 - Curriculum Design for Physical Development
CARRIED

- 4.5 Grant Applications Review (no report)
- 4.6 Liberal Education Curriculum Committee (no report)
- 4.7 International Education Committee (no report)
- 4.8 Prior Learning Assessment (no report)

5. Student Eligibility Committee

The Chair informed Council that the co-chairs of the Committee, have resigned. Council Executive met with three members of the Applicant Eligibility Committee and received feedback from some others. Most appear willing to continue to serve, providing the committee has a clear mandate.

Moved by D. Francis/seconded by J. Hobart;

THAT a new committee, to be called Intake Testing and Assessment, be formed with approximately four Council members, former Student Eligibility Committee members who are willing to serve, and others to make the committee representative of various Kwantlen divisions; and

THAT the mandate of the Committee be to:

- a) Design an implementation plan for the Policy on Assessment of Student Eligibility, approved at Council's last meeting, and the Policy on Comprehensiveness.
- b) Guide the design of the research project on the relationship between English language skills and performance in Kwantlen courses.
- c) Identify the resources available to support students who lack English language skills or others necessary to enter programs.

CARRIED

The Chair asked for volunteers to sit on the Committee.

Moved by R. Shay, seconded by J. Hobart;

THAT Derek Francis, Barb Smith, Skip Triplett and Wayne Jeffrey represent Council on the Intake Testing and Assessment committee.

CARRIED

6. Name Change: Automotive Mechanics to Automotive Service Technician

The name Automotive Service Technician instead of "Mechanic" has been adopted by industry at-large. Therefore, the Automotive Mechanic Programs at both Newton and Langley campuses have been renamed to reflect this trend in industry. The name "Mechanic" has been around for a long time, and it is no longer reflective of an industry that is as technologically advanced as the automotive industry. At this time, there will be no changes to the curriculum. Education Council received the above name change as information.

6.a Bachelor of Applied Arts in Geography - Re-submission

Background: In a letter dated June 16, 1997, Ministry suggested that Kwantlen collaborate with BCIT on a Geographic Information Systems program, rather than each institution having a specialized program in the same area. Subsequently, Kwantlen consulted with BCIT and UCFV. Included in the re-submission are letters of support from BCIT and UCFV, noting that Kwantlen's degree is quite different and needed. The re-submission is regarded as a two plus two program, rather than a four-year program. It is flexible, so it will draw on a wide range of student entry at the third year level.

Roger Elmes stated that this degree proposal is coming to Council with DPAC's recommendation for acceptance. The outcome of the match-up to the BCIT and UCFV programs is that our students are provided with more flexibility. The program is more attractive and marketable.

Moved by L. Anderson, seconded by N. Wainman;

THAT Council recommend approval of the Bachelor of Applied Arts in Geography degree.

CARRIED

7. Policy B.12: Program Review

John Slattery provided background information to Council. He explained that program assessment and program review are two separate entities. Most of the elements in the former policy

are incorporated into the new policy. Language has been updated; however, the review process that existed previously is now less intensive and provides a reasonable alternative to Kwantlen's institutional review process.

On page 2, under Procedure, #2 Administrative Coordinating Committee, first line, change to:

The Vice-President, Education and the Vice-President, Educational Services will meet . . .etc.

Moved by D. Francis/seconded by B. Smith;
THAT Policy B.12: Program Review, be approved, subject to revisions.
CARRIED

8. Base Requirements for a Bachelor of Science (B.Sc.)

Deferred. The Chair will invite the Dean of Science, Mathematics and Technology to Council's next meeting on November 2, 1998.

9. Changes to the Music Curriculum

Deferred, pending further information from the Music Department.

10. Kwantlen/UBC Real Estate Diploma and Degree Collaboration Project

Jim Gillis and Derwyn Owen (Kwantlen) and Graham McIntosh (UBC) presented the Real Estate Diploma/Degree collaboration project as an information item for Council. During the past four years, Kwantlen has been working to develop real estate courses under Continuing Education and the School of Business. Funding was provided through a \$50,000 grant from the Real Estate Foundation of BC. Under this grant, research was undertaken to determine real estate educational needs and an available market for real estate courses. This was done with the support of the Fraser Valley Real Estate Board (FVRB) with whom we have an existing partnership to provide computer and related training for their members. The outcome of the research was a proposal to create two Diplomas in Property Management and in Real Estate Development and Feasibility Studies. The outlines for these diplomas were developed in liaison with the School of Business curriculum committee.

In response to requests from the FVRB, Kwantlen approached UBC and negotiated a block transfer agreement in December 1997, that would allow a Kwantlen student to transfer credit for these two year diplomas to the new Degree in Applied Real Estate Studies at UBC. This degree will also be offered through the Open University. Students would also be able to apply the Real Estate Diploma credits to the Bachelor of Business Administration (BBA) at Kwantlen to complete this degree with a major or concentration of courses in Real Estate.

With support from Gerry Kilcup, Skip Triplett, Jim Gillis and Gordon Lee at Kwantlen, and Robert Laing and Graham McIntosh at UBC, Kwantlen and UBC have received an additional grant of \$300,000 to develop 15 credit hours of course material toward a Bachelor of Business Administration in Real Estate Studies.

Jim and Derwyn asked Council for feedback/questions.

Question: Will this be part of the base funding at Kwantlen?

Reply: These courses will be self supporting. There are

already a number of existing courses, so a marrying of real estate courses (45 credits of existing courses) will make up a two-year package. We have about \$20,000 per course for development.

Jim stated that they propose a start-up for September 1999.

The Chair thanked the group for taking time to provide information to Council.

11. Skills21 Task Force

On behalf of the Skills21 Task Force, Council received a report from its Chair, John Slattery.

Moved by L. Anderson, seconded by R. Shay,
THAT the Skills21 Task Force be dissolved with thanks, and that discussion of the recommendations be postponed until after the retreat on provincial initiatives.
CARRIED

ACTION: Jim Gunson will send letters of thanks to members of the Skills21 Task Force.

12. Early Childhood Education Program - Admissions Requirements

Council was asked to approve changes to admission requirements for the Early Childhood Education Program, which will be effective in September 1999. Judith McGillivray stated that the changes make the English requirements more apparent and that volunteer hours are more clearly delineated.

Derek Francis suggested that the Intake Testing and Assessment Committee would more suitably review the changes. He anticipates that this would be looked at in terms of research study.

Moved by J. Jamieson, seconded by D. Thomas;
THAT Council approve the changes to admission requirements for the Early Childhood Education Program, effective September 1999.
CARRIED

13. Next Meeting: The next meeting of Education Council will be held on November 2, 1998 - 4:15 p.m. in the Surrey Campus Boardroom (C230)

14. Adjournment: There being no further business, the meeting was adjourned at 6:05 p.m.