



## EDUCATION COUNCIL

February 8, 1999  
Surrey Campus Boardroom (C230)

### MINUTES

---

<u>Present</u>	Larry Anderson Derek Francis Charon Graham Jim Gunson (Chair) Jim Jamieson Dave Hardy Julie Hobart Wayne Jeffrey Judith McGillivray	Robin Russell Ron Shay Dieter Thomas Skip Triplett Newton Wainman Roni Clubb Sandi Klassen (Recorder)
<u>Absent</u>	Shane Cooke T.N. Foo Keith Lowe John Slattery	Barb Smith Gerry Kilcup Katherine Zmetana
<u>Guests:</u>	Jack Finnbogason	Doug Fletcher

1. **Confirmation of Agenda**

The February 8, 1999 agenda was confirmed as distributed.

2. **Approval of Minutes**

Correction: P 5, Item 10, remove the words "Landscape Maintenance."

**Moved by R. Russell, seconded by D. Thomas,  
THAT the minutes of January 4, 1999 be approved with corrections.  
CARRIED**

3. **Chair's Report**

The Chair gave a report on the university college president's meeting held at Royal Roads on February 4 and 5, 1999.

The Chair and the Vice Presidents, Education and Educational Services have undertaken a preliminary review of existing policies and procedures with a view to recommending how these relate to the role of Education Council.

The Chair gave advance notice of a colloquium with three institutions from BC and three from Washington State that will address various kinds of educational innovation and share best practices. Much discussion occurred on the Board's actions to defer approval of changes to English pre-requisites. The Chair has been asked to write to the Assistant Deputy Minister, Robin Ciceri, to ask for clarification on the rights of Council and the Board in the area of pre-requisite approval.

**Moved by J. Jamieson, seconded by R. Russell,**  
**THAT the Chair of Education Council send a letter to the Assistant Deputy Minister asking for clarification on the roles of the Board and Education Council in approving pre-requisites to first year English courses.**  
**CARRIED**

**Moved by S. Triplett, seconded by D. Thomas,**  
**THAT the Intake Testing and Assessment Committee of Council will either act as a task force to give the Board the information requested on English Language programs, or will create such a task force.**  
**CARRIED**

**Moved by L. Anderson, seconded by R. Russell,**  
**THAT the task force of the Intake Testing and Assessment Committee be representative of all the departments involved (e.g. English, ACP, Counselling, ESL, etc.).**  
**CARRIED**

**Moved by D. Francis, seconded by S. Triplett,**  
**THAT J. Gunson invite a representative from ESL/ELT to sit on the Intake Testing and Assessment Committee.**  
**CARRIED**

The item about meeting times and places is deferred to the next meeting of Education Council. - ?

**4. Committee Reports**

- 4.1 Degree Proposal Assessment Committee – No report
- 4.2 Curriculum Approval

**Moved by S. Triplett, seconded by J. McGillivray,**  
**THAT the following courses be approved, subject to revisions:**  
**HRTT 1302 – Boiler Operation in Horticulture**  
**ECED 1112 – Interpersonal and Professional Relationships**  
**ECED 1311 – Field Experience: Integration**  
**ECED 1313 – Managing Problematic Behaviors**  
**ECED 1315 – Designing Early Childhood Learning Environments**  
**ECED 1317 – Nutrition**  
**ECED 1319 – Block Practicum II and Seminar**  
**CARRIED**

**Note:** Approval of HRTT 1205 – Supervisory Skills for Horticulture Technicians and Florists was deferred as there were concerns about whether this should be within the School of Business.

- 4.3 Grant Applications Review Committee – No report
- 4.4 Liberal Education Curriculum Committee – No report
- 4.5 International Education – No report
- 4.6 Prior Learning Assessment – No report
- 4.7 Intake Testing and Assessment – No report
- 4.8 Research Ethics Committee

**Moved by J. McGillivray, seconded by W. Jeffrey,**  
**THAT Education Council receive the report from the Research Ethics Committee, make it public within Kwantlen, and solicit input from divisions, departments, and other interested parties.**

**CARRIED**

**ACTION: Barb Melnyk will distribute the Research Ethics Committee report to curriculum committees for feedback to Education Council.**

**5. Course Outline Manual**

This item was deferred to the next Education Council meeting.

**6. Education Council Self-Assessment**

This item was deferred to the next Education Council meeting.

**7. Next Meeting:** March 15, 1999- 4:15 p.m. – Surrey Campus Boardroom (C230)

**8. Adjournment**

The meeting adjourned at 6:25 p.m.

