

Education Council Minutes
June 5, 2000 - 4:15 p.m.
Surrey Campus Boardroom - G2110

Present:	Roni Clubb Derek Francis Charon Graham Linda Condell Jim gunson (Chair) Jim Jamieson Barbara Melnyk (Recorder)	Wayne Jeffrey Judith McGillivray Robin Russell Ron Shay Barbara Smith Dieter Thomas Newton Wainman Jeremy Williams
Absent:	Larry Anderson Priscilla Bollo Dave Hardy	Carolyn Granholm Skip Triplett
Guests:	Gordon Lee Jim Gillis Marilyn Lyons Karen Lemieux Ihor Pona Karin Green	Abhijit Sen Mary MacCullough Susan Kennedy Kathryn Waldie Rick Hives

1. Confirmation of Agenda
The agenda was confirmed as distributed.
2. Approval of Minutes
The Minutes were approved as distributed. (Wainman/Russell)
3. Ratification of Motions from May 1, 2000 Meeting
Moved by R. Shay, seconded by D. Francis,
THAT all motions from the last council Meeting of May 1, 2000 be formally ratified.
4. Chair's Report
The Liberal Education Committee is continuing its work. The remaining issue to be resolved is the requirements, if any, for third year courses. A proposal will be circulated for feedback prior to the summer break, and taken to Education Council at its meeting on September 11, 2000.

Spring Reading Break will be repeated in 2001. As it is Council's responsibility to advise the Board on the academic schedule, the Chair suggested that in future, Education Council should be consulted.

5. Committee Reports
 - 5.1 Degree Proposal Assessment Committee - No report
 - 5.2 Curriculum Approval:
 - ABTY 1115 - Bookkeeping Basics
 - ABTY 1125 - Office Dynamics
 - ABTY 1135 - Computer Competency
 - ABTY 1145 - Word Processing
 - ABTY 1155 - Business Communications
 - HIST 3310 - The Fibre of Society: Textile Production in History
 - EQUA 1155 - Non-Infectious Diseases and Trauma
 - EQUA 1270 - Applied Naatural Horsemanship
 - CAHS 3200 - Becoming a Mentor
 - REST 1202 - Real Property Law
 - REST 1203 - Real Estate Finance in a Canadian ContextMoved by D. Francis, seconded by L. Condell,
THAT subject to suggested revisions, the above course outlines be approved.
CARRIED
 - 5.3 Grants Application Panel - No report
 - 5.4 Liberal Education Curriculum Committee - No report
 - 5.5 International Education Committee - No report

- 5.6 Prior Learning Assessment Committee
In a memo dated May 1, 2000, Kathryn Zmetana listed the accomplishments of the PLA Committee and stated that their work was essentially completed.
Moved by J. Jamieson, seconded by L. Condell,
THAT Council approve the dissolution of the PLA Committee.
CARRIED
The Chair will attend to thank the members.
- 5.7 Intake Testing and Assessment committee
Robin Russell reported that the last meeting of this group took place on May 5th. The Committee will reconvene in the Fall to work on:
1. The report on developmental languages
2. New English requirements
3. Tracking the intake practices of programs.
6. Election of Council Executive
Robin Russell was elected as the new Chair of Education Council. Council agreed to elect a Vice-Chair and Member-at-Large at its first meeting in September.
7. Bachelor of Information Technology Admission Requirements
Moved by L Condell, seconded by C. Graham,
THAT students who do not have a two-year computing related diploma may meet the admission requirements for the Bachelor of Information Technology degree program if they have completed 60 university transferable credits from any recognized institution with a minimum cumulative GPA of 2.7, and complete the five bridging courses (CISY 1212 - Systems Analysis and Design, CISY 2311 - C/C++ Programming, CISY 2313 - Data Communications, CISY 2314 - Data Base Management Systems, CISY 2315 - Data Structure) or transferable equivalents with a minimum cumulative GPA of 2.7.
CARRIED
8. Computer Information Systems Diploma Program Changes
Moved by D. Francis, seconded by D. Thomas,
THAT based on the recommendations of the Canadian Information Processing Society accreditation council and the CISY program advisory committee, the following changes to the CISY course offerings be approved by Council:
CISY 1211 - COBOL Programming (Discontinued)
CISY 1218 - Internet Application Development - a new course to be offered in place of the CISY course.
CARRIED
9. Approval of Continuing Education Courses
Moved by P. Bollo, seconded by B. Smith,
THAT a Continuing Education program not requiring Provincial approval be considered approved by Education Council when its Letter of Intent has been approved. This approval is to be for a one-year period. Ongoing approval will be granted when the program's curriculum (course outlines or equivalent material) have been approved and it has been determined that the program does not duplicate other programs and that it relates appropriately to other programs with regard to laddering.
CARRIED
(Note): If a program ladders into anything that has credit, it requires Ministry approval.
10. Approval of Continuing Education Program: Letter of Intent for Nursing Unit Coordinator Certificate
Moved by C Graham, seconded by B. Smith,
THAT Council approve the *Letter of Intent* for a Nursing Unit Coordinator Certificate Program subject to:
 - the Intake Testing and Assessment Committee working with the Program to identify a level of proficiency for English by next year (June 2001); and
 - the Registrar will be asked to attend the September 11th Council meeting to discuss the criteria for determining the relationship between program lengths and credentials at Kwantlen University College.
CARRIED
11. Approval of Continuing Education Program: Letter of Intent for Information Technology Computer Support Program
Moved by R. Clubb, seconded by P. Bollo,
THAT Council approve the Letter of Intent for the Information Technology Computer Support Program subject to:

- the Intake Testing & Assessment Committee working with the Program to identify a level of proficiency for English by next year (June 2001); and
- the Registrar making a decision on use of criteria for determining a diploma vws. a certificate, etc. for all programs at Kwantlen University College.

CARRIED

12. Approval of Continuing Education Program: Letter of Intent for a Hospitality Operations Management Certificate Program

Moved by D. Francis, seconded by L. Condell,

THAT Council approve the Letter of Intent for a Hospitality Operations Management Certificate Program subject to:

- DPAC's suggested revisions be incorporated into the document; and
- the Intake Testing and Assessment committee working with the Program to identify a level of proficiency for English by next year (June 2001).

CARRIED

13. Process for Dealing with the Letter of Intent for the Gerontology Recreation Programmer and the Real Estate Diploma Programs

The Chair explained that the program for Gerontology Recreation Programmer has yet to be reviewed by DPAC, and approval is required for September. In addition, the RealEstate Program has to go to Full Program Proposal (it ladders into UBC), and failure to approve it would mean that the "program" could not be offered.

Moved by J. Jamieson, seconded by D. Francis,

THAT given the timeframe, Council empower the Executive to approve the Gerontology Recreation Programmer and the Real Estate Diploma Program in Propoerty Management and Property Development.

CARRIED

14. Proposal to Change the Structure of the Applied Business Technology Program

Kathryn Waldie explained to Council that the program has changed to a lecture format and changed its structure to fit more into the semester mode.

Moved by R. Clubb, seconded by R. Shay,

THAT Council approve the changes to the structure of the Applied Business Technology Program.

CARRIED

15. Validation Team for Bachelor of Applied Arts (Major in Psychology)

Moved by L. Condell, seconded by R. Shay,

THAT Council approve the Validation Team for the Bachelor of Applied Arts (Major in Psychology).

CARRIED

16. Program Development Group for Bachelor of Applied Arts (Major in Psychology)

Moved by B. Smith, seconded by P. Bollo,

THAT Council approve the Program Development Group for the Bachelor of Applied Arts (Major in Psychology).

CARRIED

17. Next Meeting

Monday, September 11, 2000 - 4:15 p.m. - Surrey Campus Boardroom (G2110)

18. Adjournment

The meeting adjourned at 6:00 p.m.

