

EDUCATION COUNCIL

September 11, 2000 - 4:15 p.m.
Surrey Campus Boardroom
(G2110)

MINUTES

Present:	Larry
Anderson	
Maxine Mott	Roni Clubb
Ihor Pona	
	Linda
Condell	
Graham Rankin	
	Jack
Finnbogason	
Robin Russell (Chair)	Derek
Francis	
Ron Shay	Karin
Green	
Newton Wainman	Judith
McGillivray	
Barbara Melnyk (Recorder)	
Absent:	Charon
Graham	
	Carolyn
Granholm	
	Rick Hives
	Skip
	Triplett
	Jeromie
	Williams
Guests:	Dana
Goedbloed	
	Jim
Gunson	
	Gordon
Lee	
	Kathryn
Waldie	

1. Confirmation of Agenda
The agenda was confirmed as distributed.
2. Approval of Minutes
Add: Priscilla Bollo attended.
The Minutes of June 5, 2000 were approved as distributed.
(McGillivray/Green)
3. Presentation to Jim Gunson
Judith McGillivray presented an engraved plaque to Jim

Gunson in recognition of four years of exemplary service as Chair to Education Council. She extended thanks for the many additional duties Jim took on during his tenure, particularly his work with the Council of Education Councils (CoEdCo).

4. An Overview of Kwantlen's Achievements
Skip Triplett will present at the October 4th meeting.
5. Chair's Report
Robin Russell summarized the approach she intends to take during the 2000/2001 year in chairing Education Council.

§ Increase communication between the members and their constituent groups

§ Increase sub-committee presence in the University College

§ Focus on both issues and processes

6. Committee Reports

- 6.1 Degree Proposal Assessment Committee
– No report
- 6.2 Curriculum Approval
ABTY 1295 – Computerized Medical Billing
ABTY 1242 – Accounting I
ABTY 1243 – Accounting II
ABTY 1244 – ACCPAC Computerized Accounting
ABTY 1245 – Spreadsheets and Word-processing
ABTY 1246 – Accounting Software Applications
ABTY 1253 – Secretarial Bookkeeping
ABTY 1254 – Information Processing
ABTY 1255 – Executive Support
ABTY 1256 – Word Processing – Level 2
ABTY 1257 – Introduction to Desktop Publishing
ABTY 1271 – Word

Processing Level 2 –
Legal Secretarial
ABTY 1273 – General
Legal Office Procedures
ABTY 1274 – Legal
Office Procedures –
Conveyancing
ABTY 1275 – Legal
Office Procedures –
Wills and Estates
ABTY 1276 – Legal
Office Procedures –
Corporate Law
ABTY 1277 – Legal
Office Procedures –
Litigation and Family
Law
ABTY 1291 – Medical
Terminology I
ABTY 1292 – Medical
Terminology II
ABTY 1294 – Clinical
Procedures
CISY 1218 – Internet
Application Development
CPSC 1250 –
Introduction to Computer
Design
ENLT 0101 – Basic
Beginner Listening and
Speaking
ENLT 0102 – Basic
Beginning Reading
ENLT 0103 – Basic
Beginning Writing
ENLT 0201 – Beginner
Listening and Speaking
ENLT 0202 – Beginner
Reading
ENLT 0203 – Beginner
Writing
ENLT 0301 – Upper
Beginner Listening and
Speaking
ENLT 0302 – Upper
Beginner Reading
ENLT 0303 – Upper
Beginner Writing
ENLT 0401 –
Intermediate Listening
and Speaking
ENLT 0402 –
Intermediate Reading
ENLT 0403 –
Intermediate Writing
ENLT 0501 – Upper
Intermediate Listening
and Speaking
ENLT 0502 – Upper
Intermediate Reading
ENLT 0503 – Upper
Intermediate Writing
ENLT 0601 – Advanced

- Listening and Speaking
- ENLT 0602 – Advanced Reading
- ENLT 0603 – Advanced Writing
- FINA 1147 – Issues in Contemporary Art
- MRKT 2321 – Retail Management I
- MRKT 2421 – Retail Management II
- REST 2301 – Real Estate Investment Analysis
- REST 2303 – Urban Infrastructure
- REST 2304 – Insurance & Risk Management
- REST 2401 – Introduction to Real Estate Appraisal
- REST 2402 – Land and Use Regulation
- REST 2403 – Real Estate Development
- REST 2404 – Real Estate Feasibility Studies
- Moved by R. Clubb,
seconded by L. Condell,
THAT subject to suggested revisions, the above course outlines be approved.
- CARRIED
- 6.3 Grant Application Panel – No report
- 6.4 Liberal Education Curriculum Committee – No report
Moved by I. Pona,
seconded by K. Green,
THAT Council ask the Liberal Education Curriculum Committee to provide a definition that is sufficient to clearly distinguish between the terms Liberal Education and General Education by November 6, 2000.
CARRIED
1 abstention/J. Finnbogason
- 6.5 International Education Committee – Committee to meet during the latter part of September.
- 6.6 Intake Testing and Assessment Committee – No report

7. Elections: Education Council

Executive

The Chair called for nominations for the position of Vice-Chair. Linda Condell was nominated. As there were no further nominations, Linda Condell was declared the Vice-Chair.

The Chair called for nominations for the position of Member-at-Large. Larry Anderson and Ihor Pona were nominated. Larry Anderson declined the nomination. As there were no further nominations, Ihor Pona was declared Member-at-Large.

8. Letter of Intent: Applied Business Technology

Dana Goedbloed, Gordon Lee and Kathryn Waldie presented.

Page 1: Under "Length of Program", (and anywhere else in the document), change "term" to "semester". Under "Rationale for level of credential and program length", paragraph 3: add "courses".

The presenters stated that the optimal intake for ABTY students to access efficient resources is restricted to 20 students. Council expressed concern regarding class size, and it was suggested that Ministry might question this.

Page 6: Under "Number of students expected to graduate from this program at the diploma level, year two", Council would like some rationale for "20 annually".

Page 7: Under "Faculty & staff requirements" – it was suggested that for budget purposes, the impact across other areas should be determined.

Moved by R. Shay, seconded by K. Green,
THAT Council approves the (non-degree) Letter of Intent for a Diploma in Applied Business Technology, subject to the

concerns expressed in the minutes of September 11, 2000.
CARRIED

9. Degree Program Concept:
Bachelor of Science in
Midwifery

It was noted that Council approved this proposal at the meeting on May 1, 2000.
Update: Maxine Mott informed Council that Ministry invited Kwantlen to submit a letter of interest to offer a 4-year degree in partnership with Douglas College. They also invited UBC and BCIT. A second letter was received in August, asking us to respond to specific questions relating to the Midwifery proposal.

10. Revised Curricular
Requirements for Associate
Degrees

After extensive consultation with the post-secondary system, the BC Council on Admissions and Transfer (BCCAT) has made curricular changes to the associate degree requirements. The new requirements are more flexible and Kwantlen's existing students may now be able to apply for an associate degree using the revised requirements.

It was noted that Kwantlen's current associate degrees do not conform to the new requirements.

ACTION: Judith McGillivray will request that Deans who have associate degrees in their divisions review them against the new requirements and submit any required changes to DPAC and Education Council.

Packaging or organizing course selections within the associate degree in order to facilitate transfer through the conferring of "concentrations", does not constitute a change to the requirements of the degree and

therefore does not need the approval of the New Degree Program Review Committee. For those proposing “concentrations”, an internal review by DPAC and Education Council is sufficient.

BCCAT also recommends that a transfer policy be developed that will guarantee transfer credit to students for all courses in their associate degree, with the caveat that students must still fulfill all of the lower division and upper division requirements for their baccalaureate degree.

Council expressed concern regarding the fee structures for associate degrees.

ACTION: Judith McGillivray and Derek Francis will examine the fee structures for Associate Degrees.

On discussion, it was noted that associate degree students have an advantage when transferring to select universities as they are given priority admission. Kwantlen students who wish to graduate with a credential must apply for it and pay a fee.

BCCAT also has asked all degree-granting institutions to consider giving priority admission for students with associate degrees.

11. National Accreditation and Diploma Information

Moved by J. Finnbogason and seconded by D. Francis, THAT Council approve the change in nomenclature from “technician” to “technologist” on the following diplomas:

§ Diploma of Technology – Environmental Protection Technologist

§ Technologist Diploma of Technology – Electronics Engineering Technology

§ Diploma of Technology – Automation/Robotics Engineering Technologist

CARRIED

Council would like to have
some clarification
regarding this change.

Moved by J. Finnbogason and
seconded by M. Mott,
THAT Brian Carr be invited to
the October 2nd Council
meeting to explain the
distinction between the terms
“technician” and “technologist”.
CARRIED

12. Next Meeting

The next meeting will be held
on Monday, October 2, 2000 at
4:15 p.m. in the Surrey Campus
Boardroom.

13. Adjournment

The meeting adjourned at 6:00
p.m.