

**EDUCATION COUNCIL**  
**February 5, 2001 - 4:15 p.m.**  
**Surrey Campus Boardroom (G2110)**

Present: Larry Anderson  
Susan Morris  
Jeremy Baker  
Barbara Melnyk

(Recorder) Roni Clubb  
Bruce McTavish (for  
Gary Jones) Linda Condell  
Ihor Pona  
Jack Finnbogason  
Graham Rankin  
Charon Graham  
Robin Russell

(Chair) Charlotte Graham  
Douglas Smith (for Ron  
Shay) Steven Lee  
Newton Wainman  
Judith McGillivray

Regrets: Gary Arneja  
Karin Green  
Derek Francis  
Maxine Mott  
Carolyn Granholm  
Skip Triplett

1. Confirmation of Agenda  
Add: 10 (b) Kwantlen Career  
Showcase  
The revised agenda was  
approved by consensus.
2. Approval of Minutes (January 8,  
2001)  
Moved by J. Finnbogason,  
seconded by L. Condell,  
To approve the Education Council  
minutes of January 8, 2001.  
CARRIED  
With respect to Item #6, Council  
asked the Chair to speak to the  
Registrar regarding Council's  
recommendation to extend the  
deadline for final grade  
submissions.
3. Chair's Report  
The Chair informed Council of the  
following:
  - The Board of Governors has  
elected Jacqueline Rice as its

new chair. The latter has expressed interest in revisiting shared governance, and will schedule a meeting with the Chair and Administration to explore this issue.

- The Chair will attend a March retreat in Kamloops to discuss a new university-colleges act. Will Education Councils be part of this legislation? Will Education Councils become more senate-like? Will faculty play a role in the new model?
- Suggestion that Council read today's handout, 'Who's Running the Store?' AECBC has recently issued a policy document entitled, 'Building for the Next Generation'. The paper calls on the provincial government to make changes to the legislation governing colleges and to provide for different methods of funding college activities. This would be a move from a collegial to a managerial model. Please forward your comments through the Council listserv. The Recorder will see if 'Building for the Next Generation' can be made available on-line.

**ACTION: Jack Finnbogason will seek further information regarding the policy document and report back to Council, perhaps in the form of a discussion paper.**

- The Chair has set-up a faculty forum newsgroup where ideas can be discussed.
  - The Chair and the Vice President, Education have attended various divisional curriculum committees to explain to faculty Ministry's mandate regarding curriculum approval.
  - On Monday, February 12th, Council Executive will hold a brainstorming session to revisit long term agenda items that should be brought forward. This session is open to anyone who is interested in attending. ( Meet in the Education Council office – G2010 at 12:00 noon)
4. Committee Reports
- 4.1 Degree Proposal  
Assessment Committee – No report.
  - 4.2 Curriculum Approval

ENLT 0479 – English for  
Employment Readiness  
ENLT 0091 – Low-Level  
Literacy  
ENLT 0092 – High-Level  
Literacy  
IDSN 4700 – Thesis  
Programming  
IDSN 4800 – Thesis  
Synthesis  
IDSN 3521 – Detailing  
IDSN 3580 – Interior Design  
Business I  
IDSN 3680 – Interior Design  
Business II  
IDSN 4780 – Interior Design  
Business III  
IDSN 4861 – Mentorship  
IDSN 3621 – Documentation  
Council approved the above  
course outlines by  
consensus.

The Chair informed Council  
that the Continuing  
Education courses, as listed  
on the agenda, were not  
approved, as it turned out  
that many of the courses  
covered a very small portion  
of the program. The Vice  
President, Education and the  
Chair will meet with the  
course developers to discuss  
this situation.

4.3 Grants Application Panel

Jack Finnbogason, Chair of  
GAP, announced that the  
deadline for receipt of  
internal curriculum proposals  
is April 9th. There is  
approximately \$70,000 to  
disperse. A meeting of the  
Panel will take place on  
Wednesday, February 14th  
at 4:00 p.m.

4.4 Liberal Education Curriculum  
Committee – No report

4.5 International Education  
Curriculum Committee – No  
report

4.6 Intake Testing and  
Assessment Committee

The Chair reported that  
meetings with faculty  
members from various  
disciplines continue. The  
Committee is offering  
assistance with intake and  
success and retention rates.  
There has been fruitful  
discussion on how to work  
with students to productively  
bring them into courses.

One group is trying to change methodologies; others are establishing thresholds. The Committee will bring recommendations back to Council.

4.7 CCET Liaison Report – No report

5. Representative Report from the Social Sciences and Music Curriculum Committee

Larry Anderson reported that this group have asked him to bring forward their concerns as required.

- (i) A concern that there appears to be a great deal of focus on the format of course outlines that, in this group's opinion, appears to minimize content.
- (ii) Who is responsible for block transfer? Simon Fraser University is the only institution that allows priority admission along with block transfer. Other universities have agreed to block transfer, but not to priority admission.

Judith McGillivray replied that she has asked Roger Elmes to head up a small task force with respect to the increasing use of the Associate Degree as selective entry into a program as opposed to open access.

6. Feedback: Developmental English at Kwantlen University College

The Chair distributed a handout entitled, Raskob Report – Overview. She stated that the document, prepared by Judith McGillivray, explains what has been done to date, what we are in the process of doing, and what still needs to be done. The document is for Council to look at and make comments on.

**ACTION: Council members to take document to curriculum committees for review and possible suggestions to add information. Are the recommendations relevant to your specific area?**

7. Discussion: Should programs that

have established entry requirements be required to use these requirements as prerequisites for entry into the courses necessary for the completion of the diploma?

The discussion resulted in several observations. There was no consensus. Some of the observations:

- Students who do not meet entry criteria hope for miracles but cannot complete their diplomas because they are unable to complete the course(s) for which the prerequisites are enforced. This is especially unfair for students who speak English as an additional language.
- This is a matter for the disciplines. Why have a grade 12 English requirement if it is not translated into course requirements?
- Why state program entrance requirements if students can get through most of the courses without them?
- Some programs set time completion limits – for example – 2 years.
- Kwantlen has already established a time completion limit of 5 years for Certificates.
- Other control mechanisms may work to alert students to their situation. Some suggestions include computer flagging of students who are taking diploma courses without having the diploma requirements; increased advising; and chairs taking responsibility for tracking students.

**ACTION: The Chair will follow-up to find out about the technological ability to flag students who are taking core diploma courses but do not have program requirements.**

8. Student Oriented Course Evaluation  
Linda Condell stated that the Kwantlen Student Association would like to post the course evaluation survey on their website. She asked for feedback.
- Kwantlen has a process in place

to evaluate instructors and course content.

- Faculty evaluations need to be fairly constructed and are bound by confidentiality in their Collective Agreement.
- Some items in the survey are not in the purview of the course, and clearly seek information about the instructor.
- Concern about the validity of data collected. Be careful on a web-based area that responses are not from those who hold a grudge or are unhappy. It appears you won't get a full sample with a survey such as this.
- Survey is long for an on-line document.
- Concern regarding revealing personal information about the student.
- The term "consumer" should not be used in the educational setting. A better term might be "developing a partnership". (No consensus was reached.)

The Chair thanked Linda for bringing the evaluation to Council.

9. Education Council Appointment of Faculty Member to Tributes Committee

Roni Clubb agreed to represent Education Council on the Tributes Committee.

**ACTION: The Recorder will inform Derek Francis.**

10. Review of Grants Application Panel

The Chair stated that there might be seed money available for proposal writers.

Council discussed the issue of intellectual property rights and writing of the proposal. Who retains intellectual property rights?

**ACTION: Jack Finnbogason will take the above two issues to the GAP for discussion. Council was asked to review the document, Criteria for Evaluation of Proposals for Internal Funding, and provide feedback via the Council listserve.**

10 (b). Kwantlen Career Showcase  
2001

The Kwantlen Student Association is organizing a Career Showcase on **March 26, 2001, from 1:00 to 6:00 p.m.** at the Richmond Campus. The event will provide an excellent opportunity for students to explore career opportunities and for employers to scout new talent.

11. Next Meeting: March 5, 2001 –  
4:15 p.m. – Surrey Campus  
Boardroom

12. Adjournment

The meeting adjourned at 5:45 p.m.