

EDUCATION COUNCIL

April 8 & 11, 2002
Surrey Campus Boardroom
4:15 pm

MINUTES

Present:	Larry Anderson (8) Roni Clubb Darren Gallagher Steven Lee Jack Finnbogason Jody Gordon Dana Goedbloed Charon Graham Barbara Melnyk Robin Russell (Chair) Karen Metzger (Recorder)	Derek Francis Karin Green Susan Morris Gary Jones Judith McGillivray Maxine Mott Marge Damon (8) Graham Rankin (8) Skip Triplett Tana Plewes Newton Wainman Doug Wiebe (for Gary Arneja) (8)
Absent:	Larry Anderson (11) Brook Walker (8) Marge Damon (11) Graham Rankin (11)	
Guests:	Roy Daykin (8 & 11) Sue Doucette (8) Tom Radesh (8) Kathryn Waldie (8 & 11) Gordon Lee (8 & 11) Brian Carr (8 & 11) Laurie Papas (8)	Susan Powell (8) Jane Yamamoto (8 & 11) Arthur Coren (8 & 11) David Ross (8 & 11) John Jenness (11) Ann Stafford (11)

1. Confirmation of Agenda

Items 6, 11, and 14 were deferred to the May 7, 2002, meeting; new item was added: Program Cancellations and Reductions.

Moved by Darren Gallagher, seconded by Susan Morris, that Council approve agenda as amended.

MOTION CARRIED.

2. Formal adjournment of meeting March 4, 2002

Moved by Charon Graham, seconded by Marge Damon, to adjourn meeting of March 4, 2002.

MOTION CARRIED.

3. Approval of Minutes

Item 6: Newton Wainman was also on the committee.

Approved as amended.

4. Chair's Report

- Has been busy working on the Principles of Program Review document.
- Attended a dinner at the Richmond School Board with the board of governors; Richmond School Board lament that ECE had moved from the Richmond campus.
- Distributed a draft version of the Appeals of Academic Decisions document for Council's perusal; will send to members via email so they can make the document available to their constituent groups. To be discussed at the May meeting.

5. Committee Reports

5.1. Degree Proposal Assessment Committee

- a. DPAC approved the Adventure Tourism (CE) Letter of Intent.
- b. Dana Goedbloed noted that DPAC has not yet seen a student rep, and asked Darren Gallagher to pass on that information to the Student Council.

5.2 Curriculum approval

Moved by Darren Gallagher, and seconded by Maxine Mott, THAT Council approve the following new course:

- **DRAF 1310 – Architectural III - Commercial**
- **EASL 0030 – Academic Listening and Speaking Skills**

- **EASL 0040 - Academic Listening and Speaking Skills**
- **HAUC 1100 – Treatment and Medication Orders**
- **HAUC 1110 – Laboratory Orders I**
- **HAUC 1115 - Laboratory Orders II**
- **HAUC 1120 – Diagnostic Orders**
- **HAUC 1125 – Medical/Surgical/Maternity Orders**
- **HAUC 1200 – Practicum**
- **POLI 2121 – Charter Politics in Canada**
- **POLI 2131 – European Integration**

MOTION CARRIED

5.3 Grant Applications Panel

With today as the closing date, there are 16 numbered applications, with more received but not numbered. Total number of applications may be higher than last year; may have to use \$9,000 as the divisor rather than \$15,000, which was used last year. The Panel will meet April 24. Notice of Motion to the May 7 meeting.

5.4 Liberal Education Committee

No report.

5.5 International Education Committee

No report.

5.6 Language Competency Liaison Committee

They are putting out a new version of Pathways to Success.

5.7 Intake Testing and Assessment Committee

The committee reviewed the last round of reports on entry requirements for first-year English and found some difficulties with those, but intends to continue the process. ACEP and English departments have answered question re variances between campuses.

The Committee is gradually becoming less representative and is considering how to refresh it.

5.8 Program Evaluation Committee

Panteli Tritchew will start as Chair in September 2002.

Policy Review Committee

Will be setting up meeting dates on Derek's and Robin's return.

5.9 Appeals Policy Review Committee

See item 4: Chair's Report

6. Change in Education Council By-laws for "Terms and Conditions of Membership"

Deferred to next meeting.

7. Program Concept: Community Support Worker Diploma Program

Brief discussion; DPAC recommended acceptance.

Moved by Larry Anderson, seconded by Maxine Mott, THAT Council approve the Community Support Worker Diploma Program. MOTION CARRIED. 2 abstentions.

8. Associate of Arts Degree in Political Science

Concern was expressed that students may not have access to the five Political Science courses required to complete the first year of the associate degree. Karin Greene pointed out that those courses can be spread out over several years.

ACTION: Chair will contact Political Science re apparent lack of second-year courses.

Moved by Steven Lee, seconded by Newton Wainman, THAT Council approve the Associate of Arts Degree in Political Science. MOTION CARRIED. 1 abstention.

9. Health Unit Coordinator Program Hours Change

Council was notified about the recent changes that had been approved by DPAC.

10. Initial Development Team Members – Massage Therapy Degree

Brian Carr explained that the high number of team members is required to represent all the stakeholders (Kwantlen, Westcoast College of Massage Therapy, and College of Massage Therapists of BC)

Moved by Jack Finnbogason, seconded by Susan Morris, THAT Council approve the Initial Development Team for the Massage Therapy Degree. MOTION CARRIED.

11. Requirements for Graduation

Deferred to next meeting.

12. Final Review of the 'Principles' and Vote on item 6.

Moved by Newton Wainman, seconded by Maxine Mott, THAT Council approve item 6 a) 1 and delete 6 a) 2.

MOTION CARRIED.

Moved by Newton Wainman, seconded by Charon Graham, THAT Council accept whole document as amended.

MOTION CARRIED. 3 abstentions.

13. Appeals Policy Report from the Appeals Policy Review committee

See Chair's Report.

14. Review of the Education Council Self-Evaluation Document (verbal) and Report of the External Validation Team

Deferred to next meeting.

15. Begin Review of Program Cancellations and Reductions

Judith outlined criteria for decision to cancel the ECE program. Roni Clubb requested further info re the process; Maxine provided additional information.

Laurie Papas and Jane Yamamoto presented their report asking that Council reconsider the decision, and cancel only the ECE EAL program. *Report distributed.*

ACTION: Judith will verify the figures and will separate them out for the Basic, Post-basic, and EAL programs.

Gary Jones mentioned that there are discrepancies in factual information.

There was some discussion re Education Council's authority to discuss the programs being reduces as opposed to cut. It was decided by consensus that Education Council would offer the Board advice on all the decisions.

Representatives have been invited to forward questions to the appropriate managers re factual information or need for additional info. It was agreed by consensus to meet again on Thursday to continue the review process.

16. Next Meeting

Meeting to be resumed Thursday April 11, 4:15 pm, Room G2110, Surrey Campus.

17. Adjournment

Meeting was recessed at 6:20 pm.

Moved by Maxine Mott, seconded by Karin Green, to reconvene April 11, 4:15 pm. Motion carried.

18. Advice to the Board

Judith McGillivray, on behalf of Skip Triplett, commended members of Council for their professional conduct in this difficult situation, and said that Senior Administration plans to minimize pain and maintain provisions of collective agreement. She reiterated that all data used in the process is subject to auditing.

Robin Russell stated that reduced programs all offer training in one year or more, shorter than degree programs.

Percentages according to Principle 1:

Before After

Prep: 11 11

UT: 34 36

Career 38 39

Trades/Voc. 17 13

Note: The biggest reduction is CAP reduction

Gary Jones expressed concern re future cuts to the programs that have been cut in this round, and wondered if the percentages from the Principles document will apply in future. It was noted that the institution must carry out Ministry policy while pursuing our own Mission Statement.

There was general agreement on the format for review, with ECE first followed by reduced programs.

ECE:

Concern was expressed that this program is relatively short, job-specific, and primarily for women, and that there may be increased demand for it in future with changes to the provincial welfare rules. It is the only program of its kind in the catchment area articulated to UVic.

ACP:

Newton Wainman expressed concern that the figures used appear not to be the current ones. The current figures are available.

What is the role of prep programs to be? Only 25 - 30% of students proceed to UT, Trades/Vocational, Career programs. The question remains as to whether Kwantlen should put resources into this area.

Impact is 49 rather than 70 FTEs, and this may change with a new plan. Faculty feel that the process has been useful.

ABT:

Dana Goedbloed asked for assurance that the department would not become a target for future cuts.

Current cuts amount to 3 sections (50 FTEs). She expressed concern that the numbers reflected only 2nd

semester enrollment, which had been affected by attrition in this lock-step program. Restructuring to include part-time access is having a positive effect. She stated that the provincial on-line program (CCTT) courses have lower standards than Kwantlen's.

ABTY is one of few vocational programs at Richmond, and offers important short-term job-skills training needed by businesses.

Drafting:

The Ministry has asked Kwantlen to consolidate all programs at one campus; current plans advance that objective.

Music:

Gary Jones stated that the weighting of principles does not appear to have been applied, and that the process in general has been too fast. The principles are for retention, not reduction, but Education Council has not been able to compare. It was noted that the program has been asked to reduce current subsidy of \$365,000 over 3 years to more reasonable figures.

Horticulture:

All comments have been incorporated into the advice to the Board. Impact is not quantifiable at this early stage. It will take 14 months to reorganize field labs.

ELTN

Brian Carr stated that the program is well recognized in the community, with many repeat hirers. Enrollment has been affected by the economy downturn. Low first-year enrollment is a problem. Major competition is BCIT; some students transfer from BCIT into 2nd year. Recent bad press poses a threat to the program, in that public perception equates reduction to elimination.

**Moved by Charon Graham, seconded by Steve Lee, to accept this template version, but that it be checked by Council representatives for the affected areas before it is considered to be official.
MOTION CARRIED.**

The Chair will work with individual representatives on their advice to the Board.

Motion by Newton Wainman to adjourn.