

EDUCATION COUNCIL MINUTES
Sep. 09, 2002

Present:	Marge Damon Caroline Daniels Jack Finnbogason Derek Francis Dana Goedbloed (Chair) Lorraine Irvine Gary Jones Gerry Lengert	Judith McGillivray Karen Metzger (Recorder) Bob Perkins Alex Popovich Alexandra Richmond Harry Yang Skip Triplett Jody Gordon
Absent:	Anita Kranz	
Guests:	Jan Carrie Arthur Coren Donna Diader Nancy Graham	Gordon Lee Susan Powell Tom Radesh

1. Confirmation of Agenda

Agenda was confirmed by consensus.

2. Approval of Minutes (June 3, 2002)

Moved by Jack Finnbogason, seconded by Marge Damon, to approve the minutes of the June 3, 2002, meeting.

MOTION CARRIED.

3. Committee Reports

3.1. Degree Proposal Assessment Committee

(Dana Goedbloed, Chair)

No report. Individual agenda items were addressed as they arose.

3.2. Curriculum Approval

Moved by Derek Francis, seconded by Gary Jones, that Council approve the following new and revised courses:

New:	
FYEX 1101	Academic Success for Student Athletes
PHYS 2424	Relativity and Quanta
ABEA 0024	ACP Orientation
PSPA 1024	ACP Orientation
ACCT 3445	Auditing 2
Revisions:	
BUSI 2465	Business Negotiations

MOTION CARRIED.

3.3. Liberal Education Curriculum Committee (Roger Elmes, Chair)

No report.

3.4. International Education Committee (Derek Francis, Chair)

No report.

3.5. Language Competency Liaison Committee (Rhondda Porter, Chair)

No report.

3.6. Intake Testing and Assessment Committee (Robin Russell, Chair)

No report.

3.7. Program Evaluation Committee (Panteli Tritchew, Chair)

The first meeting of the Program Evaluation Committee (PEC) will be Tuesday, Sept. 24, with meetings for the remainder of the year being the 4th Tuesday of the month, except December, which will be the second Tuesday.

Dates for the spring semester are yet to be determined. The committee has representation from all areas within Kwantlen.

3.8. Policy Review Committee (Chair vacant)

General discussion about whether this committee completed its mandate and should be dismantled.

4. Change in Education Council by-laws for *Terms and Conditions of Membership*

Moved by Alexandra Richmond, seconded by Caroline Daniels, to table this item to the next meeting.

MOTION DEFEATED.

Moved by Alexandra Richmond seconded by Gary Jones, that Council change its by-laws to include the election of alternate representatives.

MOTION DEFEATED. (6, 6)

5. Program Proposal: BBA in Financial Services Management

Dana Goedbloed reported that DPAC approved this program proposal at an earlier meeting.

This program meets a need for a bachelor's degree for people employed in financial services management. The program is arranged so that courses can be taken on a full-time basis evenings and weekends, though it is expected that most students take it on a part-time basis. Insurance and Securities courses are offered at a number of other institutions, and by professional associations.

The program will be self-supporting with help from industry, which may also support some library resources. Council was satisfied that industry support would have no impact on student access to the program.

Moved by Judith McGillivray, seconded by Marge Damon, THAT Council approve the BBA in Financial Services Management program proposal.

MOTION CARRIED.

6. Letter of Intent: Community Support Worker

DPAC approved this LOI pending revision, and Dana Goedbloed has reviewed and signed off the required revisions.

Susan Powell distributed copies of a letter omitted from the distributed package, and pointed out a correction on page 14.

Kwantlen currently offers a 3-semester certificate program, whose graduates are primarily employed in community living situations. The addition of the 4th semester answers the request of employers who would like additional education for supervisors. Students may exit at the certificate level for direct support work; those with the diploma have options to bridge into a degree program at Athabasca University and the University of Calgary.

Moved by Bob Perkins, seconded by Alex Popovich, THAT Council approve the Letter of Intent for the Community Support Worker diploma program.

MOTION CARRIED.

7. School of Business:

7.1. Business Management Diploma Requirements

Moved by Jack Finnbogason, seconded by Marge Damon, THAT Council approve the following Business Management Diploma program requirements: The program will require CMNS 1140 and either ENGL 1100 or 1110; BUSI 1215 will be required and BUSI 2315 will no longer be required, effective September 2003.

MOTION CARRIED.

7.2. ENTR electives

Moved by Alexandra Richmond, seconded by Caroline Daniels, THAT Council approve FNSR 3350 as an elective in the BBA in Financial Service Management program.

MOTION CARRIED.

7.3. Degree Programs Liberal Education Component

Moved by Alexandra Richmond, seconded by Gary Jones, THAT Council approve the Liberal Education components of School of Business degree programs as follows:

- 3 credits of first-year English exclusive of ENGL 1099, and 15 credits including
- 3 credits of third- and fourth-year approved Liberal Education course(s), and
- 12 additional credits of approved Liberal Education courses, of which 9 credits must be from outside the course discipline(s) of the degree(s). (Courses offered by departments other than ABTY, ACCT, BUSI, CBSY, SMNA, CPSC, MRKT, and other courses that may reasonably be regarded as technical/operational

business courses).

MOTION CARRIED.

7.4. Articulation with North Island College

Moved by Caroline Daniels, seconded by Judith McGillivray, THAT Council approve articulation with North Island College as follows: that students of North Island College who have completed either the

Computer Science Diploma Program or the Information Systems Administrative Diploma Program (with CPSC 1101 Computer Programming II as an elective) with a GPA of 2.7 and a minimum of 60 credits be granted admission to the Bachelor of Technology program at Kwantlen. Students will be expected to meet all other pertinent Kwantlen University College admission requirements and must take ENGL 1100/1110 or an equivalent UT English course.

MOTION CARRIED.

7.5. Changes to the Business Management Diploma Program

This item was a restatement of item 7.1 and was dealt with as such.

8. Review of the Education Council Self-Evaluation Document and Report of the External Validation Team (*previously distributed.*)

Deferred to next meeting as reports were not distributed.

9. Skip announced that SFU has officially recognized Kwantlen as the university college that meets the needs of the communities we serve. As was indicated, during the visit from AUCC in August, the quality of the programs developed at Kwantlen clearly meets the standard of any other university. Skip noted that he has seen countless degree proposals and can clearly see how the work of Education Council improves the overall quality of program proposals and makes a very big difference in getting programs approved at the provincial level. He thanked the volunteers on Education Council and wished them that they would find the work rewarding.

10. Strategic planning workshop Sept 27, 8:30, 4:30. This session has been confirmed with Gordon Lee.

11. Next Meeting: Monday, October 7, 2002.

12. Meeting was adjourned at 6:10 pm.