

Education Council Minutes

Monday Nov. 4, 2002, 4:15 pm
Surrey Boardroom

Present:	Marge Damon Caroline Daniels Dawna DeAdder Greg Erikson Jack Finnbogason Derek Francis Dana Goedbloed (Chair) Lorraine Irvine Gary Jones Anita Kranz	Steven Lee Gerry Lengert Judith McGillivray Karen Metzger (Recorder) Bob Perkins Larry Rhodenizer Alexandra Richmond Harry Yang Skip Triplett
Absent:	Lisa Coan Jody Gordon Tana Plewes	
Guests:	Darren Gallagher Kon Li Steve Charlton Ron Coreau Arthur Coren	Tom Radesh Robyn Russell Dana Cserepes Panteli Tritchew

1. Confirmation of Agenda

The agenda was approved by consensus with the addition of a new item 12: Change to the LPI prerequisite for English 1100 and 1110, with subsequent renumbering of the remaining items.

2. Approval of Minutes

Moved by Dawna DeAdder, seconded by Alexandra Richmond, to approve the minutes of the Oct. 07, 2002, meeting, pending clarification of item 9: 'English courses offered by WCCMT have been revised to meet Kwantlen standards.' should read 'One English course (equivalent to ENGL 1100) has been revised to meet Kwantlen standards.'

MOTION CARRIED

3. Chair's Report: Dana Goedbloed

The Chair attended a CoEdCo meeting the weekend of Nov. 1 – 2, at which the new BC Campus was announced, months before it had been expected, along with the announcement re the elimination of OLA. It is not yet clear from this announcement how distributed learning will be handled.

An announcement was also made re the possible elimination of education councils or other radical restructuring. This issue arose as a result of a letter sent to college presidents re areas of red tape. CoEdCo was adamantly against being just an advisory board, and also against the presidents taking on the role performed by education councils. The Kwantlen Senior Leadership Team does not support these possible changes.

The Chair also attended the Board retreat Nov. 2. The Carver method of governance was discussed; our Board is positive in terms of joint or bicameral governance. She has with Judith McGillivray developed a policy for a joint approval process for two specific areas: (1) block transfer (external), and (2) equivalencies (internal), as per the Act.

4. Committee Reports

4.1. Degree Proposal Assessment Committee (Dana Cserepes, Chair)

DPAC was approached by the Office of the Registrar to have representation on the committee, which was discussed and approved by DPAC.

Moved by Alexandra Richmond, seconded by Steven Lee, THAT Council approve representation on DPAC from the Office of the Registrar as a full voting membership.

MOTION CARRIED.

Re the new Ministry program proposal process, Dana Cserepes will meet with Dana Goedbloed and Alice Macpherson Nov. 7 to come up with a template for full program proposals according to the guidelines supplied by the Ministry. They will bring the resulting document to DPAC for approval.

The first proposal – a PhD in Leadership and Sustainability from Royal Roads University – has been posted

to the Ministry Website for feedback from other institutions within 30 days. It has been passed on to interested deans, who will ask for feedback from selected individual with an interest in the area.

4.2. Curriculum Approval

The curriculum sub-committee meetings have been rescheduled to the second Wednesday of the Month at 2 pm, starting with an additional meeting Nov. 13.

Moved by Steven Lee, seconded by Anita Kranz, THAT Council approve the following courses, pending minor revisions as per the sub-committee:

New Courses

GRVD 1201 Digital Image Development
GVRD 2401 Advertising and Publication Design
GVRD 2412 Business Procedures for Graphic Design II
GVRD 2440 Portfolio and Promotion
JRNL 4200 History of Canadian Journalism

MOTION CARRIED.

4.3. Liberal Education Curriculum Committee (Maxine Mott, Chair)

No report

4.4. International Education Committee (Derek Francis, Chair)

No report. The Chair explained that this committee does not meet unless issues arise, and none have.

4.5. Language Competency Liaison Committee (Rhondda Porter, Chair)

No report.

4.6. Intake Testing and Assessment Committee (Robin Russell, Chair)

The committee met to look at the studies commissioned in spring re impact of new language requirements for 2003. The committee believes it has fulfilled the mandate given it by Education Council four and a half years ago, and may ask to be dissolved unless Council wishes to renew the mandate. A report will be submitted to Council in December.

4.7. Program Evaluation Committee (PEC) (Panteli Tritchew, Chair)

PEC discussed issues in minutes not yet approved; will be distributed at the next Education Council meeting

A number of PEC members will be attending an all-day SCOEA workshop Friday, Nov. 8, on program evaluation.

PEC requests representation from the student and BCGEU staff constituent groups to fall in line with other Education Council sub-committees.

Moved by Jack Finnbogason, seconded by Greg Erikson, THAT Council approve representation on PEC from the student body and BCGEU staff.

MOTION CARRIED.

4.8. Policy Review Committee (Jack Finnbogason, Chair)

The committee will have its first meeting Nov 8 with 5 or 6 policies to examine.

5. School of Business: Articulation with Richmond International High School (Arthur Coren)

The articulation agreement between Kwantlen's School of Business and Richmond International High School was made in 1999; a review process identified that course numbers, but not content, had changed.

Moved by Judith McGillivray, seconded by Gary Jones, THAT Council approve the articulation agreement between Kwantlen's School of Business and Richmond International High School.

MOTION CARRIED.

6. Revision of Policy 2.05.1 of Education Council By-Laws (Dana Goedbloed)

The Chair confirmed via Roberts's Rules that it is not necessary for a chair to attend each committee as an ex officio member, and requests a change to Policy 2.05.1 accordingly.

Moved by Dawna DeAdder, seconded by Judith McGillivray, THAT Council approve a change to Policy 2.05.1 from "The Chair and Vice Chair of the Education Council will be ex officio members of each of the Council's committees" to "The Chair and/or Vice Chair..."

MOTION CARRIED.

7. Revision of Policy 1.8 Internal Validation of Degree Programs (Dana Goedbloed)

Moved by Steven Lee, seconded by Gary Jones, THAT Council recommend approval of the changes to the policy as attached.

MOTION CARRIED.

8. Program Concept: Certificate in English Language Proficiency (Wendy Royal, Robin Russell)

Robin Russell presented the program concept for a Certificate in English Language Proficiency. The program will provide students who are non-native speakers of English with an educational plan that allows them graduated entry into regular academic courses.

Our combined population of local immigrant students and international students forms a demographic cohort whose needs have not been well addressed by Kwantlen in the past. Studies prepared by Institutional Research have shown that lack of English language education is a consistent factor in student failure and withdrawal. This program will address this issue by offering a coherent, well-rounded curriculum that will provide a clear path to entrance and success in the academic and career programs offered at Kwantlen.

There was discussion about access to this program for other than ESL students.

Moved by Anita Kranz, seconded by Bob Perkins, THAT Council approve the program concept for a certificate in English Language Proficiency.

MOTION CARRIED.

9. Program Concept: Applied Business Technology, Paralegal Diploma (Pam Galea/Arthur Coren)

Pam Galea introduced the program concept and explained that graduates from Kwantlen's Applied Business Technology certificate program (Legal Secretarial option) have been asking for a diploma program to enable them to start employment at a higher than junior level. Only Capilano College offers a full-time diploma program, and VCC offers a part-time program. There will be a certain amount of overlap with existing Criminology library resources.

This program will provide students with the ability to assist lawyers in their legal practice. Students will study both substantive and procedural law while learning to work under the supervision of a lawyer. The second year of the program expands upon specific skills, knowledge, and attributes introduced at the certificate level. The BC Law Society is in the process of defining the paralegal job classification.

Moved by Steven Lee, seconded by Alexandra Richmond, THAT Council approve the program concept for a Paralegal Assistant Diploma.

MOTION CARRIED.

10. LOI: Career Practitioner Training Citation (Kon Li/Ron Coreau)

Kon Li and Ron Coreau presented a letter of intent for a Career Practitioner Training Citation CE program. This program prepares graduates for employment in various career-practitioner settings, and allows them to apply for the Certified Career Development Facilitator designation (US). This program is for mature students with various degrees or other credentials.

Moved by Gerry Lengert, seconded by Steven Lee, THAT Council approve the letter of intent for a Career Practitioner Training Citation program.

MOTION CARRIED.

11. Bachelor of Applied Arts in Psychology - change in entrance requirements (Steve Charlton, Coordinator, Bachelor of Applied Arts in Psychology program)

Moved by Jack Finnbogason, seconded by Gerry Lengert, THAT Council approve a change in entrance requirements to the Bachelor of Applied Arts in Psychology.

There was intense discussion about the potential effects of setting two-tiered entrance requirements, and about the need for the department to set absolute entrance requirements. This issue should go to the DPAC for approval.

Moved by Bob Perkins, seconded by Steven Lee, to defer the motion to DPAC.

MOTION CARRIED.

12. LPI Increase (Jack Finnbogason)

Moved by Jack Finnbogason, seconded by Alexandra Richmond, THAT Council approve a change in the LPI prerequisites for ENGL 1100 and 1110 from an essay score of 26 to an essay score of 30 (or from level 4 to level 5).

Since DPAC has not yet approved this change, it was recommended to defer the motion until DPAC has dealt

with it.

Moved by Steven Lee, seconded by Gary Jones, to defer the motion to the next meeting.

13. Council Self Survey – distribution (Dana Goedbloed)

Dana Goedbloed will send an email to members re what to do with the attached item.

14. Next Meeting: December 2, 2002

15. Adjournment: Moved by Dawna DeAdder to adjourn the meeting at 6:15 pm.