

EDUCATION COUNCIL MINUTES

Dec. 02, 2002 (as amended at the Jan. 6, 03, meeting)

Present:	Lisa Coan Marge Damon Caroline Daniels Dawna DeAdder Greg Erikson Jack Finnbogason Derek Francis Dana Goedbloed (Chair) Lorraine Irvine Anita Kranz	Steven Lee Gerry Lengert Judith McGillivray Karen Metzger (Recorder) Bob Perkins Tom Radesh Alexandra Richmond Harry Yang Jody Gordon
Regrets:	Larry Rhodenizer Gary Jones Jamie-Lynn Jamieson Skip Triplett	
Guests:	Colin Haigh Bob Davis Darren Gallagher Brian Carr Alice Macpherson George Hancock	

1. Confirmation of Agenda

The agenda was confirmed with the following amendments: Items 10, 11, and 13.1 were deleted, and a new item added after 13: Member-at-Large position vacancy.

2. Approval of Minutes (Nov. 04, 2002)

**Moved by Steven Lee, seconded by Lorraine Irvine, to approve the minutes of the Nov. 4, 2002 meeting.
MOTION CARRIED.**

3. Chair's Report

- 3.1. The Chair welcomed the new student members Lisa Coan and Jamie-Lynn Jamieson, and Board representative Tom Radesh. She urged members to attend the Board reception Tuesday evening to meet the Board members
- 3.2. The Chair extended congratulations to Graphic Design for Marketing (GDMA) for the Ministry approval of the new bachelor's degree and relayed the appreciation on behalf of the program developers for the "insightful contributions and diligence" of DPAC and Council members and support personnel.
- 3.3. Agenda item 13.1, a new policy on joint education offerings, was removed from the agenda because it was vetted by Legal council just last week and is therefore not ready for this meeting. It will be brought forward to the January meeting. The board has been informed of the delay.
- 3.4. Judith McGillivray provided an update on the Newton Campus replacement. The most recent capital freeze has been lifted, and the Ministry will forward \$3.5 million for basic infrastructure and roadway for the Cloverdale Campus, and for determining that the educational plan and the campus footprint match. Kwantlen will have to self-finance Stage 2; David Ross is working on securing funding through public/private partnerships. Derek Francis added that Kwantlen is under pressure to move quickly and should have the basic plans ready by the end of February. Judith also mentioned that the Ministry has commended Kwantlen for its approach to the 20-year educational plan.
- 3.5. New meeting dates will be as follows: Education Council stays on the first Monday of the month at 4:15 pm; Curriculum Sub-Committee meets on the second Wednesday after Education Council at 2:00 pm; PEC meets on the third Wednesday after Education Council at 2:15 pm; and DPAC meets on the fourth Wednesday after Education Council at 4:15 pm.

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1	Education Council*				
Week 2			Curriculum Sub-Committee		

Week 3			PEC		
Week 4			DPAC		

*Education Council counts as week 1 though it often is in the second week of the month.

3.6. The Chair, with the Chair of DPAC, is in the process of working through the proposed new Ministry guidelines for the program approval process. She thanked Dana Cserepes for her willingness to take on the role of Chair of DPAC for the Fall on short notice.

4. Standing Committee Reports

4.1. Degree Proposal Assessment Committee (Dana Cserepes, Chair)

The committee Chair is in the process going through the new ministry guidelines for program development in order to develop appropriate templates for Kwantlen use. She is also developing new information packages for DPAC members.

DPAC needs a new student representative; the student representatives will be asked to decide among themselves who will take on the role.

4.2. Program Evaluation Committee (Panteli Tritchew, Chair)

The committee Chair anticipates having terms of reference ready for the January meeting.

Most of the committee members attended the SCOEA workshop on program evaluation in November, where four institutions presented their evaluation processes: Portland Community College, Lethbridge Community College, Humber College, and North Island College. CEISS also presented on SORS. PEC is in the process of examining a number of models in order to develop a process that is relevant to Kwantlen, and user-friendly.

The committee is also preparing to present terms of reference to Council in January. PEC minutes are available on Plaza.

5. Sub-Committee Reports

5.1. Curriculum Approval

Moved by Greg Erikson, seconded by Steve Lee, that Council approve the following course outlines:

New:

CRIM 2211 Introduction to Policing
 ANTH 2333 Visual anthropology
 CHEM 2315 Analytical Chemistry
 HORT 1095 Chemistry Upgrading for Horticulture
 FINA 1135 Introduction to New Media

Revised:

MATH 2331 Introduction to Analysis

MOTION CARRIED.

5.2. Liberal Education Curriculum Committee (Maxine Mott, Chair)

The committee is asking that program areas submitting multiple courses submit (where appropriate) combined rationale for courses that may be sequenced, for example, European History xxx1, European History xxx2, etc. The aim is to reduce redundancy of information and the workload for those preparing the materials.

Also, the committee requests that a member of the department submitting courses come to the Liberal Education committee meeting to speak to the submission.

Additional related information: In October, 2002, the SFU senate passed new breadth requirements of 24 credits for degrees, including 6 math-like courses and 6 English-like courses, and courses from science, humanities and social sciences. AUCC commended KUC for its breadth requirements.

5.3. International Education Committee (Derek Francis, Chair)

No report.

5.4. Language Competency Liaison Committee (Rhondda Porter, Chair)

Will distribute report.

5.5. Intake Testing and Assessment Committee (Robin Russell, Chair)

No report.

5.6. Policy Review Committee (Jack Finnbogason, Chair)

The committee met in November and will meet again in December. It is completing work passed on from the previous committee and looking at new policies. Each member has taken on one or more policies to champion; the committee plans to look at several policies each meeting until completed.

5.7. LPI Increase

Moved by Bob Perkins, seconded by Lorraine Irvine, that Council approve a change in the LPI prerequisites for ENGL 1100 and 1110 from an essay score of 26 to an essay score of 30 (or from level 4 to level 5).

This motion was put forward because a study has shown that the current prerequisites did not have equal predictive value of success, and that the correct LPI score should be an essay score of 30 or level 5. Standards vary throughout the province; UBC requires level 5, and SFU does not accept the LPI at all.

Discussion followed about the issues re implementation of this change. It will apply to open access courses for September 2003, though not for some programs until September 2004 because of program registration dates. Implementation is a separate issue to be dealt with by the Registrar's Office.

MOTION CARRIED. In favour: 9; opposed: 5; abstentions: 1.

6. Program Concept: Bachelor of Science in Mechanical Engineering Technology

Moved by Steven Lee, seconded by Gerry Lengert, that Council approve the program concept for a Bachelor of Science in Mechanical Engineering Technology.

This proposed degree program, which is to be developed in stages, is innovative in that it blends science and technology and creates a career path for Trades students where none existed before. Through partnership arrangements with Surrey School District, students can begin this program in high school and enter Kwantlen with a citation. Students may come into this continuous-entry program at various levels and be placed accordingly; bridging courses will be included in each level of the program, while upgrading course would be additional. Multiple entry and exits points provide flexibility for students. The program makes use of a unique tracking system, the AUTHOR Training Management System.

Gerry Lengert will shortly be attending a meeting with Applied Science Technologists and Technicians of BC (ASTTBC) and Professional Engineers Association to participate in the discussion about developing transition for people moving from Trades through Technology into Engineering, which is what this degree program addresses.

It is anticipated that students will be able to take all courses at the Cloverdale Campus Stage 2; needed equipment is currently being gathered and stored, as space permits, from industry. The Cloverdale Campus will facilitate more efficient placement of equipment for the program than what is possible at the present Newton Campus.

MOTION CARRIED; 1 abstention.

7. Program Concept: Bachelor of Science in Metal Technology

Moved by Steven Lee, seconded by Greg Erikson, that Council approve the program concept for a Bachelor of Science in Metal Technology.

This degree program, which meets the industry need for manually skilled people who also have supervisory, management, and engineering skills, will give graduates provincial, national and international credentials. Development costs for this program will be reduced because some course materials already exist in industry and will be incorporated into the total program.

This program has multiple entry and exits points. Possibilities exist for co-op education and will be required for some components. Program developers have put time and effort into preparing for student success at the diploma level. At present, 100 students are interested in the first year of the program.

MOTION CARRIED; 1 abstention.

8. Program Concept: Autobody & Auto Refinishing & Prep Technician Certificate

Moved by Gerry Lengert, seconded by Anita Kranz, THAT Council approve the program concept for an Autobody & Auto Finishing & Prep Technician Certificate.

This is the only program of its kind in the Fraser Valley and meets the request by industry to have a training facility there; BCIT and VCC both have similar programs. The program prepares students in all phases of autobody prepping, refinishing, and repair and can get graduates into industry quickly with some training. Graduates may sign up as apprentices and gain credit for this credential.

There's a shortage of well-trained workers in the field; training offered in the past does not meet the needs of today's industry. This is not a partnership program, though industry suppliers have given commitments in order in order to move forward with this training.

MOTION CARRIED.

9. Program Concept: Power Line Technician Citation

Moved by Gerry Lengert, seconded by Lorraine Irvine, THAT Council approve the program concept for a Power Line Technician Citation.

This citation program is a partnership between Kwantlen University College and the Electrical Industry Education Institute (EITI), which is the only trainer of power line technicians in BC. The program will provide technical training to apprentices registered in the trade of Power Line Technician. There is a great need for younger workers; the largest current cohort is 55 and over. EIT provides specific skills training, and Kwantlen will provide upgrade training to meet grade 12 requirements, as well as forklift training, first aid, math, and English.

This is a cost-recovery program; graduates will be able to earn the cost of the program in a few months. There are plans to market the program in Alberta and the Pacific Northwest.

Students completing this program may be able to sign up as apprentices and gain credit for this credential.

MOTION CARRIED.

10. New Policies - deferred to next meeting

11. Member at large position:

Lisa Coan will fill the position effective immediately.

12. Next Meeting: January 6, 2003

13. Adjournment: Bob Perkins moved to adjourn at 6:10 pm.