

**EDUCATION COUNCIL MINUTES**  
**Mar. 03, 2003**

<b>Present:</b>	Lisa Coan Marge Damon Caroline Daniels Dawna DeAdder Greg Erikson Jack Finnbogason Derek Francis Dana Goedbloed (Chair) Jody Gordon Lorraine Irvine Gary Jones	Anita Kranz Steven Lee Gerry Lengert Judith McGillivray Karen Metzger (Recorder) Tom Radesh Larry Rhodenizer Alexandra Richmond Skip Triplett Harry Yang
<b>Regrets:</b>	Jamie-Lynn Jamieson Bob Perkins	
<b>Guests:</b>	Arthur Coren David Davidson Bruce McTavish	Maxine Mott Kathryn Waldie

**1. Confirmation of Agenda**

The agenda was confirmed, with the addition of item 5.7 GAP Notice of Motion.

**2. Approval of Minutes (Jan. 20, Feb. 3, and Feb. 17, 2003)**

**Moved by Dawna DeAdder, seconded by Gary Jones, THAT Council approve the minutes of the Jan. 20, 2003, meeting.**

**MOTION CARRIED.**

**Moved by Alexandra Richmond, seconded by Dawna DeAdder, THAT Council approve the minutes of the Feb 3, 2003, meeting with the following amendment: item 5.1: under New Courses, add ELTN 1213 Digital System I.**

**MOTION CARRIED.**

**Moved by Lorraine Irvine, seconded by Caroline Daniels, THAT Council approve the minutes of the Feb. 17, 2003, meeting.**

**MOTION CARRIED.**

**3. Chair's Report**

The Chair passed on the information that Applied Communications will move from Humanities to the School of Business. Alexandra Richmond will step down when the transition is made, and a by-election will be required.

She attended the Board retreat on Feb. 28/Mar. 1. Liz Watson from the premier's office presented re roles and responsibilities, and Jim Soles, Deputy Minister of Advanced Education, pointed out Kwantlen's strengths, which are greater than its weaknesses. He stated that we are viewed very favourably by the Ministry.

The Board reviewed the vision and mission statements and values identified at by Education Council at its September 2002 retreat. They would like to see excellence embodied in all values for the Strategic Plan Draft 2.

The Chair called for an ad hoc committee to address prioritization principles for the education plan. She and Greg Erikson, Gary Jones, Steve Lee, Gerry Lengert, Judith McGillivray, Alexandra Richmond, and Harry Yang volunteered to serve on the committee. The anticipated timeline for the education plan is to have Board review by April or May, and to ask for Council advice or prioritization at that time.

**4. Standing Committee Reports**

**4.1. Degree Proposal Assessment Committee (David Davidson, Chair)**

Dave Davidson reported that DPAC approved a request to split the existing Drafting - Architectural/Industrial option into two; this is the first program revision in 20 years and is the result of increasing use of computer aided drafting. As a result, students need more in-depth learning in each discipline.

DPAC also approved (1) a program concept for a Diploma of Proficiency in English language Studies and (2) a change in English entry requirements for the IDDS program, both of which will be brought forward to Education Council for approval.

A request for a change in English entry requirements for the GDMA and Journalism programs was tabled pending clarification of the request.

#### **4.2. Program Evaluation Committee**

Dana Goedbloed reported for Panteli Tritchew. The Program review Committee met on Wednesday February 19 and Thursday February 20, 2003, to review a list of indicators that could potentially be used as indicators for a first-level program review. The indicators development is a work-in progress; no motions were made.

### **5. Sub-Committee Reports**

#### **5.1. Curriculum Approval**

**Moved by Gary Jones, seconded by Judith McGillivray, THAT Council approve the following new and revised course outlines:**

##### **New courses:**

ELTN 1106	Computer Applications
ASTR 3110	Exploring the Universe I: The Solar System
ASTR 3111	Exploring the Universe II: Stars and Galaxies
SOCI 2100	The Sikh Diaspora
ACCT 3510	Intermediate Financial Accounting

##### **Revised courses:**

PSPE 1081	Advanced English (English 11)
ABEE 0081	Advanced English (English 11)
ACCT 1230	Business Statistics
ACCT 3410	Intermediate Accounting II
ACCT 4720	Advanced Managerial Accounting

Jack Finnbogason noted that SOCI 2100 is the second of three courses developed in response to the Sikh Foundation's requests and funded initially by the Foundation. The first course was HUMS 1111, The Religions of India, which was offered in the Fall 2002 semester. Kwantlen is exploring with the Foundation the possibility of an Endowment Fund that could fund course offerings, scholarships and bursaries, and a possible Chair and resource centre, all to be housed at the Surrey campus. Representatives from the Foundation's Executive Committee are meeting with Lornell Ridley, of our Foundation, and Roy Daykin, Director of Finance, to explore this area further.

#### **5.2. Liberal Education Curriculum Committee (Maxine Mott, Chair)**

The following course outlines have been determined to meet Kwantlen's definition of Liberal Education and are submitted for approval:

**Moved by Steve Lee, seconded by Dawna DeAdder, THAT Council approve the following Liberal Education course outlines:**

ENGL 1100	Reading, Writing, and Thinking
ENGL 2300	Advanced Writing and Research Skills
CHEM 1101	Chemistry in the World Around Us
MATH 1190	Mathematics for Elementary School Teachers
BIOL 1112	Biology Today
ENTR 3033	Business Ethics
MRKT 1299	Consumer Behaviour
HSWC 1145	Introduction to the Community: Context for Professional Practice

CAHS 2100	The Reflective Practitioner Introduction
LING 1100	Introduction to Language Structure
LING 1200	Introduction to Language Use
POLI 1120	Canadian Government and Politics
POLI 1125	Introduction to Political Science
POLI 1145	Introduction to Comparative Government and Politics
POLI 1150	Introduction to International Relations
POLI 2150	International Political Economy
POLI 2155	Contemporary Political Conflict
POLI 2235	BC Government and Politics
ENVI 1112	Environmental Science
ENVI 3112	Environment and Society
LBED 3110	Work, Technology, & Society
LBED 3120	Student of Cultures
LBED 3130	The Philosophy of Critical Thinking, Logic & Scientific Reasoning
LBED 3140	Science & Technology - An Historical & Philosophical Overview
LBED 3310	Power Relationships I
LBED 3311	Power Relationships II
LBED 3410	Literature of Humanities
LBED 3420	Themes in Contemporary Culture
LBED 4210	Ethics, Morality & Social Issues for Business
LBED 4900	Community Involvement & Contribution
FASN 1100	Fundamentals of Fashion Design
FASN 1110	History of Costume
FASN 1210	The Apparel Industry
FASN 1230	Fashion Drawing I
FASN 2100	Fashion Design I
FASN 2200	Fashion Design / Drawing II
FASN 3100	Textile Design
FASN 4100	Line and Portfolio Development

### **MOTION CARRIED**

#### **5.3. International Education Committee (Derek Francis, Chair)**

No report.

#### **5.4. Language Competency Liaison Committee (Rhondda Porter, Chair)**

Minutes attached.

#### **5.5. Intake Testing and Assessment Committee (Robin Russell, Chair)**

Robin Russell reported that the mandate for the Intake Testing and Assessment committee set out in 1998 has been fulfilled. The mandate dated March 11, 1999, is reprinted below, with comments from Robin Russell in brackets.

1. To design an implementation plan for the Policy on Assessment of Student Eligibility, approved at the September 1998 Education Council meeting, and the Policy on Comprehensiveness, approved jointly by Education Council and the Board of Governors in April 1998. (The new language competency rules coming into effect in September 2003 are the key reason the committee came into being in the first place.)
2. To guide the design of the research project on the relationship between English language skills and performance in Kwantlen courses. (This was accomplished and is now completed.)
3. To identify the resources needed to support students who lack English language skills or others necessary to enter programs. (With the new learning centres, the restructuring of ACP and the amalgamation of EASL and ENLT, this aspect of the mandate is probably redundant.)

The follow-up studies on impact that were undertaken last year have now been completed. The Committee has identified, for example, that, while some 1,300 students per term in the disciplines of Accounting, Business, Philosophy, Psychology and Sociology will be potentially affected by the new policy, in many

cases this is offset by factors such as the numbers of qualified students who have not been able to obtain course seats. The Committee has reviewed the concerns of faculty members in the Science and Technology areas in our latest study. There will be a need for monitoring over the next 3 years or so and this may be a reason to form a new committee. Monitoring will be done by the Registrar's office anyway, however, and a committee dedicated to this might be unnecessary.

**Moved by Steve Lee, seconded by Greg Erikson, THAT Education Council recognize that the original mandate of the Intake Testing and Assessment Committee has now been fulfilled and that it disband the committee effective immediately.**

**MOTION CARRIED.**

The Chair and Council thanked Robin Russell warmly for her dedication to this committee and her hard work over the last nine years.

**5.6. Policy Review Committees (Jack Finnbogason, Chair)**

The committee will meet in late April with legal counsel to look at academic freedom policies.

**5.7. GAP Notice of Motion (Jack Finnbogason, Chair)**

Jack Finnbogason gave notice of motion to direct GAP to create a significantly more inclusive mandate, to adopt a new name, and to change its status from a panel to a committee, to be brought forward to Council for approval.

**6. Program Concept: Heavy Duty Parts & Industrial Warehousing Certificate**

Gerry Lengert presented the concept for this program that will provide technical training aligned with the apprenticeable trades of Heavy Duty Partsperson and Industrial Warehousing. The existing Automotive Parts & Light Warehousing certificate program will continue at the Newton Campus; the proposed Heavy Duty Parts & Industrial Warehousing Certificate program may start in an industry setting before the Cloverdale Campus opens.

There is high demand from industry for graduates.

Students may sign up as apprentices and gain credit for completing the program.

Through a partnership with School District 36, students in grades 11 and 12 may do some of the required courses at Kwantlen, apply the credits to their high school graduation requirement, and get advanced standing at Kwantlen.

**Moved by Gerry Lengert, seconded by Greg Erikson, THAT Council approve the certificate program concept for Heavy Duty Parts & Industrial Warehousing.**

**MOTION CARRIED.**

**7. Concept: Automotive Service Diploma**

Gerry Lengert presented the concept for this program, which has multiple entry and exit points and prepares students for all aspects of automotive service in accordance with quality and production standards required by the industry. Students may sign up as apprentices and gain credit for completing the program. Both students and parents are excited about the prospect of higher credentials in this field.

Through a partnership with School District 36, students in grades 11 and 12 may do some of the required courses at Kwantlen, apply the credits to their high school graduation requirement, and get advanced standing at Kwantlen.

**Moved by Gerry Lengert, seconded by Larry Rhodenizer, THAT Council approve the concept for an Automotive Service diploma program.**

**MOTION CARRIED**

**8. ABTY program: Changes to Entrance Requirements**

Jack Finnbogason took the chair as Dana Goedbloed stepped aside to address the proposed changes to the Applied Business Technology program. Kathryn Waldie, Chair of the program, and Arthur Coren also attended to address the question.

The requested change in entrance requirements brings them into line with Kwantlen's general entrance requirements and eliminates the use of a program-specific testing tool. The change is precipitated by the increased rigour in the program and the development of the Applied Business Technology diploma, which may ladder into the Bachelor of Business in Entrepreneurial Leadership program.

**Moved by Steve Lee, seconded by Caroline Daniels, THAT Council approve the change in entrance requirements for the Applied Business Technology program as amended:**

**MOTION CARRIED.**

**9. English Language Studies Attendance & Participation Policy – For Information Only**

Robin Russell explained that the statement of attendance and participation for English Language Studies, which is in accord with Kwantlen policies B.2, B.7, and C.21, is necessary for student success because of the heavy emphasis on team and group work in this type of program. The statement conforms to all current policy.

**10. Policy on Joint Approval**

Dana Goedbloed brought forward the Policy on Joint Approval as attached for approval. The policy outlines the sole and joint powers of approval by the Board of Governors and Education Council according to the College and Institute Act.

**Moved by Greg Erikson, seconded by Steve Lee, THAT Council approve the Policy on Joint Approval.**

**MOTION CARRIED.**

**11. Horticulture Technician Program: Prerequisite Change**

Bruce McTavish presented the request from the School of Horticulture to amend the prerequisites for high school students in the program under the Career Technology Consortium (CTC) partnership agreements with the Surrey, Langley, Delta, and Richmond school districts to better reflect the actual level of Math skills required (as identified in the *Essential Math Proficiencies* document by Geoff Dean, 2001). Specifically, the prerequisites change **from** Principles of Math 11 (C) or Applications of Math 11 (C) or Principles of Math 12 (P) or Applications of Math 12 (P) **to** Principles of Math 10 (C) or Essentials of Math 10 (C+), **and from** English 11(C) **to** English 11 (C) or Communications 11(C).

**Moved by Judith McGillivray, seconded by Steve Lee, THAT Council approve the prerequisite changes to the Horticulture Technician Program.**

**MOTION CARRIED.**

**12. Greenhouse Vegetable Technician Certificate Program: Change in Delivery**

Bruce McTavish explained the rationale for the proposed changes, which involves changing the delivery from three to two semesters following the regular Kwantlen format. This would allow students to finish the program at a time in the spring that would make it easier for them to find employment, and would give them more employment options. This change will also give students access to student loans. Specifically, changes involve moving **from** a 3-semester, 12-week model with 10 credits per semester **to** a 2-semester, 15-week model with 14.5 credits in the 1st semester and 16 credits in the 2nd semester, plus a 2-credit work experience.

**Moved by Gerry Lengert, seconded by Greg Erikson, THAT Council approve the changes to the delivery of the Greenhouse Vegetable Technician Certificate Program.**

**MOTION CARRIED.**

**13. Next Alternate Meeting: March 17, 2003**

**14. Next Regular Meeting: April 7, 2003**

**15. Adjournment**

Moved by Marge Damon to adjourn the meeting at 6:05 pm.