

Education Council Minutes June 2, 2003

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| Present: | Marge Damon Caroline Daniels Dawna DeAdder Greg Erikson Jack Finnbogason Derek Francis Dana Goedbloed (Chair) Jody Gordon Gary Jones Lorraine Irvine | Anita Kranz Steven Lee Gerry Lengert Karen Metzger (Recorder) Bob Perkins Tom Radesh Larry Rhodenizer Alexandra Richmond Harry Yang |
| Regrets: | Lisa Coan Judith McGillivray Skip Triplett | |
| Guests: | Brian Carr David Davidson Gordon Lee Maxine Mott Paul Richard | Wendy Royal Rubin Russell Panteli Tritchew Mary Wilton |

1. Confirmation of Agenda

Moved by Alexandra Richmond, seconded by Marge Damon, THAT Council approve the agenda with item 13 deferred to a future meeting.

2. Approval of Minutes (May 5, 2003)

Moved by Greg Erikson, seconded by Marge Damon, THAT Council approve the minutes of the May 5, 2003, meeting with the following amendments:

Item 4.1: 'DPAC help' should be 'DPAC held' and change 'BSC in Pest Management' to 'BSc in Pest Management'; Item 11: the two abstainers were Gary Jones and Steven Lee.

MOTION CARRIED.

3. Chair's Report Dana Goedbloed

The Chair attended meetings in Nanaimo and Kamloops, along with Judith McGillivray, Gerry Lengert, Colin Haigh, and Alice Macpherson, to discuss the future of trades training in British Columbia with representatives from colleges and university colleges in those areas.

The prioritization ad hoc committee met this afternoon and drafted a letter to the Board in response to the draft strategic plan document, which will be presented to Council under item 6.

As a result of the feedback from Council to recent Trades full program proposals, the Chair and Alice Macpherson are presenting ID 101 to the Trades faculty, which she reports is proving a valuable exercise in terms of deconstructing and constructing curriculum, which in turn will clarify the development of full program proposals.

The BA development committee has met with Dr. Bob Brown who will also attend the special Council meeting on June 17 to discuss the process and answer questions.

The Chair, along with other faculty and staff, attended the ACCC conference in Vancouver May 24 to 27. The focus for the conference was the need for immigration to Canada and the role of colleges and other post-secondary institutions in helping to fill the education need in preparation for the bump year (2011) for replacing workers. She and Robin Russell made a presentation on the roles of education councils and boards of governors, along with Kathleen Pinkney of Selkirk College.

4. Standing Committee Reports

4.1. Degree Proposal Assessment Committee (David Davidson, Chair)

David Davidson reported that the May 28, 2003, DPAC meeting had been cancelled due to lack of agenda items.

4.2. Program Evaluation Committee (Panteli Tritchew, Chair)

Panteli Tritchew explained that the committee plans to present a package of Level One program review indicators to the September Council meeting. It is expected that a Level One pilot program review can commence in September or October, 2003. He, Dana Goedbloed, Sophie Dunbar, and Sue Chambers from the PRC formed an ad hoc committee to assist with the revisions to policy *Policy B.12 Program Review*. Refer also to item 5.4.

5. Sub-Committee Reports

5.1. Curriculum Approval Dana Goedbloed

Moved by Greg Erikson, seconded by Jack Finnbogason, THAT Council approve the following new and revised course outlines:

NEW COURSES

- CAHS 3100 Teaching & Learning in Communities
- CAHS 1100 Interpersonal Communications
- ELSA 0210 English Language for Settlement – ELSA 2
- ELSA 0300 English Language for Settlement – ELSA 3
- ELSA 0310 English Language for Settlement – ELSA 4
- ELST 0061 Intermediate Pronunciation
- ELST 0063 Intercultural Awareness and Communication
- ELST 0261 Advanced Pronunciation
- ELST 0262 Grammar II
- FINA 2342 Advanced Print Media
- HSRC 1100 Lifestyles & Choices for Wellness
- HSRC 1125 Personal Care Skills I
- HSRC 1130 Clinical Practice
- HSRC 1144 Introduction to Workrole
- NRSG 3111 Health 3: Teaching & Learning for Prevention
- NRSG 3141 Nursing Practice 5
- NRSG 3160 Health Science 5: Advanced Health Challenges
- NRSG 3170 Bioethics

REVISED COURSES

- ABEE 0097 Technical English
- PSPE 1097 Technical English
- ABEE 0091 Provincial Level English (English 12)
- PSPE 1091 Provincial Level English (English 12)
- ACCT 1130 Business Mathematics
- EEAC 0303 Introduction to Indigenous Studies
- GBRC 1030 Identity and Dementia
- GNEA 1102 Nursing Theory I
- GNEA 1202 Nursing Experience
- GNEA 1302 Practicum
- NRSG 2350 Consolidated Practice Experience 2

MOTION CARRIED.

5.2. Liberal Education Curriculum Committee (Maxine Mott, Chair)

Maxine Mott presented a list of courses deemed by the committee to meet the criteria for liberal education courses.

Moved by Marge Damon, seconded by Bob Perkins, THAT Council approve the following courses for Liberal Education designation:

- GDMA 1140 Graphic Design and Society 1
- GDMA 1240 Graphic Design and Society 2
- GDMA 2140 Communications Design, Consumerism, and Popular Culture
- IDDS 1122 Interdisciplinary Design History I
- IDDS 1222 Interdisciplinary Design History II
- IDDS 1121 Interdisciplinary Studies

MOTION CARRIED.

5.3. International Education Committee (Derek Francis, Chair)

No report.

5.4. Policy Review Committee (Jack Finnbogason, Chair)

Jack Finnbogason reported that the committee is attempting to complete a statement on academic freedom by

September; legal counsel has yet to clear up a few questions. The Library's *Internet Access and Appropriate Use Policy* was considered as background information for the draft. The anticipated final statement will be the property of the Board rather than Council.

The committee is also in the process of reviewing *Policy B.11 Program and Curriculum Development and Change*. The plan is to split the policy to deal with program and curriculum areas separately. The committee will meet again in August and plans to have a completed draft for the September meeting.

6. Election of Executive Officers for 2003/2004

Jody Gordon ran the election of executive officers for the coming year.

Chair: Dana Goedbloed was nominated to the position of Chair by Alexandra Richmond and elected by acclamation.

Vice-Chair: Harry Yang was nominated by Dana Goedbloed to the position of Vice-Chair and elected by acclamation.

Member-at-Large: Marge Damon was nominated by Caroline Daniels to the position of Member-at-Large and elected by acclamation.

7. Advice to the Board re Strategic Plan

Dana Goedbloed distributed the letter of advice to the Board re the Strategic Plan for discussion.

Gordon Lee introduced the Strategic Framework document (distributed prior to the meeting by email), which resulted from the Board having asked that the Strategic Plan be condensed into a 4-page document. He met with a small group to determine the core values, and the mission and vision statements are the result of Board workshop earlier in the year. The full 38-page Strategic Plan is intended to be used for the operational plan. Council sought clarity as to which document should be used as the basis for the advice to the Board. Concern was expressed that the reduced document has lost much of its meaning. It was agreed by consensus that the advice would be based on the full Strategic Plan document.

Moved by Jack Finnbogason, seconded by Lorraine Irvine, THAT Council approve the advice to the Board in the form of the letter, pending the amendments agreed upon by consensus.

MOTION CARRIED. 2 opposed (Gary Jones and Bob Perkins)

ACTION: The Chair will revise the letter to the Board and redistribute.

8. FPP: Diploma of Proficiency in English Language Studies R. Russell/W. Royal

Wendy Royal and Robin Russell introduced the full program proposal for the Diploma of Proficiency in English Language Studies. They explained that the program provides non-native-speaking students with a purposeful educational plan that allows entry into a full range of ESL courses, graduated entry into regular academic and vocational courses, and the opportunity to achieve the language skills that allow them to be successful in advanced-level studies. In addition to language skills, the program also develops critical thinking skills, intercultural communication, and academic preparation.

The advisory committee members from Douglas, Capilano, YMCA International and Vancouver Community colleges, SFU and UBC praised the proposed diploma program as a model for other institutions to follow. They agreed that the Diploma in English Language Studies was a first step in gaining parity with modern languages.

Moved by Alexandra Richmond, seconded by Dawna DeAdder, THAT Council approve the full program proposal for a Diploma of Proficiency in English Language Studies, pending the following amendments:

Item 2, first paragraph: refer to non-native speakers; include credit information in Appendix B, and consider renaming the general stream.

MOTION CARRIED.

There was general discussion about the library assessment form and when it should be attached. By general consensus, it was decided that it should be attached for internal circulation and approval processes only, and not attached to the document that will be posted on the Ministry Website for peer review.

9. Concept: Bachelor of Science in Pest Management

Carol Barnett and Brian Carr spoke to the program concept for a Bachelor of Science in Pest Management. This program fills a niche in horticulture by preparing people to work in the growing area of control and use of pesticides, particularly in urban and urban agricultural areas. The developers were asked, by SFU, to develop a baccalaureate program to fill a void in the field as they do not offer a BSc degree, only a traditional master's degree.

Moved by Caroline Daniels, seconded by Gary Jones, THAT Council approve the program concept for a Bachelor of Science in Pest Management, pending the following revisions/clarifications:

Rewrite as required after determining if this will be a two-plus-two model (on consultation with the Registrar);

Item D.1.: Clarify entry requirements for mature students;

Item E.2.: for the FPP, complete the Liberal Education credits list;

Item E.7., 2nd sentence: change to 'significant amount of work experience (min. 490 hours);

Item E.8., last sentence: typo – UBC (refer to the universities using the same format throughout)

MOTION CARRIED.

Moved by Derek Francis to defer the remaining agenda items in order to meet the anticipated adjournment time.

MOTION WITHDRAWN.

There was general consensus to extend the meeting to complete all agenda items.

10. Concept: Automotive Service Advisor Certificate

Mary Wilton attended to present the program concept for an Automotive Service Advisor Certificate. The program would be developed to meet a need for more training in this area as identified by industry. There is currently only a three-week program available, which does not have sufficient credibility with the major automotive companies.

Moved by Gary Jones, seconded by Jack Finnbogason, THAT COUNCIL approve the program concept for an Automotive Service Advisor Certificate, pending clarification as follows:

Item B: add 'two intakes per year'

Item E.9.: change 'mechanics' to 'technicians'

Item F.1.: change 'chain' to 'franchise'

Item I.1.: Clarify costs re faculty required

MOTION CARRIED.

11. Program Revision: Environmental Protection Technology

Paul Richard and Brian Carr presented the proposed changes to the accredited Environmental Protection Program (EPT).

This is the second major review of the program in its 12-year existence, and the changes are in response to feedback from graduates and Advisory Committee members, and to recent enrolment challenges. The proposed program admission requirements and course alterations will help resolve the enrolment challenges, but will not affect graduation standards.

Courses in physics, mathematics and chemistry have been modified to fit these changes, and CMNS 1140 has been added to provide a stronger presence of this employability skill. Further course adjustments were made to incorporate new safety and emergency response components and greater focus on fluids. Co-op has been made an elective to provide students with an academic credential should it not be possible to find placements or if any student is not suited to be assigned placement, although the Co-op component will continue to be strongly endorsed for all students. None of the changes should impact program accreditation.

Brian Carr noted that the new per-credit charge for tuition will make this, and our science, engineering and engineering technology programs more costly than any other similar, publicly funded post-secondary programs in B.C. He is in ongoing discussion with Judith McGillivray re this challenge.

Moved by Bob Perkins, seconded by Anita Kranz, THAT Council approve the proposed revisions to the Environmental Protection Technology program.

MOTION CARRIED.

12. Curriculum Committee for Co-op Education

Paul Richard presented the request for approval to create a curriculum committee for Co-op Education. The current process is cumbersome and could become more so should more divisions develop Co-op components. The present system has course outlines moving back and forth between one departmental and two divisional curriculum committees for approval. The proposed model would have the Co-op curriculum committee reporting directly to Education Council's curriculum sub-committee.

Moved by Anita Kranz, seconded by Larry Rhodenizer, THAT Council approve the establishment of a Co-op Education curriculum committee.

MOTION CARRIED.

ACTION: Paul Richard to meet with The Council Chair re the process to establish this curriculum committee.

13. Library Committee (Caroline Daniels)

Deferred to a future meeting.

14. Next Meeting: Tuesday June 17, 2003, 10:00 am to 2:00 pm,

Mayfair Lakes Golf Course, 5460 No. 7 Road, Richmond

15. Adjournment: The meeting was adjourned at 7:30 pm.