

EDUCATION COUNCIL MINUTES
September 8, 2003

Present:	Jan Carrie Caroline Daniels Dawna DeAdder Derek Francis Dana Goedbloed (Chair) Jody Gordon Lorraine Irvine Gerry Lengert Harry Yang	Bob Perkins Tom Radish Larry Rhodenizer Alexandra Richmond Judith McGillivray Barb Melnyk (Recorder) David Davidson Skip Triplett
Regrets:	Lisa Coan Marge Damon	Anita Kranz Steven Lee
Guests:	Robert Adamoski Roger Elmes	Alice Macpherson Panteli Tritchew

1. Confirmation of Agenda
The September 8, 2003 Agenda was confirmed.
2. Approval of Minutes
Moved by D. DeAdder, seconded by C. Daniels, THAT Council approve the amended Minutes of June 2, 2003, as follows:
Page 2, Item 5.1 - note that motion was carried.
MOTION CARRIED.

Moved by J. McGillivray, seconded by H. Yang, THAT Council approve the amended Minutes of June 17, 2003, as follows:
Page 2, Item 5, discussion occurred regarding the timeline.

Page 3, Item 9 (Degree Development) "Dr. Brown attended to speak to the development of a BA degree. He has been engaged as a consultant by Judith McGillivray to guide the process for Kwantlen, along with a committee of 12 people representing all areas of Kwantlen. The committee has agreed on a planning process and general principles for the development of the degree. The committee is also following the undergraduate arts revisions at SFU and is in touch with the person working on an undergraduate degree developed for SFU Surrey. It is expected that demand for the degree in Surrey will be great and that competition with SFU will not be an issue.

A student questionnaire has been developed and distributed to identify the types of majors and minors in a BA degree that students would like at Kwantlen.

The committee will present a draft document (white paper) in September with the Advisory Committee and Deans to be first readers. Following this, a series of consultation meetings will be held to receive feedback regarding the white paper. Spring 2004 will be the curriculum development phase. Revisions will be made as needed in Fall 2004. The internal and external approval process will take place in Winter 2004 and Spring 2005. The BA Degree program will be mounted in Fall 2005.

There is money in the budget to facilitate the process for this year. An Implementation Planning Committee will be established in Fall 2003 to ensure all resources are in place for Fall 2005 implementation. Judith reminded Council that Dr. Brown is very open to meeting with departments on invitation.

Dr. Brown recommends visiting Portland University to see how they have developed their institution, i.e., teaching-centred, in an urban environment."

MOTION CARRIED.

3. Chair's Report

The Chair welcomed Jan Carrie as administrative representative to Council , replacing Jack Finnbogason. The Chair also welcomed David Davidson , Chair of the Degree Proposal Assessment Committee, as an ex officio member to Council. David will attend meetings and report on DPAC's activities.

The Chair sent out a report to Council on August 28th via e-mail.

Re: Education Plan - the Board has requested that Council work with the Vice President , Learning and Provost, to develop the 10-year Education Plan and present advice to them at the January 2004 Board of Governors meeting. The Chair called for volunteers to sit on an ad hoc committee to support this request. (Bob Perkins, Caroline Daniels, Harry Yang and Dana Goedbloed)

Re: PLA - the Chair is proposing an ad hoc committee and called for volunteers . (Jan Carrie, Jody Gordon, Harry Yang)

The Chair informed Council that the Course Outline Manual has been revised and will be on the agenda (in edit mode) at the October meeting. Karen Metzger will explain where changes have occurred.

The Chair asked Council to contact her if there are questions pertaining to the above .

4. Standing Committee Reports

4.1 Degree Proposal Assessment Committee

David Davidson reported that the last DPAC meeting was held on June 25, 2003. The Full Program Proposal for a Bachelor of Arts in Community Criminal Justice was reviewed .

The next meeting will take place on Wednesday , September 24th.

DPAC expects to review the BA in Music Pedagogy .

4.2 Program Review Committee

Panteli Tritchew reported that the Program Review Committee last met on June 18, 2003. At that meeting, the committee approved eight Level One Indicator Categories :

1. Completion success rate
2. Transfer to further study (internal and external)
3. Obtained related employment
4. Overall satisfaction with studies
5. Quality of education
6. Satisfaction with skills development
7. Relevance of education for employment
8. Relevance of education for further studies

Specific questions and sub-items for each indicator category will be developed at the September 17th meeting and presented to Council in October .

When the Level One Indicators and the associated questions have been approved by Council , Kwantlen can proceed with a pilot program review .

The Policy Review sub-committee met in June and approved revisions to Policy B. 12 - Program Review, and it is expected that these revisions will come before Council for the October meeting .

5. Sub-committee Reports

5.1 Curriculum Approval

Moved by J. McGillivray , seconded by B. Perkins , THAT Council approve the following new and revised courses outlines :

NEW COURSES

- ELST 0183 - Academic Listening and Speaking Skills
- FNSR 3111 - Introduction to Fraud Examination
- HIST 2400 - The Balkans from 1543 - 1918
- HORT 1094 - Mathematic Upgrading for Horticulture

HRTT 1231 - Hard Landscape Maintenance
POLI 3145 - Comparative Transborder Studies

REVISED COURSES

ENVI 1106 - Environmental Chemistry I
ENVI 2405 - Environmental Legislation
ENVI 2415 - Air Quality Monitoring
HRTT 1222 - Lawn and Garden Maintenance
MATH 1115 - Statistics I
PHYS 1100 - Basic College Physics
PSYC 5000 - Honours Thesis I
PSYC 5010 - Honours Thesis II

MOTION CARRIED .

The Chair reminded Council that all course outlines being reviewed by the curriculum sub-committee will now be posted on the "G" drive for all Council members to provide input .
(G/outlines/1-Current Review)

5.2 Liberal Education Curriculum Committee (Maxine Mott, Chair)

Moved by G. Lengert, seconded by D. DeAdder, THAT Council approve the following courses for designation as liberal education courses :

ASTR 3110 - Exploring the Universe I: The Solar System
ASTR 3111 - Exploring the Universe II: Stars and Galaxies

MOTION CARRIED .

5.3 International Education Committee (Derek Francis, Chair)

No report.

Derek Francis stated that this committee only meets if there are pertinent issues to consider . The Chair requested information regarding membership on the committee .

5.4 Policy Review Committee (Harry Yang, Chair)

Harry reminded Council that the Policy Review Committee would henceforth be a 'Standing Committee' of Education Council, as per a motion at the June 17, 2003 meeting. He indicated that the committee's mandate (and possibly its name) would be on the agenda at the next Policy Review Committee meeting. Harry stated that this committee approves policies that fall within the responsibility of Education Council . Membership on the committee is open to more than Council members, and a general e-mail will be sent out from Judith McGillivray 's office seeking membership. Harry would like to schedule a meeting for the week of September 22nd, and will confirm a date once he has a chance to look at the membership's schedules.

At this point in the meeting, the Chair informed Council that effective immediately , the Ministry has appointed three new Kwantlen Board members: Mr. Tung Chan, Mr. George Melville, and Ms. Susan Robinson. The Chair will provide more detailed information in an e-mail attachment.

As well, President, Skip Triplett asked to say a few words. The President welcomed Council members back to the new semester. He reported that the Board has recently approved the Strategic Framework, and explained that this document captures the essence of the larger Strategic Plan, of which teaching and educational excellence are very important components to the plan. The President indicated that both the Strategic Plan and Strategic Framework should be widely circulated to Council constituent groups .

The Chair informed Council that Alice Macpherson, as New Program Advisor, would be attending future Education Council meetings. She also has been asked to attend DPAC meetings, however, she is beginning doctoral studies and has a conflict on Wednesday afternoons , the day of DPAC meetings.

6. Full Program Proposal : Bachelor of Arts in Community Criminal Justice

Robert Adamoski attended to answer Council's questions. He stated that he has appreciated the support received from both DPAC and Council. At a recent articulation meeting, Robert noted that there was strong support for Kwantlen's proposal from other criminal justice programs in BC and Alberta. He also informed Council that in a recent survey of Kwantlen's criminology students, 80% indicated that they were interested in pursuing the BA degree. Robert also remarked that in recently released labour market figures, there is a much stronger labour market demand for criminology. David Davidson stated that he thought this was an extremely well done proposal, which could serve as a model.

Moved by C. Daniels, seconded by L. Irvine, THAT Council approve a Full Program Proposal for a Bachelor of Arts in Community Criminal Justice.

- Ensure that 'major' and 'honours' are not in conflict (both Psychology and Criminal Justice will be majors with honours).
- Are communication skills (IP Skills) in Years 1 and 2, or are they embedded in Years 3 and 4? What is needed as a skill set in Years 1 and 2 to develop conflict resolution skills in upper levels?

MOTION CARRIED.

7. Full Program Proposal : Power Line Technician Citation

Moved by L. Rhodenizer, seconded by A. Richmond, THAT Council approve a Full Program Proposal for a Power Line Technician Citation, pending the following revisions.

- Page 2, Under 'Program Rationale', 2nd paragraph, 3rd and 4th sentences - rewrite as: "Kwantlen University College is working with the Electrical Industry Training Institute (EITI) to train highly skilled workers (at the entry level) in the shortest time possible. This intensive training will focus students on "task specific" skills needed to enter the trade."
- Throughout document, clean up all 'ITAC' language.
- Clarify what courses are offered at Kwantlen.
- Under 'Program Costs', #3, remove "supplied by Continuing Education".
- Need to build in support costs of program costs (how students will be registered and staffing requirements in the Office of the Registrar).
- Page 11, #5 - include information on entrance requirement.

MOTION CARRIED (1 abstention).

8. Education Plan

Already covered under Chair's Report.

9. Ministry Mandates, Roles and Responsibilities

As noted in the Chair's e-mail message to Council, the Ministry has requested Council's input. This information was forwarded to Council via inter-campus mail, and the Chair would like to receive input by end of September.

The Chair will attend a meeting on September 9th with other university colleges to explore commonality so that a best case would be one response from all institutions. She will report back to Council on the discussions.

Judith McGillivray stated that Ministry would be looking at governance, and that this will need to be addressed formally.

11. Next Meeting: Monday, October 6, 2003

12. Adjournment:

The meeting was adjourned at 5:35 p.m.