

EDUCATION COUNCIL MINUTES
May 3, 2004

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| Present: | Jan Carrie (Vice-Chair) Marge Damon (Member-at-Large) Caroline Daniels Dawna DeAdder Derek Francis Dana Goedbloed (Chair) Jody Gordon Lorraine Irvine Wayne Jeffrey | Anita Kranz Steven Lee Gerry Lengert Judith McGillivray Karen Metzger (Recorder) Bob Perkins Larry Rhodenizer Alexandra Richmond Skip Triplett |
| Regrets: | Lisa Coan Rob Edger Susan Robinson | Panteli Tritchew |
| Guests: | Theresa Abraniuk Mary Boni Brian Carr Jim Cohoon Nancy Graham Darryl Hutcheon | Alice Macpherson Barb Melnyk James Panabaker Takahashi Sato Dave Werner |

1. Confirmation of Agenda

Moved by Judith McGillivray that the agenda be approved as presented .

2. Approval of Minutes (Feb. 23, 2004 and Apr. 5, 2004)

Moved by Bob Perkins , seconded by Jan Carrie , THAT Council approve the minutes of the Feb . 23, 2004 meeting as presented .

MOTION CARRIED

Moved by Alexandra Richmond , seconded by Marge Damon , THAT Council approve the minutes of the Apr. 5, 2004 meeting as amended . (item 6, paragraph 3: strike the last sentence; item 6: add 'The Library requests that the Library Assessment document in the FPP be revised to reflect annual costs instead of start-up costs.'

MOTION CARRIED

3. Chair's Report

Dana Goedbloed reported that the ad hoc committee had met to prepare a response to a request for advice from the Board of Governors. They examined documents submitted for the Electronics Engineering and Automation Engineering certificate programs in light of the principles for program retention identified in 2002. (Agenda item 8)

She reported on behalf of David Davidson, who was unable to attend, that DPAC recommends for approval a number of new associate of science degrees, a proposal to improve Math success and retention, and a curricular framework for Bachelor of Arts degrees, all to be on the Education Council agenda May 10, 2004.

DPAC also recommends for approval a revision in admission requirements for the Graduate Nurse English as an Additional Language (GNEAL) program, which will come forward to Education Council at a later date.

She reminded Council that the budget documents are attached to the agenda package for this meeting for information.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (David Davidson , Chair)

See item 3.

4.2. Program Review Committee (Panteli Tritchew , Chair)

No report.

5. Sub-Committee Reports

5.1. Curriculum Approval

Moved by Caroline Daniels , seconded by Steve Lee , THAT Council approve the following new and revised course outlines :

MOTION CARRIED .

NEW COURSES

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| CRIM 2204 | Criminal Justice & Psychology |
| CRIM 3307 | Issues in Conflict Resolution |
| GDMA 1121 | Print Production Software Applications I |
| GDMA 2100 | Publication Design I |
| GDMA 2110 | Introduction to Advertising Design |
| GDMA 2120 | Print Technologies |
| GDMA 2240 | Social Contexts for Interactive Media |
| HIST 2361 | India: Aryans to Mughals |
| HIST 2362 | India: Mughals to Independence |
| HIST 3360 | British India 1857-1947 |
| MWIN 1102 | Lift Truck Operator |
| POLI 3150 | American Foreign Policy |
| POLI 3240 | Chinese Government and Politics |

REVISED COURSES

| | |
|-----------|---|
| APSC 1151 | Introduction to Engineering Graphics |
| ELST 0043 | Foundation Level - Listening and Speaking |
| ENLT 0310 | English Language Training 3 |
| ENTR 4200 | Business Strategy |
| FASN 1230 | Fashion Drawing I |
| IDSN 2361 | Work Experience I |
| IDSN 2461 | Work Experience II |
| IDSN 3561 | Work Experience III |
| IDSN 3661 | Work Experience IV |
| MWIN 1101 | Millwright/Machinist Trade Safety |
| MWIN 1105 | Print Reading and Sketching |
| MWIN 1110 | Measuring |
| MWIN 1115 | Layout and Machine Foundations |
| MWIN 1120 | Hand Tools and Bench Work |
| MWIN 1130 | Welding Basics for Millwrights and Machinists |
| PHIL 3030 | Business Ethics |
| PRLN 1140 | Computer Skills I |
| PRLN 1240 | Computer Skills II |

5.2. Liberal Education Curriculum Committee (Maxine Mott , Chair)

The committee has not met since the last Council meeting , but will meet on May 12, 2004.

5.3. International Education Committee (Derek Francis , Chair)

No report, and no issues.

5.4. Policy Review Committee (Jan Carrie , Chair)

Jan Carrie reported that the committee last met on April 19 and has been preparing to bring forward several policies for approval , *B.14 Credit for Prior Learning* for the May 10 meeting, and *Policy C.42*

Minimum Requirements for Graduation for the June meeting. *Policy C.5 Appeals of Academic Decisions* requires further discussion. *Policy C.3 President's Honour Roll (new number L.3)* and *C.22 Graduation with Distinction (new number L.4)* have been placed on the website.

The committee is in the process of reviewing through eight other policies .

In response to a question about membership, Jan stated that this committee is open to members of the Kwantlen community; there's no requirement to be a Council member.

6. Program revision : BA in Graphic Design for Marketing (GDMA)

Marge Damon showed the proposed changes to the GDMA program on a chart using an overhead projector. The changes result from reviewing the program after its first year of delivery , and involve moving some courses in order to accommodate the actual rather than the anticipated computer skill level of students. As a result other courses had to be shuffled, and some courses were renamed only. The changes were primarily in year two of the program .

Judith McGillivray applauded the GDMA faculty for the good practice of reviewing the curriculum after the first year.

Moved by Gerry Lengert , seconded by Steve Lee , THAT Council approve the revisions to the BA in Graphic Design for Marketing program as presented .

MOTION CARRIED . 1 abstention (Marge Damon)

7. Program Revision : BA Fashion Design

Mary Boni spoke to the request to change enrollment in the BA Fashion Design and Technology program to full-time only, as per the attached documentation. The change would benefit students as full-time studies are more effective in that the content is integrated between courses . The change would also facilitate filling seats in the upper years of the program , which has been a problem as seats have been held open for part-time students who may or may not enroll in any given semester . Part-time students still have the option of taking the Fashion Marketing certificate program and transferring into the degree program later

Moved by Judith McGillivray , seconded by Marge Damon , THAT Council approve the change to full-time enrollment only in the BA in Fashion Design and Technology program .

MOTION CARRIED .

8. Advice to Board re Electronics program

Dana Goedbloed stated that the ad hoc committee was unable to reach consensus on preparing advice to the Board of Governors despite serious consideration , and asks that Council make a recommendation in reply to the request as attached .

Moved by Judith McGillivray , seconded by Lyle Courtney , THAT Council make a recommendation to the Board of Governors to cancel the Electronics Engineering and Automation Engineering Technology programs .

After considerable discussion , there was disagreement about which enrollment and budget figures should be included. There was considerable discussion about enrollment issues and possible problem areas. Marketing has devoted effort, but it is difficult to attract appropriate students for tours ; Web-advertising by department has been paying off. Students who qualify for the program also qualify for four-year programs at universities. Extra capacity at SFU is lowering GPA and taking students away from Kwantlen. It is not clear whether moving the program might have any impact on enrollment . The problem could be part of a much bigger picture of technology in general as it relates to changes in the IT industry.

There was disagreement about the projected costs to move the program . Management used a Ministry-required construction formula to arrive at a projected cost of \$3+ million. Faculty responded that the program would fit into two average classrooms , and that much of the floor space and technology available at the Newton campus is outdated . Current technology requires much less space.

There was general agreement about the high quality of the program and the success of graduates .

The program can take students who do not have the 90+ GPA required for universities and prepare them for successful bridging to universities . The program is accredited provincially and meets Canadian standards.

The Chair noted, when calling for the vote, that this is a very difficult matter for Council , in particular because the primary issues relate to operational costs , the cost of moving the program, and low enrollment. The program is sound in regards to curriculum and instruction , and graduates are successful. Council cannot speculate on possible future improved enrollment .

MOTION TIED. 5 in favour, 5 opposed, and 4 abstentions.

Moved by Steve Lee , seconded by Bob Perkins , THAT the document presented to Council be forwarded to the Board of Governors .

MOTION CARRIED .

9. Full Program Proposal : Metal Fabrication Certificate and Citation

It is noted that Jan Carrie took the Chair as Dana Goedbloed had been involved in the development of this proposal.

Gerry Lengert presented the proposal for a Certificate and Citation in Metal Fabrication , which will prepare students for inter-provincial Red Seal certification and apprenticeship . Students may exit with a Citation to get work experience and may return for the Certificate . The Citation is approximately equivalent to the first year of apprenticeship and the Certificate is equivalent to the second year of apprenticeship. The program will ladder into the Bachelor of Science in Metal Technology program (under development).

Moved by Steve Lee , seconded by Dawna DeAdder , THAT Council approve the full program proposal for a Metal Fabrication Certificate and Citation program , pending the following revisions :

Page 1: clarify the lengths of the citation and certificate programs ; is there a maximum number of weeks for each credential?

Page. 12: verify entrance requirements

MOTION CARRIED . 2 abstentions (Gerry Lengert, Dana Goedbloed)

10. Next Meeting: Monday, May 10, 2004, 4:15 pm, Room G 2110.

Dana Goedbloed thanked the following incoming Council members : James Panabaker, Humanities; Takahashi Sato, Science; Jim Cohoon, Facilities, and Theresa Abraniuk, Office of the Registrar for taking the opportunity to attend as guests to observe an excellent Council at work . She said they might expect to be facing quite a learning curve as well as many challenges in their coming term . Dana also expressed heartfelt thanks to the current members for their support and hard work during the year.

11. Adjournment: Moved by Alexandra Richmond to adjourn the meeting at 6:18 pm.