

Education Council Minutes

Oct. 4, 2004

Present:	Theresa Abraniuk Robert Adamoski Jan Carrie Jim Cohoon Marge Damon Caroline Daniels Bob Davis Roger Elmes Dana Goedbloed, Chair	Jody Gordon Nancy Graham Judith McGillivray Barbara Melnyk, Recorder Susan Murray James Panabaker Takashi Sato Newton Wainman Arvinder Bubber (Board)
Regrets:	Lisa Coan Derek Francis Steven Lee	Karen Metzger, Recorder Skip Triplett
Guests:	David Davidson Gordon Farrell	Alice Macpherson Derek Nanson Robert Finlayson

1. Confirmation of Agenda

The chair called the meeting to order at 4:15 pm. Jan Carrie chaired the meeting as Dana Goedbloed was unable to use her voice due to medical constraints.

The agenda was confirmed as presented by consensus.

2. Approval of Minutes (Sept. 13, 2004)

Moved by Theresa Abraniuk, seconded by Jim Cohoon, THAT Council approve the minutes of the Sept. 13, 2004 meeting as amended:

Item 5.4: The committee meets on the Monday that follows the Education Council meeting, except when a statutory holiday falls on that day.

MOTION CARRIED.

3. Chair's Report

No report.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (David Davidson, Chair)

David Davidson reported that DPAC met on Sept. 22, 2004 and recommended approval of a program concept for a diploma in Computer Aided Design and Drafting (CADD) Technology, pending revisions; the committee also recommends approval of minor program revisions to the Certificate in Metal Fabrication program. Both will go forward to Education Council for approval.

David explained to Council that the DPAC mandate needs to be updated to incorporate a decision made in 2002, that the representative of the Office of the Registrar be a voting member.

Moved by Roger Elmes, seconded by Caroline Daniels, THAT Council approve a change to the DPAC mandate to state that the representative from the Office of the Registrar be designated as a voting member of the committee.

MOTION CARRIED.

David proposed that all approved program concepts and full program proposals (FPPs) be stored in

pdf format in the common area for easy access by DPAC members, who may want to compare program concepts to FPPs, for example.

He also stressed that we need to ensure that program concepts or FPPs have been approved by divisional curriculum committees. A signature page with a dean's signature must accompany all concepts and FPPs submitted for approval by DPAC.

DPAC will be working on implementation guidelines and on establishing a working relationship with the new Program Prioritization Committee.

4.2. Program Review Committee (Panteli Tritchew, Chair)

No report as the meeting scheduled for Sept. 29 had been postponed to Oct. 6.

5. Sub-Committee Reports

5.1. Curriculum Approval

Moved by Roger Elmes, seconded by Nancy Graham, THAT Council approve the following new and revised course outlines:

NEW COURSES

GEOG 2110 Geography of Cultures
GEOG 2120 Economic Geography
GEOG 2250 Urban Geography
HIST 3327 History of Russia to 1917
NRSRG 4111 Professional Growth 5: Nurses Influencing Change
NRSRG 4141 Nursing Practice 7
PSYC 3370 Advanced Personality Theory

REVISED COURSES

CHEM 2310 Physical Chemistry
CHEM 2311 Physical Chemistry for Life Sciences
HORT 2308 Landscape IPM
NRSRG 4120 Qualitative and Quantitative Analysis
MATH 2321 Multivariate Calculus (Calculus III)
PSYC 3400 Applied Statistics I

MOTION CARRIED.

5.2. Liberal Education Curriculum Committee (Maxine Mott, Chair)

No report.

5.3. International Education Committee (Derek Francis, Chair)

No report.

5.4. Policy Review Committee (Jan Carrie, Chair)

Jan Carrie reported that the committee met on Sept. 13, and invited Council members to consider joining the committee. There's also a need for more faculty representation.

The committee is looking at a policy dealing with continuous intake, and will invite Gerry Lengert to provide input on that topic.

5.4.1. Policy B.14 Credit for Prior Learning

The Policy Review Committee has reviewed Policy B.14 Credit for Prior Learning, has made a few corrections to it to bring it up to date, and is submitting it to Council for approval.

Council members expressed concern that 75% of credits required for graduation can be achieved through transfer credit or prior learning assessment (PLA). It was clarified that most post-secondary institutions have the same range.

Moved by Marge Damon, seconded by Susan Murray, THAT Council approve a change in wording for *Policy B. 14 Credit for Prior Learning* to the effect that each program will identify the amount of PLA or transfer credits required for graduation that will be acceptable for that program.

MOTION CARRIED.

6. Program Revision: Certificate in Metal Fabrication

Robert Finlayson presented a request to revise the Certificate in Metal Fabrication program as follows:

The full program proposal for the program included two optional work experience courses, neither of which is required for the certificate or for the citation exit. This change will not affect student success; a student logbook will be signed by an employer to recognize specific tasks and the number of hours completed by the student. If the revision is approved, the courses will not be developed.

Moved by Bob Davis, seconded by Theresa Abraniuk, THAT Council approve the revision to the Certificate in Metal Fabrication program as presented.

MOTION CARRIED. 1 abstention

7. Program Revision: Graduate Nurse English as an Additional Language

Lori Shortridge explained that the proposed revision to the Graduate Nurse English as an Additional Language program would remove a registration barrier. The revision involves removing the entrance requirements of a CPR Level C Certificate, specific immunizations, and a Criminal Records Search and making them prerequisites for GNEA 1205 Nursing Experience. The Criminal Records Search must be completed within three months of starting GNEA 1205.

Moved by Jim Cohoon, seconded by Caroline Daniels, THAT Council approve the revisions to the Graduate Nurse English as an Additional Language as presented.

MOTION CARRIED.

Note: The program and course prerequisites will be included in offer letters to students.

8. Qualifying Studies

The purpose of the qualifying studies is to provide students, whose grades are slightly below those required for entrance to a B.A. program, with an opportunity to obtain the required grades, and to give them priority registration into a B.A. program. The entrance requirements for the BA degrees at Kwantlen have been set at English 12(B) and Math 11 (C). Students who enroll in the qualifying studies program and whose grades are English 12 (C or C+) or Math 11 (C-) may upgrade their skills and abilities while simultaneously accessing university level courses. This provision may assist students in successfully completing their BA studies. Qualifying studies will be a selective-entry stream and is not intended to meet the needs of all under-prepared students. Students who successfully complete the upgrading courses will receive priority registration into the BA program provided they complete all upgrading requirements within two consecutive academic terms.

Moved by Judith McGillivray, seconded by Newton Wainman, THAT Council approve the Qualifying Studies framework as presented.

MOTION CARRIED.

Jody Gordon explained that for the purposes of admission only, this could be called a program, though it does not lead to a credential.

ACTION: Jody Gordon will work with Derek Nanson to develop some language for the Calendar.