

# EDUCATION COUNCIL MINUTES

Nov. 1, 2004

<b>Present:</b>	Theresa Abraniuk Robert Adamoski Jan Carrie Jim Cohoon Marge Damon Caroline Daniels Bob Davis Roger Elmes Dana Goedbloed, Chair	Jody Gordon Nancy Graham Karen Metzger, Recorder Ken McIntyre Susan Murray Bernice O'Shea James Panabaker Takashi Sato Skip Triplett Newton Wainman
<b>Regrets:</b>	Derek Francis Victoria Moore	Kristina Kearley Judith McGillivray
<b>Guests:</b>	Sue Ann Cairns Barbara Duggan Alice Macpherson	John Sprung Panteli Tritchew

## 1. Confirmation of Agenda

The agenda was approved by consensus, with the following amendment:

Move item 4.2 to a later time to accommodate Panteli Tritchew's teaching schedule, and move other items up as necessary.

Dana introduced new student representatives Bernice O'Shea and Ken McIntyre.

## 2. Approval of Minutes (Oct. 4, 2004)

**Moved by Theresa Abraniuk, seconded by Takashi Sato, THAT Council approve the minutes of the Oct. 4, 2004 meeting as amended:**

Item 5.2: there had been no report; item 8: 'Francis' should be 'Nanson.'

**MOTION CARRIED.**

## 3. Chair's Report

Dana met with the newly-formed Employability Skills sub-committee on Oct. 12. The committee, chaired by Geoff Dean who was on the Employability Skills project team in 1995, will be looking at how effectively we have been implementing and assessing employability skills, and how it has affected student success. The committee will work toward creating a policy on employability skills.

On Oct 13, Dana met with Jody Gordon re *Policy L.5 Requirements for Graduation* . The wording about credits required for advanced credentials is ambiguous and needs to be reviewed.

The Academic Freedom committee met on Oct. 20 and identified that there were not many problems with the statement except the line about fiscal responsibility. The committee plans to meet the January 2005 deadline set by Education Council. It will be difficult to create a perfect statement, and it is anticipated that the final product will be a living document. Dana attended a mini-conference on academic freedom at UBC on Oct. 26, which she found interesting but not completely applicable to Kwantlen.

Dana also met with Kathleen Bigsby to discuss the differences between fixed-intake and continuous-intake programs as it relates to level one program review.

The first meeting of the ad hoc program prioritization committee will be on Oct 27. The committee will develop a policy, which it plans to bring forward to Council in January. The committee plans to meet three or four times in the next six weeks.

Dana announced that volunteers are still needed to sit on Council committees.

She congratulated Steven Lee on his re-election to the Board of Governors and commended him for his dedication while serving as student representative to Education Council during the last four years.

## 4. Standing Committee Reports

### 4.1. Degree and Program Assessment Committee (David Davidson, Chair)

David Davidson was unable to attend and submitted the following:

DPAC approved with revisions a concept for a major reorganization of Public Safety Communications Program. The program is adding a citation, advanced citation and diploma to the certificate already in place.

The Bachelor of Applied Journalism program wished to amend their Minor in Public Relations course roster in accordance with profile revisions that have been made to their program. During the approval of the B.A. degrees, Kwantlen defined a Minor as 15 3rd or 4th year courses in a subject area. The previously approved Minor in the Public Relations had only 1st and 2nd year courses as part of the profile. In order to move to a consistent use of a Minor field of study and in order not to disadvantage current students, DPAC approved the changes, **but** the Minor will only be available to students who are currently enrolled in the Bachelor of Applied Journalism program. Students entering the program in September 2005 and beyond will be able to complete a **Concentration** in Public Relations, which can be made up of lower-levels courses.

#### **4.2. Program Review Committee (Panteli Tritchew, Chair)**

##### **4.2.1. Level One indicators Update**

Panteli distributed a document *Program Review - Context* to help clarify the Level One Program Review. Kwantlen has approximately 120 programs offering seven levels of credentials. The Program Review Committee is mandated to develop a consistent program review model, which includes the flexibility to accommodate the different types of programs. The pilot process will include feedback on the process itself, which will be ongoing, and revisions will be brought forward to Education Council as needed. The pilot process will also track the time required for the reviews, which could vary by department.

There were questions about the minimum number of indicators used for a review. The onus will be on the review team to determine which indicators to use, and to justify their decision.

Some see the process as an opportunity to get additional resources for program.

There are concerns about how to determine unmet demand, and also about support for the process.

A user guide for the process will be provided.

Level one review is formative, as will be level two review, which has not yet been developed. Level one review will determine if a program will go to level two review, though a program could have a positive level one review and request a level two for its own information and for other reasons.

**Moved by Roger Elmes, seconded by Marge Damon, THAT Council approve the level one indicators as presented for pilot level one program reviews to be completed by May 2005.**

**MOTION CARRIED.**

#### **5. Sub-Committee Reports**

##### **5.1. Curriculum Approval**

**Moved by Susan Murray, seconded by Nancy Graham, THAT Council approve the following new and revised course outlines:**

##### **NEW COURSES**

ENGL 3300 Critical Theory  
ENGL 3310 Literature in Translation  
ENGL 3313 Reading Canonical Writers  
ENGL 3320 Studies in Shakespeare  
ENGL 3330 Children's Literature  
ENGL 3340 World Literature in English  
ENGL 3350 Literature and Film  
ENGL 3360 Writing Women/Women Writing  
ENGL 3370 Life-Writing  
ENGL 3380 Popular Writing  
ENGL 4400 English Studies and the Classroom  
GEOG 2140 Regional Geography of Canada  
HSRC 1104 Health and Healing One  
PHIL 3040 Philosophy of Art  
PHIL 3118 Ethics and Public Policy  
PHIL 3430 Philosophy of Mind: Consciousness

##### **REVISED COURSES**

ACCT 4199 Accounting Theory  
ACCT 4650 Not for Profit Management  
ABTY 1203 Legal Office Procedures - Conveyancing  
ABTY 1204 Legal Office Procedures – Will and Estates  
ABTY 1205 Legal Office Procedures – Litigation  
ABTY 1206 Legal Office Procedures – Family Law  
ABTY 1223 Computerized Bookkeeping  
ABTY 1224 Information Processing

ABTY 1225 Executive Support  
 ABTY 1226 Word Processing Level II  
 ABTY 1227 Introduction to Desktop Publishing  
 ABTY 1228 Work Experience/Project  
 ABTY 1292 Medical Terminology  
 ABTY 1293 Medical Office Procedures  
 ABTY 1294 Clinical Procedures  
 ABTY 1295 Computerized Medical Billing  
 ABTY 1399 Work Experience/Project  
 LBED 4810 Innovation and Creativity  
 FASN 2100 Fashion Design I  
 FINA 1170 Photography I  
 FINA 1270 Photography II  
 FINA 1242 Intermediate Print Media  
 POLI 2110 Ideology and Politics  
 POLI 2145 Introduction to Comparative Government and Politics  
 POLI 2147 Introduction to International Relations  
 POLI 2420 Canadian government and Politics

**MOTION CARRIED.**

**5.2. Liberal Education Curriculum Committee (Maxine Mott, Chair)**

Sue Ann Cairns, who attended in Maxine Mott's place, submitted the request that Council approve the dissolution of the Liberal Education committee, as it has met its mandate.

**Moved by Caroline Daniels, seconded by Takashi Sato, THAT council approve the dissolution of the Liberal Education committee, which has met its mandate.**

**MOTION CARRIED.**

Discussion followed about the complexities of and differences between liberal education and breadth requirements. The Liberal Education committee has been wrestling with definitions, criteria, and process issues. Sue Ann Cairns made the point that breadth and liberal education are not synonymous, and requested that Education Council take on the responsibility for assigning liberal education courses for new programs. She called attention to the proposed outcomes of liberal education, as follows:

**PROPOSED**

**Outcomes of Liberal Education**

*(2004 May)*

- 1. Students will develop cultural literacy and sensitivity. They will**
  - examine diverse cultural traditions
  - demonstrate respect for different cultural perspectives and values
  - express insight into their roles as global citizens
- 2. Students will acquire the ability to show ethical and social responsibility. They will**
  - explore and question ethical ambiguities
  - articulate social, moral, or ethical dimensions of actions, decisions, or objects of study
  - weigh competing ethical claims about significant social, philosophical, historical, scientific, political, economic or cultural issues
- 3. Students will acquire the ability to conduct critical examination of a number of ways of interpreting facts and observations. They will**
  - examine phenomena from different viewpoints and different disciplinary perspectives
  - compare and contrast conceptual frameworks from different time periods, cultural perspectives, or theoretical lenses
- 4. Students will acquire the ability to see things in context. They will**
  - explore the interrelationships of personal and global issues; and the historical, political, and cultural context of particular issues
  - appreciate how community values, and larger global issues; and the historical, political, and cultural context of particular issues
  - analyze how different socio-historical traditions and perspectives have shaped the present
- 5. Students will acquire the ability to influence the world around them. They will**
  - communicate the relationship between a particular work or object of study and its larger socio-historical, economic or cultural context
  - argue persuasively for a particular interpretation while demonstrating respect for other points of view
  - identify and develop multiple lines of inquiry to identify problems and solutions in creative and innovative ways

**Moved by Roger Elmes, seconded by Rob Adamoski, THAT Council create a sub-committee to develop a policy addressing liberal education and breadth requirements for degree programs.**

**MOTION CARRIED.**

**5.3. International Education Committee (Derek Francis, Chair)**

No report.

**5.4. Policy Review Committee (Jan Carrie, Chair)**

Jan reported that the meeting scheduled for Oct. 18 had been cancelled. There are now four new faculty members on the committee, though a student representative is still needed. Ken McIntyre volunteered to join the committee.

The next meeting will be Monday Nov. 8.

**6. Concept: CADD Technology Diploma**

John Sprung and Alice Macpherson presented the program concept for a *Computer Aided Design & Drafting Technology* diploma. John explained that this diploma program builds on the certificate program that has been offered for many years in a continuous intake mode, and which has many successful and satisfied graduates. The diploma program will give students higher-level skills and will open more education and career paths for them.

**Moved by Caroline Daniels, seconded by Bob Davis, THAT Council approve the program concept for a *Computer Aided Design & Drafting Technology* diploma.**

**MOTION CARRIED.**

**7. Program Revision: Public Relations Minor**

Barbara Duggan presented the proposed changes to the Minor in Public Relations, which have come about because of course changes for the Diploma in Public Relations program approved by Education Council in March 2003. The proposed changes to the minor include reducing the number of credits from 19 to 15, removing a marketing course, and replacing courses with a total of 9 credits with updated, more relevant courses.

This minor consists of 15 credits of lower-levels courses; current standards for minors require 15 credits of upper-levels courses. According to current standards and nomenclature, this packaging of courses would constitute a concentration rather than a minor.

**Moved by Jan Carrie, seconded by Marge Damon, THAT Council approve the revised Minor in Public Relations for students currently in the program, with the proviso that students entering the program in Sept. 2005 will get a Concentration in Public Relations.**

**MOTION CARRIED.**

**8. Minors and Concentrations: Nomenclature**

The issue was clarified during the discussion of item 7.

**9. Next Meeting: Mon. Dec. 6, 4:15 pm.**

**10. Adjournment: Moved by Susan Murray to adjourn the meeting at 5:55 pm.**