

EDUCATION COUNCIL MINUTES
Jan. 17, 2005

Present:	Jan Carrie Jim Cohoon Marge Damon Caroline Daniels Bob Davis Derek Francis Dana Goedbloed, Chair Jody Gordon Nancy Graham Ken Hahn, Board member	Judith McGillivray Ken McIntyre Karen Metzger, Recorder Victoria Moore Bernice O'Shea James Panabaker Skip Triplett Newton Wainman
Regrets:	Rob Adamoski Roger Elmes	Kristina Kearley Susan Murray Takashi Sato
Guests:	Arthur Coren Rob Edger Rob Finlayson Panteli Tritchew	

1. Confirmation of Agenda

The agenda was approved with an additional item after item 10: ENGL 1100, and item 10 would be moved up to item 6.

2. Approval of Minutes (December 6, 2004)

Moved by Caroline Daniels, seconded by Bernice O'Shea, THAT Council approve the minutes of the Dec. 6, 2004 meeting, with the following correction: item 10: 'effectively' should be 'effective.'

MOTION CARRIED.

3. Chair's Report

Dana reported that the Program Prioritization committee is working on developing a policy to come forward for approval via the Policy Review Committee in February. The Policy Review committee is also working on post-baccalaureate graduation requirements.

Dana has spent a number of days on the Associate Vice President search committee, which is now completed.

She regrets to inform Council that staff representative Theresa Abraniuk has resigned her seat, which means a by-election will need to be held.

Dana called attention to the document attached for information, the Order in Council stating that Kwantlen's four B.A. degrees have received Ministry approval, and congratulated Council and other committees involved in shepherding these degrees through the approval process.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (David Davidson, Chair)

David was unable to attend because of road flooding.

4.2. Program Review Committee (Panteli Tritchew, Chair)

4.2.1. Program Review Guidelines

Panteli Tritchew presented the proposed guidelines for program review cycles. He explained that, according to Policy B.12 Program Review, all program must be reviewed every three years, and that the committee recommends that divisions determine their own priorities. The guidelines are as follows:

Program Review Cycle Guidelines

The guidelines for divisions to determine the sequence of its program reviews are as follows:

- The program review cycle will be divisionally based.
- Each division will determine which programs will be reviewed in a given year. (As per Policy B.12, roughly one-third of the division's programs will be reviewed yearly.)
- For new programs, formal reviews cannot be conducted until at least one year after the first "graduating" class.

It was pointed out that the 3rd bullet point is irrelevant because of DPAC's role in reviewing programs during their first offerings.

Moved by Marge Damon, seconded by Newton Wainman, THAT Council approve the program review cycle guidelines as presented.

MOTION CARRIED.

5. Sub-Committee Reports

5.1. Curriculum Approval

Moved by Nancy Graham, seconded by Jan Carrie, THAT Council to approve the following new and revised course outlines:

NEW COURSES

PTEC 1098	Physics and Math for Powerline Technician
ECON 3333	Introductory Econometrics
GNEA 1206	Nursing Experience
HSRC 1204	Health and Healing 2
MFAB 1106	Mathematics/Science for Metal Fabrication

REVISED COURSES

GNQU 1300	Mental Health Theory – Graduate Nurse Qualifying
GNQU 1305	Mental Health Preceptorship – Graduate Nurse Qualifying
GNQU 1310	Maternal/Child Theory – Graduate Nurse Qualifying
GNQU 1315	Maternal/Child Preceptorship – Graduate Nurse Qualifying
GNQU 1320	Pediatric Theory – Graduate Nurse Qualifying
GNQU 1325	Pediatric Preceptorship– Graduate Nurse Qualifying
GNUR 1100	Theory
GNUR 1180	Lab and Workshop Course
GNUR 1210	Preceptorship

MOTION CARRIED.

5.2. International Education Committee (Derek Francis, Chair)

Derek Francis reported that there had been no need for a meeting. He added that Kwantlen, like many institutions, is seeing a softening of international registrations overall; there has been growth in enrollment in university studies, but decline in enrollment in English Language Studies.

5.3. Policy Review Committee (Jan Carrie, Chair)

Jan Carrie reported that the committee meeting scheduled for Jan. 17 had been rescheduled to Jan. 24. The committee will be looking at the statement on Academic Freedom, policies L.5 Requirements for Graduation, and C.1 Assessment of Student Eligibility, and will be prioritizing policies for review.

6. Qualifying Year: program name change

Derek Nanson was unable to attend because of traffic problems.

Judith McGillivray and Jody Gordon explained that the request for the program name change came about in part to emphasize the time limit associated with the program, which supports students who are under-prepared for baccalaureate studies, and also reflects a general preference for the name BA Qualifying Year rather than BA Qualifying Studies.

Moved by Marge Damon, seconded by Newton Wainman, THAT Council approve the program name change from BA Qualifying Studies to BA Qualifying Year.

MOTION CARRIED.

7. Program Revision to Metal Fabrication Citation

Rob Finlayson attended to speak to the proposed program revision for the Metal Fabrication Citation program. The first delivery of the program showed a need to increase the content of the program-specific math/science course MFAB 1105, which will increase from two to three credits and will become MFAB 1106. The outcomes in the course move up to grade 11 level, with specific metallurgy and chemistry components for metal fabrication.

Moved by Bob Davis, seconded by Newton Wainman, THAT Council approve the revision to the Metal Fabrication Citation program as presented.

MOTION CARRIED. 1 abstention (Dana Goedbloed).

8. Revision: Powerline Technician Citation

Gordon Farrell explained that the initial offerings of the Powerline Technician citation program showed a need to fine-tune the scheduling. The proposed revision includes shortening the number of weeks from 14 to 12, but

increasing the number of hours per week to 37.5, which also helps to prepare students for the industrial model workweek.

This is a joint offering with the Electrical Industry Training Institute (EITI). It continues to meet with policy requirements.

Moved by Caroline Daniels, seconded by Jan Carrie, THAT Council approve the revisions to the Powerline Technician citation program as presented.

MOTION CARRIED

9. Program Name change: Legal Secretarial Option

Arthur Coren stated that the proposed program name change reflects the expanded duties and responsibilities of those workers formerly called legal secretaries, now more commonly referred to as legal administrative assistants. This name change is in keeping with changes in the industry; other local institutions have made or are in the process of making a similar change.

Moved by Derek Francis, seconded by Victoria Moore, THAT Council approve the program name change from Applied Business Technology – Legal Secretarial to Applied Business Technology – Legal Administrative Assistant.

MOTION CARRIED.

10. Students: Academic Amnesty

Moved by Ken McIntyre, seconded by Jim Cohoon, THAT Council support the rights of students and faculty to respect BCGEU picket lines, and the right of faculty to permit students to respect BCGEU picket lines without academic penalty.

Ken McIntyre called attention to the document Academic Position of Students in Case of a Strike based on a UBC Senate policy. Senior Administration replied that the UBC faculty are not a trade union, which Kwantlen faculty are, and that therefore the statement could not be applied to any strike-related concerns at Kwantlen. Kwantlen supports the right of faculty and staff not to cross picket lines.

He also pointed to the roles of Education Council in “setting of the academic schedule” and setting “policies concerning examinations and evaluation of student performance.” It was explained that Education Council is not involved with timetabling, which would be the issue impacted by a strike.

In essence, the students were asking for assurance that they would be protected from failure due to any impact caused by a strike, which Kwantlen is unable to provide. When the strike has been settled, Administration will work with deans and faculty to assess what remedial action could be taken, such as making up lost classes.

There was discussion about how better to provide information to students. It was pointed out that Kwantlen employees were on site at 5:30 am on Jan. 10 to make information available via email, the Kwantlen intranet, and radio and television stations. Students are encouraged to communicate directly with Administration re possible improvements in communicating strike information to students.

MOTION DEFEATED.

11. ENGL 1100 as Program Prerequisite

Marge Damon raised a concern about how to write course outlines with a prerequisite of ENGL 1100 to allow students with higher-level English credits into the courses. It was recommended that she send a memo to the Education Council curriculum sub-committee to that effect.

12. Next Meeting: Monday, February 7, 2005 at 4:15 pm.

13. Adjournment: James Panabaker moved to adjourn the meeting at 5:12 pm.