

## EDUCATION COUNCIL Minutes

May 2, 2005

<b>Present:</b>	Rob Adamoski Cate Anderson Jan Carrie Bob Davis Derek Francis Jody Gordon Nancy Graham Judith McGillivray	Ken McIntyre Karen Metzger, Recorder Susan Murray Bernice O'Shea James Panabaker Newton Wainman Skip Triplett Takashi Sato
<b>Regrets:</b>	Jim Cohoon Marge Damon Roger Elmes	Dana Goedbloed, Chair Kristina Kearley Victoria Moore
<b>Guests:</b>	Pat Bennett Barbara Duggan Ken Freeborn	Carlos Marino, President of Universidad Arturo Prat, Chile Patricio Ramirez Panteli Tritchew

### 1. Confirmation of Agenda

Jan Carrie, Vice Chair, called the meeting to order at 4:22 pm. The agenda was confirmed by consensus as presented.

Skip Triplett introduced Carlos Marino, President of Universidad Arturo Prat, Iquique, Chile, who is visiting Kwantlen to explore partnerships between his university and Kwantlen for English Language Studies and other curriculum areas.

### 2. Approval of Minutes (Apr. 4, 2005)

**Moved by Newton Wainman, seconded by Nancy Graham, THAT Council approve the minutes of the April 4, 2005 meeting as presented.**

**MOTION CARRIED.**

### 3. Chair's Report

Jan Carrie reminded the committee of the discussion at the last meeting about forming a committee for internationalizing curriculum, and asked for volunteers to contact her and/or Dana Goedbloed. It is expected that the committee will start its work in the fall, and will meet monthly.

Nancy Graham and Newton Wainman volunteered for the committee.

### 4. Standing Committee Reports

#### 4.1. Degree and Program Assessment Committee (David Davidson, Chair)

David Davidson was not able to attend. All agenda items recommended for approval by DPAC at its last meeting are on today's agenda.

#### 4.2. Program Review Committee (Panteli Tritchew, Chair)

Panteli Tritchew reiterated the invitation distributed by email to attend a presentation on program review on May 24. Two program review facilitators from Camosun College, Julia Martin and Faye Ferguson, will present their appreciative inquiry method of program review, which may be considered by the Program Review committee for possible incorporation into Kwantlen's level two review process.

Pilot Level One reviews will be undertaken by the Applied Communications, Marketing, SETA, and Applied Psychology programs.

### 5. Sub-Committee Reports

#### 5.1. Curriculum Approval

**Moved by Judith McGillivray, seconded by Newton Wainman, THAT Council approve the following new, revised, and designated liberal education course outlines:**

## **NEW COURSES**

ABTY 1399	Work Experience/Project
CBSY 3100	Ethics in Information Technology
ECON 3450	Intermediate Macroeconomics
ELST 0031	Pre-Foundation Reading and Writing
ELST 0033	Pre-Foundation Listening and Speaking
ELST 0365	English Language and Culture
FINA 1247	Issues in Contemporary Art
FINA 1235	Introduction to New Media II
GDMA 3110	Interactive and Web Design I
GDMA 3120	Interactive Software Applications 2
GDMA 3130	Marketing Communications Design 1
GDMA 3200	Corporate Communications Design 1
GDMA 3220	Interactive and Web Design 2
GDMA 3230	Marketing Communications Design 2
GDMA 4100	Corporate Communications Design 2
JRNL 2402	Broadcast 1: Writing and Editing for Radio
PARA 2100	Real Estate Law and Conveyancing II
PARA 2105	Litigation Procedures II
PARA 2110	Legal Researching & Interviewing Techniques
PUNJ 1100	Introductory Punjabi I
PUNJ 1101	Introductory Punjabi II

## **REVISED COURSES**

CRWR 3101	Short Fiction
ESLT 0160	Trades English 1
ELST 0260	Trades English 2
FINA 1147	Issues in Contemporary Art I

## **LIBERAL EDUCATION**

PSYC 3307	Historical and Philosophical Foundations of Psychology
PSYC 3500	Interpersonal Relations I
PSYC 3930	Consumer Psychology
PSYC 4500	Interpersonal Relations II
PSYC 4700	Cultural Psychology

## **MOTION CARRIED.**

### **5.2. International Education Committee (Derek Francis, Chair)**

Derek Francis distributed two documents: *Goals and Strategies for Internationalization* produced 6 or 7 years ago and reviewed by the first Education Council, and *Internationalization at Kwantlen University College Status Report 2004*. He suggested Council members review these documents on their own time for a future discussion.

### **5.3. Policy Review Committee (Jan Carrie, Chair)**

Jan Carrie reported that the meeting scheduled for April had been cancelled because no policies were ready for review. At its May 9, 2005 meeting, the committee will review draft policies on program prioritization, Employability Skills, and the academic schedule, and will continue work on policies *B.2 Final Examinations and Grade Reporting for Semester-Based Courses* and *B.4 Policy B.2 Attendance and Performance in Individualized Continuous Intake Programs*.

### **5.4. Employability Skills Committee (Geoff Dean, Chair)**

No report. Geoff Dean is on vacation.

### **6. Program Revision: Environmental Protection Technology Diploma**

Brian Carr presented the request to change the program entrance requirements for the *Environmental Protection Technology* diploma program from Principles of Mathematics 11 (C+) or Applications of Mathematics 12 (C+) to Principles of Mathematics 11 (C) or Applications of Mathematics 12 (C). This

change reflects the revised prerequisites for MATH 1117, which was specifically designed for the program and is a required course.

**Moved by Takaski Sato, seconded by Ken McIntyre, THAT Council approve the revisions to the Environmental Protection Technology diploma program as presented.**

**MOTION CARRIED.**

For implementation in September 2005.

**7. Program Revision: B.A. Applied Design (Interior Design)**

Barbara Duggan explained that the proposed revisions to the *B.A. Applied Design (Interior Design)* have been identified through delivery of the program over the last four years, and via the advisory committee and the Foundation for Interior Design Research (FIDER) who have suggested the inclusion of more AutoCAD courses. Three new courses will be added (two of which are AutoCAD), two courses will be repositioned, and liberal education will be integrated. The proposed revision increases the total credit load, but the workload for students is reasonable because theory from several courses is integrated in projects.

**Moved by Bob Davis, seconded by Derek Francis, THAT Council approve the revisions to the B.A. Applied Design (Interior Design) program as presented.**

**MOTION CARRIED.**

For implementation in September 2005.

**8. Program Revision: Bachelor of Applied Journalism**

Barbara Duggan presented the rationale for the program revision to the *Bachelor of Applied Journalism* program, which involves replacing *JRNL 2461 The Community Newspaper* with *JRNL 2402 Broadcast 1: Writing and Editing for Radio*. She explained that JRNL 2461 was appropriate for the diploma program, which focused on community newspapers, and that JRNL 2402 better meets the needs of the degree program, which focuses on daily newspapers and other media. Major employers own newspapers and radio/television and expect new reporters to be able to write in appropriate styles for both print and broadcast.

**Moved by Cate Anderson, seconded by Ken McIntyre, THAT Council approve the revision to the Bachelor of Applied Journalism program as presented.**

**MOTION CARRIED.**

For implementation in January 2006.

**9. Program Revision: Interdisciplinary Design Studies Certificate**

Pat Bennett explained that the proposed revisions to the *Interdisciplinary Design Studies* certificate program have come about through consultations with industry and with other institutions. The mandate of the program is now to become a provincial resource rather than a feeder program for just Kwantlen's design programs.

The proposed revised curriculum reflects changes in foundational/preparatory design education and creates a more tightly-integrated program. Some courses are combined and/or revised, and two new courses have been added. The program remains a 30-credit certificate program.

**Moved by Cate Anderson, seconded and Takashi Sato, THAT Council approve the revisions to the Interdisciplinary Design Studies certificate program as presented.**

**MOTION CARRIED.**

For implementation in September 2005.

**10. Program Revision: Appliance Servicing Certificate**

Ken Freeborn presented the proposed revision to the *Appliance Servicing Certificate* program, which entails making the B.C. Provincial "C" gas ticket course compulsory. In the past, students have taken the course as an extra, taught by contract instructors. Most employers require employees to have the B.C. Provincial "C" gas ticket, and students must take the course to be eligible to write the provincial

exam to obtain it.

**Moved by Bob Davis, seconded by Nancy Graham, THAT Council approve the revisions to the Appliance Servicing Certificate program as presented.**

**MOTION CARRIED.**

For implementation Spring 2006.

**11. Course Outline Manual Revisions**

Jan Carrie explained the proposed revisions to the Course Outline Manual and reviewed them with council. Further consultation with the Office of the Registrar and Marketing and Communications is required about the course outline and calendar deadlines on p. 8. Jody Gordon will provide new wording for p. 19 under **Practicum Supervisions/Field Experience** and **Reality Learning Environment**.

**Moved by Newton Wainman, seconded by Ken McIntyre, THAT Council approve the revisions to the Course Outline Manual, with minor revisions, for immediate implementation, except the revisions on page 8, which will require further consultation.**

**MOTION CARRIED.**

**12. Next Meeting:** Monday, May 16, 2005 at 4:15 pm.

**13. Adjournment:** Moved by Newton Wainman to adjourn the meeting at 5:30 pm.