

EDUCATION COUNCIL

Minutes of Meeting, May 16, 2005

Present:	Rob Adamoski Cate Anderson Jan Carrie Jim Cohoon Roger Elmes Marge Damon Bob Davis Derek Francis Dana Goedbloed, Chair Jody Gordon Nancy Graham Kristina Kearley	Judith McGillivray Ken McIntyre Karen Metzger, Recorder Susan Murray Bernice O'Shea James Panabaker Newton Wainman Skip Triplett Takashi Sato
Regrets:	Victoria Moore	
Guests:	Kathleen Bigsby Geoff Dean Gordon Lee	Gerry Lengert Alice Macpherson

1. Confirmation of Agenda

The meeting was called to order at 4:21 pm.

Moved by Ken McIntyre to approve the agenda as presented.

2. Approval of Minutes (May 2, 2005)

Moved by Newton Wainman, seconded by Ken McIntyre, THAT Council approve the minutes of May 2, 2005, as amended.

MOTION CARRIED.

3. Chair's Report

Dana Goedbloed reminded Council that the June 6th meeting is cancelled and that the next meeting is June 20 at Eaglequest Golf Course from 10 am till 3 pm. At that meeting, the executive for 2005/2006 will be elected. Dana announced that she will be stepping down as chair as she has started her new position as Associate Dean of Trades. Jan Carrie, Vice Chair, is also stepping down, as is Marge Damon, Member-at-Large.

During the past month, Dana has been spending time on the search committee for the Dean of Arts; interviews will be taking place June 9 and 10.

She reported that she and Alice Macpherson have been working on reviewing and updating policies *B.11 Program and Curriculum Development and Change* and *B.13 Curriculum Approval*. They are considering recommending an all-encompassing policy to cover anything that falls under Education Council.

There is still some work to do on the revised Course Outline Manual to determine appropriate timelines for course outlines. It will be on the agenda at the June 20th meeting.

Dana extended congratulations to student representative Bernice O'Shea for the recognition she received in The Vancouver Sun for her work in Fashion Design. Bernice is a graduating this term.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (David Davidson, Chair)

No report.

4.2. Program Review Committee (Panteli Tritchew, Chair)

No report. Dana encouraged members to attend the presentation on May 24 on the Camosun College model of program review and renewal, sponsored by the Program Review Committee.

5. Sub-Committee Reports

5.1. Curriculum Approval

Dana reminded Council of the difficulty of meeting curriculum approval deadlines at this time of the year, as many course outlines are submitted for approval for September implementation. It is problematic for the Education Council curriculum sub-committee to process the volume of course outlines, and subsequently

for the Office of the Registrar, and ultimately may create difficulties for students when registering.

Moved by Newton Wainman, seconded by Susan Murray, THAT Council approve the following new and designated quantitative course outlines:

NEW COURSES

APSC 1125	Introduction to Engineering
APSC 1299	Introduction to Microcomputer systems
CRWR 31100	Techniques in Short Fiction
CRIM 2103	Quantitative Data Analysis I
CRIM 3351	Philosophy of Law
CRIM 4160	Community Practicum
CRIM 4235	Minorities and the Criminal Justice System
CRIM 4300	Administrative and Regulatory Laws
CRIM 4400	Ethics and Professional Development
ECON 3350	Intermediate Microeconomics II
ELST 0167	Grammar I
ELST 0267	Writing for Business Concepts – Level 2
ELTE 3100	Applied Linguistics and English Language Training
ELTE 3200	Approaches to English Language Teaching
ELTE 4901	Language Education for Overseas English Teachers
IDDS 1160	Design Methods and Materials
IDDS 1161	Visualization, Drawing and Rendering
IDDS 1162	Interdisciplinary Design History I
IDDS 1163	Design Explorations
IDDS 1164	Colour Theories
IDDS 1165	Designing for Humanity
IDDS 1166	Communication through Visual Language
IDDS 1260	Two-Dimensional Design
IDDS 1261	Three-Dimensional Design
IDDS 1362	Interdisciplinary Design History II
IDDS 1363	Drafting for Design

QUANTITATIVE COURSES for B.A. Degrees

CRIM 2103	Quantitative Data Analysis I
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MOTION CARRIED.

5.2. International Education Committee (Derek Francis, Chair)

Derek Francis said that he was prepared to answer questions on the documents he had distributed at the previous Council meeting. It was decided to postpone that discussion until the retreat in June.

5.3. Policy Review Committee (Jan Carrie, Chair)

5.3.1. Program Prioritization Policy – for discussion only

Dana Goedbloed presented the draft policy on program prioritization for discussion. Council recommended further review in the following areas:

- Ø Principle #1: consider budget implications related to providing services for under-prepared students; consider wording about qualifying studies.
- Ø Principle #3: more objective numbers are needed; reconsider the statement on financial resources.
- Ø Also consider whether the Ministry's service has higher priority than Kwantlen's strategic plan, or vice versa.

The draft policy will go back to the ad hoc committee for further work.

5.3.2. Academic Schedule Policy

The proposed policy was developed after it became apparent this Spring, when Kwantlen operations were affected by labour disruptions, that no such policy existed.

Moved by Susan Murray, seconded by Ken McIntyre, THAT Council approve the Academic Schedule Policy, with revisions.

MOTION CARRIED. 1 opposed (Jim Jamieson)

5.3.3. Liberal Education Policy

Table to the June meeting.

5.4. Employability Skills Committee (Geoff Dean, Chair)

5.4.1. Employability Skills Name Change

Moved by Ken McIntyre, seconded by Nancy Graham, THAT Council approve the name change from

Employability Skills to Essential Skills for Excellence .

Geoff Dean gave a brief overview of the history of employability skills at Kwantlen. He provided the rationale for the proposed name change put forth by the Employability Skills Committee, who identified that skills are required for all aspects of life, not just for employment.

There was general discussion about the merit of the proposed name change. It was suggested that Geoff Dean procure further feedback from the Kwantlen community about the draft policy and the proposed name change by attending divisional curriculum committee meetings and other pertinent committee meetings.

There has been a suggestion that research skills be added to the current list, and there was discussion about grouping related employability skills.

Moved by Ken McIntyre, seconded by Roger Elmes, to table the motion.

MOTION to table CARRIED.

6. FPP: Millwright Technology Diploma

Jan Carrie took the chair as Dana Goedbloed had been involved in development of the proposed diploma program.

Moved by Marge Damon, seconded by Cate Anderson, THAT Council approve the full program proposal for a Millwright Technology Diploma program.

Gerry Lengert presented the proposed Millwright Technology diploma program, which is the first Trades diploma program built on the *Trades Curriculum Framework for Programs to Diploma-level Credentials*, and is the result of several years of intense work. He stated that the program is a fine blend of academic rigour and trade technology.

This diploma program builds on the millwright citation and certificate programs, and future plans include developing a degree program. As part of the program, students will meet apprenticeship requirements. Graduates of the diploma program may go on to the BBA in Entrepreneurial Leadership at Kwantlen, and to degree programs under development at Thompson Rivers University.

The School of Business representative wanted it noted that he had confirmed with Newton Wainman that *MWIN 1145 Communication Skills for Trades I* and *MWIN 1245 Communication Skills for Trades II* are preparatory-level courses.

MOTION CARRIED. 2 abstentions (Dana Goedbloed and Ken McIntyre)

The full program proposal will be presented to the Board of Governors for information at the next meeting, and will then be posted on the PSIPS website for 30 days for peer feedback.

7. The 2005/06 – 2007/08 Service Plan

Gordon Lee explained that Kwantlen is required as an institution to produce a 3-year Service Plan to address how its planning supports the Ministry's Service Plan. Kwantlen's Service Plan must be readily accessible on our Web site. The plan identifies specific initiatives with specific goals, and we must report each year on how we have reached the goals. A draft report on 2004/05 will be available by mid-June.

Gordon Lee and Kathleen Bigsby guided Council in a cursory review of the Service Plan, which will be on the agenda for the June 20, 2005 planning meeting for 2005/06.

8. Next Meeting: Planning Retreat, Monday June 20, 2005 from 10:00 am to 3:00 pm at Eaglequest Golf Course.

9. Adjournment: Moved by Susan Murray, seconded by Bernice O'Shea, to adjourn the meeting at 6:40 pm.