

EDUCATION COUNCIL MINUTES

Sep. 12, 2005

Present:	Cate Anderson Laura Anderson Bob Davis Roger Elmes Rob Fleming Nancy Graham	Ken McIntyre, Member-at-Large Karen Metzger, Recorder Susan Murray Newton Wainman Skip Triplett Takashi Sato, Chair
Regrets:	Derek Francis Dana Goedbloed, Vice Chair Jody Gordon	Jim Jamieson Kristina Kearley Forrest Li
Guests:	Arthur Coren Linda Heska Doug Fletcher	James Panabaker Carolyn Robertson

1. Confirmation of Agenda

Takashi Sato welcomed people to the first meeting of the semester, and called the meeting to order at 4:20 pm. He introduced the guests in attendance.

The Chair called attention to the current situation of having five vacancies and how it would affect quorum.

Moved by Roger Elmes, seconded by Nancy Graham, THAT for this meeting quorum would be one half plus one of the actual voting members.

MOTION CARRIED.

The Chair requested that Council postpone item 9: *Definition of 'Concentration'* to a future meeting to allow more divisions to provide input.

Moved by Roger Elmes, seconded Ken McIntyre, to table item 9 to a future meeting.

MOTION CARRIED.

2. Approval of Minutes (June 20, 2005)

Moved by Roger Elmes to approve the minutes of the June 20, 2005 meeting as amended.

MOTION CARRIED.

3. Chair's Report

The Chair elaborated on the current vacancies and reminded Council that the election process will be as follows:

- Sept 14: Election will be called
- Sept. 23: Nominations close
- Sept 26: Any acclamations will be announced
- Sept 27: Candidate list published
- Oct 5: Ballots will be mailed out, if needed
- Oct. 20: Ballots will no longer be accepted
- Oct 24: Results will be posted.

There has been a request to consider giving students academic credit for attending Education Council as representatives. Takashi asked for volunteers for a discussion to make that happen.

ACTION: Members interested in volunteering for this group will contact Takashi Sato.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (David Davidson, Chair)

No report.

4.1.1. Mandate: revision

Takashi presented the proposed revisions to the DPAC mandate re electing a chair for DPAC, and called attention to additional housekeeping edits. It was suggested also to include wording to clarify that there is

representation from each educational divisions that has its own curriculum committee.

Moved by Roger Elmes, seconded by Nancy Graham, THAT Council approve the revised DPAC mandate as presented.

MOTION CARRIED.

4.2. Program Review Committee (Carolyn Robertson, Chair)

Carolyn Robertson, incoming Chair of the Program Review Committee, reported that the committee will meet Sept. 28. Goals for the committee this year include facilitating a review of the current level one review pending feedback from the three program in the process of doing a pilot level one review; developing a level two review process; and defining terms of reference for future functioning of program review and who will oversee the process.

5. Sub-Committee Reports

5.1. Curriculum Approval

The Education Council curriculum sub-committee has not met since the June 20, 2005 Council meeting. Its first meeting will be Sept. 14.

5.2. International Education Committee (Derek Francis, Chair)

No report.

Skip Triplett shared the news that Kwantlen has offered to accommodate any students displaced by Hurricane Katrina, and that levels of government are cooperating to fast-track the visa process for any students wishing to take advantage of the offer.

5.3. Policy Review Committee (Dana Goedbloed, Chair)

No report.

5.4. Employability Skills Committee (Geoff Dean, Chair)

Takashi Sato reported on behalf of Geoff Dean:

- The first committee meeting of the Fall has yet to be determined.
- The draft policy on employability skills is nearly ready to bring back to the Policy Review Committee, and thence to EdCo, having been reviewed by DPAC, the Program Review Committee, and several curriculum committees.
- An institution-wide workshop on employability skills is being planned for Nov 18, 2005, Surrey Conference Centre (G 1205). It will be an opportunity to showcase best practices in course development.

6. Program Revision: Marketing Management and Accounting Diplomas

Arthur Coren presented the proposed revision to the *Marketing Management* and *Accounting* diploma programs. In the past, any Communications course except CMNS 1110 was acceptable, but it has become clear that CMNS 1140 is the course that best fits the requirements for the diploma programs. Revised program requirements make CMNS 1140 the only Communications course approved for the program. Students who have taken other Communications courses will be grandfathered.

Moved by Roger Elmes, seconded by Ken McIntyre, THAT Council approve the program revision to the *Marketing Management* and *Accounting* diploma programs as presented.

MOTION CARRIED.

For implementation in January 2006.

7. Program concept: BFA Fine Arts

Scott McBride presented the program concept for a Bachelor of Fine Arts, Visual Arts. The degree program builds on the successful two-year foundation program that has run for 33 years, and incorporates some interdisciplinary features including visual arts, music, and creative writing. It also links with trades programs for sculpture components. Program developers have been consulting with the City of Langley for larger-scale public art projects, and there's good support from the Langley senior secondary schools for the program.

The proposed program would be the only Bachelor of Fine Arts program south of the Fraser River.

There was general discussion about how the enrollment would be managed. Students would enter year three via a pass/fail portfolio, and students from other institutions could also enter at that level.

Some suggestions were made to the program developers for inclusion in the full program proposal.

Moved by Bob Davis, seconded by Cate Anderson, THAT Council approve the program concept for a Bachelor of Fine Arts, Visual Arts as presented.

MOTION CARRIED. 1 abstention (Roger Elmes)

The program concept will go forward to the Board of Governors for approval for implementation in Sept 2007.

8. Program concept: BBA Human Resources Management

Doug Fletcher explained that the concept for the proposed BBA in Human Resources Management came out of the department's and division's strategic plan, and that now is the right time to develop the program. The field of human resources management has become recognized as a profession across Canada, with a set of required capabilities identified for the designation. The design of the program includes the learning outcomes for the Certified Human Resources Professional (CHRP) designation. Instructors teaching core courses will be required to hold the CHRP designation.

There is great interest among students to pursue the degree, and industry is supportive and has helped identify the required learning outcomes.

There was discussion about entry requirements, and the developers agreed to include Principles of Math 11 in addition to Applications and Essentials.

Moved by Susan Murray, seconded Ken McIntyre, THAT Council approve the program concept for a Bachelor of Business Administration in Human Resources Management as amended.

MOTION CARRIED.

The revised program concept will go forward to the Board of Governors for approval for implementation in Sept 2006.

9. Definition of 'Concentration'

Tabled to a future meeting.

10. Next Meeting: Monday, Oct 3, 2005 at 4:15 pm.

11. Adjournment: Roger Elmes moved to adjourn the meeting at 5:30 pm.