

EDUCATION COUNCIL MINUTES

Dec. 19, 2005

Present:	Cate Anderson Dana Cserepes Bob Davis Roger Elmes Rob Fleming Jody Gordon Sandra Hoffman	Jim Jamieson Ken McIntyre, Member-at-Large Karen Metzger, Recorder Alexandra Richmond Takashi Sato, Chair Newton Wainman
Regrets:	Mary Androsiuk Laura Anderson Dianne Crisp Derek Francis Dana Goedbloed, Vice Chair Nancy Graham	Kristina Kearley Forrest Li Susan Murray Skip Triplett
Guests:	Brian Carr Arthur Coren Barbara Duggan Jay Haaland Lin Hammill John Inglis	Michael Leonard Peter Thesiger Beverly Sinclair Annette Reynolds Paul Richard

1. Confirmation of Agenda

Takashi Sato called the meeting to order at 4:25 pm.

Moved by Roger Elmes, seconded by Bob Davis, THAT Council approve the agenda as presented.

MOTION CARRIED.

2. Approval of Minutes (Nov. 7, 05)

Moved by Roger, seconded by Bob Davis, THAT Council approve the minutes of the Nov. 7, 05 meeting as amended.

MOTION CARRIED.

3. Chair's Report

Takashi Sato explained that the meeting had been rescheduled to allow for a full agenda, and announced that the Jan. 9, 2006 meeting will be cancelled as there are currently no agenda items.

The change in entrance requirements for the Powerline Technician Citation program approved by Education Council Nov. 7, 05 was approved by the Board of Governors Nov. 16, 2005.

A committee to investigate Kwantlen's standards of math and quantitative skills has been struck, as per a motion at the June 20, 2005 meeting. The committee is meeting monthly, though it still needs more members for broad representation. It is currently working to draw up a mandate.

A committee on Curriculum Internationalization has also been struck and has met once to date.

Takashi reminded members to submit to him any comments they have regarding the BCCAT survey.

4. Standing Committee Reports

4.1. Curriculum Approval: For Information Only

The following new and revised courses were approved by the Education Council curriculum sub-committee on Nov. 16, 2005:

NEW COURSES

CRIM 2213	Women, Girls, and Crime
ENVI 3212	The Urban Environment
IDSN 3645	Representation III
IDSN 3690	Major Site Tutorial
GBTR 1240	Valuing Ethnicity and Diversity

GBTR1250	Practicum I
GBTR 1255	Practicum II
GBTR 1300	Identity and Professionalism
GBTR 1350	Practicum III
POLI 3125	Nationalism in Canadian Politics
PSYC 4210	Critical Thinking in Psychology
PSYC 4315	Neuroscience
CMNS 2140	Communications for Design Professionals

REVISED COURSES

CBSY 2310	Advanced MS Office and Internet
CMNS 3100	Technical Report Writing
ENVI 3112	Environment and Society
GEOG 2140	Regional Geography of Canada
PSYC 3316	Infancy

REVISED COURSES (Approved by Divisional Curriculum Committees)

ACCT 1160	Accounting Essential (formerly Accounting for Managers)
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DISCONTINUED

IDSN 3580	Interior Design Business I (Nov. 05)
IDSN 4780	Interior Design Business III (Nov. 05)
HORT 2325	Plant Identification III (Jan. 06)

The following new and revised courses were approved by the Education Council curriculum sub-committee on Dec. 14, 2005:

NEW COURSES

ELST 0256	TOEFL – Test Preparation
ELST 0258	TOEFL iBT – Integrated Skills Practice
GDMA 4110	Display Design
GDMA 4130	Small Business Essentials
GDMA 4200	Advertising Design
GDMA 4230	Mentorship for Professional Practice
HIST 3313	Canadian Social History: Order and Disorder
HIST 4490	History of British Columbia
MATH 3150	The Structure of Mathematics
MATH 3250	Geometry
MATH 3322	Vector Calculus (Calculus IV)
MATH 3421	Ordinary Differential Equations
MATH 3450	History of Mathematics
MATH 4250	Special Topics in Mathematics
MATH 4350	Senior Project
SOCI 2235	Development of Sociological Thought
SOCI 2275	Mass Media and Society
SOCI 3280	Sociology of Dying and Death

REVISED COURSES

BIOL 1110	Introductory Biology I
BIOL 1210	Introductory Biology II
BIOL 1160	Anatomy and Physiology I
BIOL 1260	Anatomy and Physiology II
BIOL 2320	Genetics
BIOL 2321	Cell biology
HORT 1095	Chemistry Upgrading for Horticulture
HORT 1101	Pesticide Application/Dispenser Certification
HORT 1217	Introduction to Pest Management
HORT 2334	Irrigation, Drainage and Lighting
HORT 2473	Greenhouse Environments

REVISED (Div. Appr.)

MATH 1115	Statistics I
MATH 1190	Mathematics for Elementary School Teachers

DISCONTINUED

IDSN 3545	Representation III – Aug. 31, 06
MATH 2421	Ordinary Differential Equations – September 06
MATH 2322	Vector Calculus (Calculus IV) – September 06

LIBERAL EDUCATION

4.2. Degree and Program Assessment Committee (Dianne Crisp, Chair)

On behalf of Dianne Crisp, who was unable to attend, Takashi distributed a report covering both the Nov. 23, 05 and the Dec. 12, 05 meetings as there has not been an Education Council meeting in the intervening time.

DPAC recommends approval of all items scrutinized at both meetings, and on today's agenda as items 6, 7, 9, and 10.

It was determined that a student representative for DPAC be appointed from among the Education Council members. As neither Dianne Crisp nor Kristina Kearley were present, it was decided to postpone appointing a student representatives for DPAC. Kristina Kearley is the interim representative.

ACTION: Sandra Hoffman will meet with Takashi Sato and Dianne Crisp to clarify historical staff membership.

4.3. Program Review Committee (Carolyn Robertson, Chair)

On behalf of Carolyn Robertson, Takashi distributed a chart depicting in visual form the current status of the work being done by the Program Review committee, for information only.

5. Sub-Committee Reports

5.1. International Education Committee (Derek Francis, Chair)

No report.

5.2. Policy Review Committee (Dana Goedbloed, Chair)

No report.

5.3. Employability Skills Committee (Geoff Dean, Chair)

No report.

6. Program Revision: Environmental Protection Technology Diploma

Paul Richard presented the proposed change to the Environmental Protection Technology diploma program: Replace *CISY 1105 PC Hardware and Applications Development* with *CBSY 1105 Introductory Microcomputer Applications*. He explained that it is a more appropriate course in that it deals with software rather than hardware. There will be no effect on staffing, entrance requirements, or transfer arrangements. The change comes as a result of consultation with the advisory committee and will better serve student needs.

Moved by Alexandra Richmond, seconded by Bob Davis, THAT Council approve the revision to the Environmental Protection Technology diploma program as presented.

MOTION CARRIED.

This change will be for implementation in September 2006

7. School of Business Program Change

Peter Thesiger and Arthur Coren attended to speak to the proposed changes to School of Business credentials. The School of Business is pursuing accreditation with the Association of Collegiate Business Schools and Programs (ACBSP), and will need to clarify its requirements for what ACBSP calls general education. In effect, the School of Business will need to make minor changes to electives, while keeping within Kwantlen's guidelines for liberal education for applied degree programs. If the School of Business is successful in obtaining accreditation, it will be a Canadian first.

The proposed changes would be implemented for year 1 in September 2006 and for year 3 in September 2008.

Part 1: Diploma in Business Management

Moved by Dana Cserepes, seconded by Bob Davis, THAT Council approve the proposed change in electives for the Diploma in Business Management program as presented.

MOTION CARRIED.

Part 2: Diploma in General Business Studies

Moved by Dana Cserepes, seconded by Sandra Hoffman, THAT Council approve the proposed change in electives for the Diploma in General Business Studies program as presented.

MOTION CARRIED.

Part 3: Diploma in Marketing Management

Moved by Dana Cserepes, seconded by Alexandra Richmond, THAT Council approve the proposed change in electives for the Diploma in Marketing Management program as presented.

MOTION CARRIED

Part 4 Diploma in Accounting

Moved by Dana Cserepes, seconded by Newton Wainman, THAT Council approve the proposed change in required and elective courses for the Diploma in Accounting program as presented.

MOTION CARRIED.

Part 5: Bachelor in Business Administration – Entrepreneurial Leadership

Moved by Dana Cserepes, seconded by Bob Davis, THAT Council approve the proposed change in breadth/liberal education requirements for the Bachelor in Business Administration – Entrepreneurial Leadership program as presented.

MOTION CARRIED

8. Journalism registration model

Barbara Duggan presented the proposal to register Journalism students directly into the degree program rather than the diploma program, which is the current structure. The change will allow students to go right through the program without having to apply for the degree after attaining the diploma. Students could still exit with a diploma, though the majority of students stay for the degree. Entrance requirements are the same for the diploma and the degree programs. Any vacancies in years 3 and 4 can be filled with diploma graduates from Langara and BCIT.

Barbara explained that this registration model is used for both the Fashion Design and Graphic Design degree programs, and that it works well.

Moved by Alexandra Richmond, seconded by Sandra Hoffman, THAT Council approve the change in registration model for the Bachelor of Applied Journalism program as presented.

MOTION CARRIED.

This change in registration is for September 2006 implementation.

9. Bachelor of Applied Design in Graphic Design for Marketing Year 4 Program Revision

Barbara Duggan explained that a revision is being requested after the first offering of the program through year 3 to better serve students. The proposed changes will give students more upper-level software skills than were included in the initial proposal, will enhance major portfolio projects, and will get students into closer contact with practitioners in the field before graduation. Some Public Relations content has been taken out of year 4 as it is adequately dealt with in years 1 through 3. No content will be lost.

Moved by Roger Elmes, seconded by Sandra Hoffman, THAT Council approve the change in year 4 curriculum for the Bachelor of Applied Design in Graphic Design for Marketing program as presented.

MOTION CARRIED.

This change is for implementation in September 2006.

10. FPP Minors

Roger Elmes presented the notice of intent (NOI) and full program proposal (FPP) for B.A. Minors in Creative Writing, Economics, Mathematics, Philosophy, Political Science, and Sociology. These proposed minors are built on the Framework for B.A degrees approved by Education Council May 10, 2004.

Roger recognized Dianne Crisp for her work on putting this proposal together in a short timeframe to allow implementation as early as September 2006, as well as the contributions by Jenny Gunn, Mike Leonard, Jay Haaland, Lin Hammell, John Inglis, Annette Reynolds, and Doran Smolkin. It had been thought that these minors could have been added to the existing minors approved by DQAB last year, but DQAB requested a full program proposal.

DPAC scrutinized the NOI and FPP thoroughly on Dec. 12, and requested revisions had been incorporated, as well as a few minor revisions identified by the proponents.

Council examined the NOI and FPP section by section, and requested a few minor revisions.

Moved by Alexandra Richmond, seconded by Dana Cserepes, THAT Council approve the NOI and FPP for B.A. Minors in Creative Writing, Economics, Mathematics, Philosophy, Political Science, and Sociology, pending minor revisions.

MOTION CARRIED.

The NOI and FPP will be posted on the PSIPS website for the 30-day peer review period as soon as revisions

are made and approved. (They were posted on Dec. 20, 2005.)

11. Next Meeting: Monday, Feb.6, 2006, 4:15 pm.

12. Adjournment: Ken McIntyre moved to adjourn the meeting at 6:25 pm.