

## EDUCATION COUNCIL

Minutes of Meeting, June 19, 2006

<b>Present:</b>	Laura Anderson Dana Cserepes Bob Davis Roger Elmes Jody Gordon Nancy Graham Sandra Hoffman	Ken McIntyre, Member-at-Large Karen Metzger, Recorder Alexandra Richmond Takashi Sato, Chair Skip Triplett Newton Wainman
<b>Regrets:</b>	Cate Anderson Mary Androsiuk Dianne Crisp Dana Goedbloed, Vice Chair	Robert Evans, Board Rep. Susan Murray Wayne Tebb
<b>Guests:</b>	Theresa Abraniuk Wendy Belter Betty Cunnin Geoff Dean Shirley McKendry	Christina Pikios Carolyn Robertson John Sprung

### 1. Incoming Member Orientation

Takashi Sato guided the incoming members who attended through the function and responsibilities of Education Council as per the College and Institute Act, and answered questions, in preparation for starting their terms on Council in September 2006.

### 2. Approval of the Agenda

The agenda was approved by consensus, with the proviso that it could be adapted during the meeting if required.

Takashi Sato welcomed current and incoming members and guests, and introduced President Skip Triplett.

Skip Triplett provided a brief history of education councils in British Columbia, and commended this Council for its excellent work in carrying out the quality assurance function as Kwantlen's senior peer review body. He said that Kwantlen has been cited by the provincial approval body as an example of a well-functioning education council.

Skip added that the Office of the President has confidence in the Council, and that he will continue to participate primarily in providing information when necessary in order to encourage the necessary debate among faculty, staff and students. Education Council has approved 18 baccalaureate degrees and multiple non-degree programs, and is the first institution to articulate trades with degrees; Kwantlen's graduates are well accepted at post-graduate institutions, a sign of the high quality of Kwantlen's programs.

Skip thanked the members for their willingness to participate and for all their hard work, and added that the function of the Council will be pivotal as Kwantlen moves toward becoming a new kind of university.

### 3. Education Council Operations

#### 3.1. General

Takashi reiterated that the purpose of the meeting is to set direction for Council's work for next year, and to engage in more in-depth discussions than regular meetings permit.

There was general agreement that Council will function most effectively by relying on sub-committees to do their work and submitting reports for Council's scrutiny. Council also is the body that is able to ensure that sub-committees complement each others' efforts.

Because of the critical nature of the work of Education Council, it is expected of members that they come to meetings well prepared. Though it is understood that each elected member represents the broader community, they are expected to disseminate pertinent information to their immediate constituents.

#### 3.2. Internal awareness/publicity

There is a need to improve communications with the wider Kwantlen community, and to increase awareness of Council's role and function generally. Various options were discussed. A small working group will meet over the summer to identify ways to accomplish that goal: Ken McIntyre, Laura Anderson, and Sandra Hofmann volunteered to work with Takashi Sato and Karen Metzger. The group will report back to Council in September

or October.

There was also discussion about how to make the Council experience more meaningful for student representatives. An ad hoc committee is currently discussing how to find a way for student representatives to earn credits for their membership.

### **3.3. By-laws: election date**

Takashi Sato proposed revising item 3.01 to change the election of executive from June to April to eliminate the concern about faculty assignments resulting from the election being held in June.

**Moved by Roger Elmes, seconded by Bob Davis, THAT Council approve the revision to the by-laws as follows:**

3.0.1 Each year at the April meeting, voting members of the Education Council will elect an Executive Committee from within the Education Council's voting membership.

**MOTION CARRIED.**

### **4. Associate of Arts in Asian Studies**

Roger Elmes explained that there was some urgency to approve this to allow cooperation between Kwantlen and SFU to complement each other's programming. There is rapid growth and great interest in the area of Asian Studies generally, and an Associate of Arts (AA) degree would provide students with more options in their future studies.

The proposed AA degree is packaging of courses we already offer and has been approved by both Humanities and Social Sciences. It follows provincially mandated requirements.

**Moved by Roger Elmes, seconded by Sandra Hoffman, THAT Council approve the Associate of Arts in Asian Studies, subject to subsequent approval by DPAC on June 21, 2006.**

**MOTION CARRIED.**

Implementation is planned for January 2007.

This will go forward to the Board of Governors for information in August 2006.

### **5. Program Review Report**

Carolyn Robertson provided an update on the work of the Program Review Committee. Since September 2005, the committee has been working on reworking the program review process, which was found to be unmanageable by five programs or areas that undertook to pilot the process. It has become clear that dedicated personnel will be required. The initial process will be expanded to include external review components to meet requirements for AUCC accreditation and DQAB exemption.

Carolyn explained how the proposed, expanded process will work, including feedback and review of implementation of recommendations.

### **6. Curriculum Internationalization Report**

Christina Pikios elaborated on the distributed report on curriculum internationalization. There are many questions about how to move forward with internationalizing curriculum, and also possibly offering joint credentials with institutions in other parts of the world. She cited a failed experiment by UBC some years ago which only included Canadian and American examples.

Kwantlen has recent experience in its collaborative venture with the Chilean Universidad Arturo Prat.

A clear proposal and a business plan will need to be drawn up to allow any work to go forward. The sub-committee will make a proposal to Council in the fall, for budget discussions for the following year.

### **7. E-Skills Committee Report**

Geoff Dean shared the report on the survey he conducted among faculty to "find out how faculty viewed and used the ESkills in their teaching." The report included a number of recommendations for Council's consideration.

There was general discussion of the recommendations, and some revisions were suggested. The Essential Skills committee will continue its work on the basis of the discussion and recommendation.

**Moved by Roger Elmes, seconded by Sandra Hoffman, THAT Council adopt the recommendations of the Essential Skills committee, with items 7 and 8 as revised, and excluding items 4 and 6.**

**MOTION CARRIED.**

Geoff Dean invited Council members to email to him any thoughts about the items to be revised.

### **8. Math & Quantitative Skills Committee Report**

John Sprung presented a report on the history of the Math & Quantitative Skills Committee since its first meeting in September 2005. The committee has encountered some difficulty during the year in defining its mandate and establishing a complete and stable membership.

Since the committee started, three program areas have engaged in examining their Math entrance and exit requirements, and student success as related to their high school Math standing.

Harry Yang has done some analysis of student success related to their high school Math, and it seems that the specific Math 11 stream has become a key indicator (principles vs. applications).

The committee will continue its work in the fall. It will focus on degree programs but will not exclude other areas. It will need to refine its mandate and membership, and will also establish a working definition of the term 'quantitative.'

#### **9. Election of Education Council Executive**

Jody Gordon conducted the elections of the executive.

##### **Chair:**

Takashi Sato was nominated by Roger Elmes, seconded by Dana Cserepes.

**Takashi Sato** was elected by acclamation.

##### **Vice-Chair:**

Dana Goedbloed was nominated by Bob Davis, seconded by Dana Cserepes.

Sandra Hoffman was nominated by Laura Anderson. Sandra declined.

**Dana Goedbloed** was elected by acclamation.

##### **Member at large:**

Ken McIntyre was nominated by Laura Anderson, seconded by Bob Davis.

**Ken McIntyre** was elected by acclamation.

#### **10. Aboriginal Report**

Takashi reported on an issue discussed at the recent Council of Education Councils (COEDCO) meeting. Proposed legislation aimed at finding ways to improve aboriginal success may call for aboriginal involvement in post-secondary governance structures. Education Council expressed concerns about favouring one group over others in Kwantlen's multicultural catchment areas. There was interest in seeing any evidence that having aboriginal representation on Kwantlen's Board of Governors or on Education Council would have any affect on success of aboriginal students. Council is generally in favour of measures to improve Aboriginal success.

#### **11. Course Outline Manual**

Karen Metzger distributed pages from the Course Outline Manual with proposed revisions, and explained the rationale and nature of the revisions, which are based on input from users, reflect current practice, and aim to make the manual easier to use.

**Ken McIntyre moved, seconded by Sandra Hoffman, THAT Council approve the proposed revisions to the Course Outline Manual, pending minor amendments.**

##### **MOTION CARRIED.**

The revised manual will be printed and distributed later in the summer, and will be made available electronically on Plaza and on in the common area.

#### **12. The NEW Liberal Education**

Deferred to a future meeting.

**14. Next Meeting:** Sept. 25, 2006, 4:15 pm.

**15. Adjournment:** Ken moved to adjourn at 3:27 pm.