

# Education Council Minutes

Sep. 25, 2006

<b>Present:</b>	Theresa Abraniuk Wendy Belter Dianne Crisp Dana Cserepes Betty Cunnin Bob Davis Rob Fleming Dana Goedbloed, Vice Chair Denny Hollick	Stephanie Howes Ken McIntyre, Member-at-Large Karen Metzger, Recorder Alexandra Richmond Takashi Sato, Chair Newton Wainman Wayne Tebb
<b>Regrets:</b>	Mary Androsiuk Jesse Chezenko Jody Gordon Sandra Hoffman	Matt Huff Skip Triplett Board Rep.
<b>Guests:</b>	John Sprung Joanne Massey John Rupert Brian Carr	

## 1. Confirmation of Agenda

Takashi Sato called the meeting to order at 4:21 pm. He welcomed new and returning members to the first meeting of the year, and all members introduced themselves.

**Moved by Dianne Crisp, seconded by Ken McIntyre, THAT Council approve the agenda as amended: item 5.2 should be Essential Skills Committee.**

**MOTION CARRIED.**

## 2. Approval of Minutes (June 5 and 19, 2006)

**Moved by Dianne Crisp, seconded by Dana Cserepes, THAT Council approve the minutes of the June 5, 06 meeting as amended:** Wayne Tebb should be listed as a guest instead of as a member; delete repeated wording in item 7.

**MOTION CARRIED.**

**Moved by Ken McIntyre, seconded by Dana Cserepes, THAT Council approve the minutes of the June 19, 06 meeting as amended:** Theresa Abraniuk was present as a guest.

**MOTION CARRIED.**

## 3. Chair's Report

Takashi reported that a small group has met to work on ways to improve general awareness of Education Council among students, faculty, and staff. He invited interested members to join for an upcoming meeting, and expects to have a more substantial report at the next Council meeting.

## 4. Standing Committee Reports

### 4.1. Degree and Program Assessment Committee (Dianne Crisp, Chair)

Dianne Crisp met with Roy Daykin, Rob Fleming, Takashi Sato, Shirley McKendry, Panteli Tritchew, and Josh Mitchell to discuss having financial aspects of program concepts vetted before they are presented to DPAC. It was determined that a dean's signature on a concept will verify that financial estimates are reasonable, though it will not imply that funding is committed.

At the Sept. 6, 06 meeting, DPAC approved a revision to B.A. English Minor program, which is on today's agenda.

DPAC also discussed the timelag between the approval of program concepts and full program proposals. Rather than establishing a time limitation, it was decided that the Chair of Education Council will contact deans who have program concepts pending for several years to determine the status of development.

### 4.2. Program Review Committee (Carolyn Robertson, Chair)

Takashi Sato reported on behalf of Carolyn Robertson that a revised program review policy is ready to go to the deans for feedback this week. The policy must also be reviewed by the Policy Review Committee before being

brought to Education Council for approval. The committee is also preparing to work out the details of the revised program review process, which will be in line with requirements for AUCC membership.

## **5. Sub-Committee Reports**

### **5.1. Curriculum Sub-Committee**

**June 14, 2006**

#### **New Courses**

CMNS 1115 Writing for the Specialized Workplace  
CRIM 4900 Special Topics in (XXX)  
ELST 0020 Pre-Foundations Intensive General English Level 2  
ENGT 1015 Communications Skills for Trades I  
ENGT 1025 Communications Skills for Trades II  
ENTR 4105 Corporate Communications and Investor Relations  
GDMA 4140 Major Project I  
GDMA 4210 Integrated Marketing Design  
GDMA 4220 Major Project 2  
HORT 1110 Introduction to Sustainable Horticulture  
HORT 2490 Organic Greenhouse Crop Productions  
MATT 1015 Mathematics/Science for Manufacturing and Mechanical Trades I  
MATT 1025 Mathematics/Science for Manufacturing and Mechanical Trades II  
HIST 4460 Gandhi in History  
PHYS 3202 Biophysics  
PSYC 3350 Advanced Psychopathology  
PUNJ 2200 Intermediate Punjabi I  
PUNJ 2201 Intermediate Punjabi II  
SECU 2000 Private Security and Public Policing  
SECU 2001 Introduction to Security Management  
SECU 3001 Security Systems and Controls  
SECU 4000 Modern Approaches to Security  
SECU 4001 Security: Project-Based Research  
SECU 4002 Security Risk Assessment and Management  
SECU 4250 Security Management Practicum  
MUSI 1041 Certificate Guitar Chamber Ensemble I  
MUSI 1051 Certificate Guitar Chamber Ensemble II  
MUSI 1171 Guitar Chamber Ensemble I  
MUSI 1271 Guitar Chamber Ensemble II  
MUSI 2371 Guitar Chamber Ensemble III  
MUSI 2471 Guitar Chamber Ensemble IV  
MUSI 1042 Certificate Piano Chamber Ensemble I  
MUSI 1052 Certificate Piano Chamber Ensemble II  
MUSI 1172 Piano Chamber Ensemble I  
MUSI 1272 Piano Chamber Ensemble II  
MUSI 2372 Piano Chamber Ensemble III  
MUSI 2472 Piano Chamber Ensemble IV  
MUSI 1043 Certificate Percussion Ensemble I  
MUSI 1053 Certificate Percussion Ensemble II  
MUSI 1173 Percussion Ensemble I  
MUSI 1273 Percussion Ensemble II  
MUSI 2373 Percussion Ensemble III  
MUSI 2473 Percussion Ensemble IV  
MUSI 1044 Certificate Woodwind Chamber Ensemble I  
MUSI 1054 Certificate Woodwind Chamber Ensemble II  
MUSI 1174 Woodwind Chamber Ensemble I  
MUSI 1274 Woodwind Chamber Ensemble II  
MUSI 2374 Woodwind Chamber Ensemble III  
MUSI 2474 Woodwind Chamber Ensemble IV  
MUSI 1045 Certificate Brass Chamber Ensemble I  
MUSI 1055 Certificate Brass Chamber Ensemble II  
MUSI 1175 Brass Chamber Ensemble I  
MUSI 1275 Brass Chamber Ensemble II  
MUSI 2375 Brass Chamber Ensemble III  
MUSI 2475 Brass Chamber Ensemble IV  
MUSI 1046 Certificate Vocal Ensemble I: Jazz and Madrigal

MUSI 1056 Certificate Vocal Ensemble II: Jazz and Madrigal  
MUSI 1176 Vocal Ensemble I: Jazz and Madrigal  
MUSI 1276 Vocal Ensemble II: Jazz and Madrigal  
MUSI 2376 Vocal Ensemble III: Jazz and Madrigal  
MUSI 2476 Vocal Ensemble IV: Jazz and Madrigal  
MUSI 1047 Certificate Jazz Band I  
MUSI 1057 Certificate Jazz Band II  
MUSI 1177 Jazz Band I  
MUSI 1277 Jazz Band II  
MUSI 2377 Jazz Band III  
MUSI 2477 Jazz Band IV  
MUSI 1048 Certificate Jazz Combo I  
MUSI 1058 Certificate Jazz Combo II  
MUSI 1178 Jazz Combo I  
MUSI 1278 Jazz Combo II  
MUSI 2378 Jazz Combo III  
MUSI 2478 Jazz Combo IV

**Revised Courses**

GEOG 2390 Geographical Information and Data Analysis  
GEOG 2395 Cartographic Techniques  
PSYC 2322 Developmental Psychology: Adulthood  
PSYC 5001 Honours Thesis I (BA)  
PRLN 1150 Public Relations Practice  
PRLN 1241 Organizational Communications  
PRLN 2330 Event Management

***For information only:***

**Revised with Divisional Curriculum Committee Approval**

PUNJ 1100 Introductory Punjabi I  
PUNJ 1101 Introductory Punjabi II

**Discontinued**

PHIL 1120 Philosophy of Religion – Sept. 2006 – replaced by PHIL 2120

**Sept. 11, 2006**

**New Courses**

CRIM 3113 Critical Criminology  
CRIM 3249 Issues in Youth Justice  
CRIM 4154 Community Criminal Justice Project I  
ELST 0273 Listening and Speaking Skills for Business Level 2  
ENGL 3301 19th-Century Canadian Literature in English  
ENGL 3302 Canadian Prose in English from 1900  
ENGL 3303 Canadian Poetry in English from 1880 to the Present  
ENGL 3306 Literature of the United States: Beginnings to 1865  
ENGL 3307 Literature of the United States 1865-1910  
ENGL 3308 Literature of the United States 1910-1945  
ENGL 3315 Chaucer: Saints, Sinners, and Sex  
ENGL 3316 History of the English Language  
ENGL 3317 Readings in the History of Ideas  
ENGL 3323 Seventeenth-Century British Literature  
ENGL 3325 Eighteenth-Century British Literature  
ENGL 3328 Romantic Poetry and Poetics  
ENGL 3332 Victorian Poetry and Non-Fiction  
ENGL 3345 Diasporic Literatures  
ENGL 3351 Studies in Modernism  
ENGL 3352 The British Novel 1900-1945  
ENGL 3355 Modern and Contemporary Drama  
ENGL 3358 British Fiction since 1945  
MATT 1002 Math for Building Trades I  
MATT 1004 Math for Building Trades II  
MATT 1006 Math for Building Trades III  
MATT 1008 Math for Building Trades IV  
MATT 1010 Math for Entry-Level Building Trades  
SOCI 3300 Sociology of Work and Occupation

### **Revised Courses**

CRIM 3307 Issues in Conflict Resolution  
ELST 0256 TOEFL iBT – Test Preparation  
FASN 2240 Computer-Based Pattern Drafting  
GDMA 4110 Display Design  
GDMA 4200 Advertising Design  
GDMA 4210 Integrated Media Design  
GDMA 4220 Major Project 2

### **For information only:**

#### **Revised with Divisional Curriculum Committee Approval**

CBSY 1105 Introductory Microcomputer Applications  
CBSY 2205 Computers and Information Processing  
CBSY 2305 Advanced Microcomputer Applications  
CBSY 2405 Accounting Information Systems  
PHYS 1101 Physics for Life Sciences I  
PHYS 1102 Physics for Life Sciences II  
PHYS 1120 Physics for Physical and Applied Sciences I  
PHYS 1220 Physics for Physical and Applied Sciences II  
PHYS 2330 Intermediate Mechanics

#### **Discontinued**

CMNS 2130 Communications for Design Professionals – effective Sept. 1, 2006 – replaced with CMNS 2140  
IDSN 3545 Representations III – effective Dec. 31, 06 – replaced by IDSN 3645  
IDSN 4790 Major Site Tutorial – effective Dec. 31, 06 – replaced by IDSN 3690  
PHYS 107 Invitation to Physics I – effective Sept. 1, 2006 - housekeeping  
PHYS 207 Invitation to Physics II - effective Sept. 1, 2006 - housekeeping  
PHYS 2335 Modern Laboratory Practices - effective Sept. 1, 2006 – replaced with PHYS 2101 & 2201 to reflect changes at local universities

#### **Q-Courses**

PHYS 3202 Biophysics

### **5.2. Essential Skills Committee (Geoff Dean, Chair)**

Takashi reported on behalf of Geoff Dean that the Essential Skills policy has been approved, and that the committee is working on completing a number of tasks included in the committee's mandate.

### **5.3. Math & Quantitative Skills Committee (John Sprung, Interim Chair)**

The first meeting of the fall is scheduled for Friday Sept. 29, 06. There have been no meetings since John Sprung reported to Council on June 19, 06.

### **5.4. Policy Review Committee (Dana Goedbloed, Chair)**

#### **5.4.1. Academic Schedule for 2007/08**

Dana Goedbloed explained that the academic schedule is presented for information in fulfillment of the College and Institute Act, item 23 (1)(h), and that the Policy Review Committee has verified that the academic schedule for 2007/08 complies with the policy. She distributed *Policy B.1 Academic Schedule* for reference.

There was discussion about the impact of statutory holidays and reading breaks on the academic schedule. Dana will take the comments to the Policy Review Committee. She clarified that anyone is welcome to attend Policy Review Committee meetings at any time to present concerns.

The academic schedule for 2007/08 will go forward to the Board as advice.

### **6. Program Revision: B.A. English Minor**

John Rupert explained that a minor change is requested for the B.A. English Minor program. More students than anticipated had declared themselves for the B.A. English Minor program, making it necessary to have more options for 4th year English courses to accommodate all the students. Four new 4th-year courses are being developed, one of which is planned for implementation in January 2007.

There was discussion about revising the wording of the memo to make it clear that students not in the B.A. English Minor program may access 4000-level English courses on the basis of prerequisites when registration opens to non-program students.

Jody Gordon in absentia had sent a message that she supports the program revision in general.

**Moved by Ken McIntyre, seconded by Dana Cserepes, THAT Council approve the revision to the B.A. English Minor program.**

**MOTION CARRIED.**

This will go forward to the Board of Governors for information.

**7. FPP: Drafting/Computer Aided Drafting & Design (CADD) Technologies Diploma**

Joanne Massey, John Sprung, Dana Goedbloed and Brian Carr attended to present the full program proposal for the *Drafting/Computer Aided Drafting & Design (CADD) Technologies Diploma*.

Dianne Crisp reported that DPAC recommended approval of the proposal in April, pending a number of revisions, which have been made to DPAC's satisfaction.

John Sprung explained that the full program proposal is to transition a one-year vocational program into a two-year academic model diploma program with exits (citation, certificate, advanced certificate, and diploma). Graduates of the diploma program may transfer into the B.B.A Entrepreneurial Leadership program.

Graduates of the current program will be able to access the diploma program via bridging courses, PLA, and case-by-case evaluation. The proponents will consult with Jody Gordon to work out the technicalities.

**Moved by Bob Davis, seconded by Dana Cserepes, THAT Council approve the full program proposal for a *Drafting/Computer Aided Drafting & Design (CADD) Technologies Diploma*, pending a few revisions:**

- Throughout the document, change 'employability skills' to 'essential skills'
- Appendix C – add a statement about courses marked 'new' being under development and may change suggestion to replace *CMNS 1110 Introduction to Business & Technical Writing* with *CMNS 1115 Writing for Specialized Workplace*

**MOTION CARRIED.** 1 abstention (Dana Goedbloed)

Implementation is planned for Sept. 2007.

This FPP will be posted to PSIPS for the 30-day peer review period.

Dana Goedbloed thanked Joanne and John for the extraordinary effort they put into preparing this full program proposal in a short timeframe.

**8. Kwantlen's B.A. Quantitative Course Status approval**

Dianne Crisp explained that she is the chair of the Q-committee, which reviews courses submitted for assessment for Q-status for B.A. degrees. The committee may or may not ask proponents to defend the request. The committee is guided by criteria established by the B.A. Task Group (empowered by Education Council to develop the framework for B.A. degrees), not by a policy. It was pointed out that quantitative requirements for bachelor's degrees are not the same as for associate degrees.

The list of courses approved for Q-status is available on Plaza, linked through B.A. degree program information.

ACTION: Karen will email the link to Council members, and to Brian Carr.

**9. Next Meeting:** Oct. 23, 2006, 4:15 pm

**10. Adjournment:** Moved by Alexandra Richmond to adjourn the meeting at 5:29 pm.