

## EDUCATION COUNCIL

Minutes of Meeting, Jan. 28, 2008

<b>Present:</b>	Theresa Abraniuk Wendy Belter Dianne Crisp Dana Cserepes, Vice Chair Betty Cunnin Farhad Dastur Bob Davis John Fernando Dana Goedbloed Jody Gordon (ex officio)	Stephanie Howes Mohammed Kallas Ken McIntyre Karen Metzger, Recorder Derek Robertson Takashi Sato, Chair Newton Wainman Marilynne Waithman Joel Whittemore
<b>Regrets:</b>	Mary Androsiuk Rob Fleming Steve Lee	Skip Triplett (ex officio)
<b>Guests:</b>	Joanne Massey Shirley McKendry Kathy Wainman	

### 1. Student transition from high schools in Surrey

Kathleen Bigsby attended to present new data from the Ministry re transition of secondary school students in Kwantlen's communities to post-secondary institutions, Kwantlen and others. The data is not made available in print form to the Kwantlen community as most people are primarily interested in specific portions of the data. She encouraged members to access the Office of Institutional Analysis and Planning website for the information that pertains to their areas.

### 2. Confirmation of Agenda

Takashi Sato called the meeting to order at 5:06 pm.

The agenda was approved by consensus as amended: item 5.1.1 will be dealt with after item 6.3.1.

### 3. Approval of Minutes (Nov. 26, 07)

The minutes of the Nov. 26, 07 meeting were approved by consensus as amended: item 1 – change 'am' to 'pm'; Newton Wainman requested that an explanation be added re the 'revision' of courses from Qualifying Studies triggered by a directive from the Ministry to make all preparatory courses tuition-free.

The Education Council curriculum sub-committee will discuss a more effective way to deal with such changes and previous review dates.

### 4. Chair's Report

Takashi welcomed Ken McIntyre back as a member, re-elected in the recent by-election for a student representative.

Takashi reported that the working group examining possible governance structures for Kwantlen as a regional university is close to having a report ready for Council. He added that this is not a closed group, and listed the current members of the group.

He noted that a group is reviewing *Policy G.7.b Attachment to Policy No. G.7 Faculty Recruitment* for language on how to determine required faculty credentials. Volunteers are welcome to join the group.

### 5. Standing Committee Reports

#### 5.1. Degree and Program Assessment Committee (Dana Cserepes, Chair)

Dana Cserepes reported that DPAC had not met in December 2007 due to lack of agenda items, and that on Jan. 9, 08, the committee approved three items, all on today's agenda. Two items (5.1.1 and 5.1.2 below) were straight forward and engendered little discussion at DPAC. The Education Council executive had decided to test a new way of dealing with such items. Accordingly, the Chair of DPAC will present these two items to Council for approval, and did not ask program representatives to attend for the review.

##### 5.1.1. Program Revision: English Requirements for Bachelor of Applied Design in Interior Design

Dana Cserepes explained that the proposed revisions to the *Bachelor of Applied Design*

*in Interior Design* program include broadening the English entrance requirements to add a number of

equivalencies to the Language Proficiency Index (LPI) with an essay score of 30, adding ENGL 1100 or equivalent, and moving the application deadline to work better for students. There is no change in the level of proficiency required.

Students must be qualified to take ENGL 1100 in the first semester unless they have already taken an equivalent at another institution.

Registrar Jody Gordon noted that she strongly supports this change.

**Moved by Joel Whittemore, seconded by Dana Cserepes, THAT Council approve the revisions to the *Bachelor of Applied Design in Interior Design* program as presented, with the proviso that the prerequisites be updated to reflect current acronyms and numbers.**

**MOTION CARRIED.**

For implementation September 2008.

#### **5.1.2. Program Revision: English Requirements for Bachelor of Applied Design in Graphic Design for Marketing**

See item 5.1.1 above.

**Moved by Theresa Abraniuk, seconded by Newton Wainman, THAT Council approve the revisions to the *Bachelor of Applied Design in Graphic Design for Marketing* program as presented, with the proviso that the prerequisites be updated to reflect current acronyms and numbers..**

**MOTION CARRIED.**

For implementation September 2008.

Items 5.1.1 and 5.1.2 will be presented to the Board of Governors for information only.

#### **5.2. Program Review Committee (Carolyn Robertson, Chair)**

No report. Takashi informed Council that the committee will meet this week, that work on two applications for exemption is going on, and that those applications for exemption will come to Council in the near future.

### **6. Sub-Committee Reports**

#### **6.1. Curriculum Sub-Committee**

The curriculum sub-committee did not review any new or revised course outlines for approval in January. The following course outlines were submitted for information only:

#### **REVISED: requiring only divisional curriculum committee**

MATH 2335	Statistics for Life Sciences
PSYC 4100	Tests and Measurements
PSYC 4500	Interpersonal Relations II

#### **DISCONTINUED:**

*ABEE 0078	Public Speaking	Jan. 08
*ABEE 0079	Writing Skills – Focus on the Sentence	Jan. 08
*ABEE 0089	Writing Skills	Jan. 08
*ABEE 0097	Professional and Technical English 12	Jan. 08
*ABER 0095	College Preparatory Reading	Jan. 08
*ENGA 1024	ACP orientation	Jan. 08
*ENGP 1050	Fundamental English I	Jan. 08
*ENGP 1060	Fundamental English II	Jan. 08
*ENGP 1070	Intermediate English	Jan. 08
*ENGP 1078	Public Speaking	Jan. 08
*ENGP 1079	Writing Skills – Focus on the Sentence	Jan. 08
*ENGP 1081	College Preparatory English	Jan. 08
*ENGP 1089	Writing Skills	Jan. 08
*ENGP 1091	English Literature 12	Jan. 08
*ENGR 1065	Fundamental Reading	Jan. 08
*ENGR 1075	Intermediate Reading	Jan. 08
*ENGR 1085	Advanced Reading	Jan. 08
*ENGR 1095	College Preparatory Reading	Jan. 08
*ENGW 1064	Fundamental Writing and Communications	Jan. 08

*ENGW 1074	Intermediate Writing and Communications	Jan. 08
*ENGW 1084	Advanced Writing and Communications	Jan. 08
*BIOP 1011	Advanced Science	Jan. 08
*BIOP 1012	Provincial Science	Jan. 08
*MATP 1008	Fundamental Mathematics	Jan. 08
*MATP 1009	Basic Mathematics	Jan. 08
*MATP 1010	Introductory Algebra	Jan. 08
*MATP 1011	Advanced Mathematics	Jan. 08
*MATP 1027	Directed Study: Math	Jan. 08
*PHYP 1011	Introduction to Physics	Jan. 08
*SCIP 1010	Intermediate Science	Jan. 08
*SCIP 1028	Directed Study: Science	Jan. 08
FINA 1120	History of Western Art: Prehistoric Early Renaissance	Sep. 08
FINA 1121	History of Western Art: Renaissance to the 20th Century	Sep. 08
FINA 1122	Modern Art: 1850 – 1944	Sep. 08
FINA 1124	Non-Western Art	Sep. 08
FINA 1126	Canadian Art: 1600 – Present	Sep. 08
FINA 1222	Contemporary Art: 1945 - Present	Sep. 08
FINA 3121	Italian Renaissance and Mannerist Art	Sep. 08

\* pending confirmation

Deleted from minutes of Nov. 26, 07 at the request of the Fine Arts department:

ARTH 1122	Modern Art: 1850-1944
ARTH 1124	Non-Western Art
ARTH 1222	Contemporary Art: 1945-present

## 6.2. Math & Quantitative Skills Committee (Dana Cserepes, Chair)

Dana Cserepes reported that the committee has fulfilled all parts of its mandate that it is able to, and voted to ask Council to dissolve the committee. She will bring a full report to a future meeting after all committee members will have had an opportunity to review it.

Takashi thanked Dana for all her hard work on committee since accepting the position of chair in January 2007.

## 6.3. Policy Review Committee (Dana Goedbloed, Chair)

### 6.3.1. Policy L.11 Program and Curriculum Development

Dana Goedbloed explained that policies *B.11 Program and Curriculum Development and Change* and *B.13 Curriculum Approval* were reviewed and found to no longer reflect current reality. Kwantlen now has both the *Course Outline Manual* and the *Guide for Program Development, Program Revision, and Implementation Review*. For that reason, information from policies B.11 and B.13 was combined into a simplified new policy, *L.11 Program and Curriculum Development*, which makes reference to the manuals mentioned earlier, and contains direct electronic links to the manuals. That eliminates the need to revise the policy in the event that the manuals may be revised.

In answer to a question, Dana reminded Council that policies are on a review cycle, managed by Sandi Klassen.

**Moved by Dana Cserepes, seconded by Derek Robertson, THAT Council approve policy L.11 Program and Curriculum Development with minor revisions.**

#### MOTION CARRIED.

Karen Metzger will forward the approved policy to Sandi Klassen for publication.

**Moved by Ken McIntyre, seconded by Betty Cunnin, THAT Council repeal policies B.11 Program and Curriculum Development and Change and B.13 Curriculum Approval, effective when policy L.11 will be published.**

#### MOTION CARRIED.

As part of the process to create policy L.11, Takashi extracted the information from policy B.13 that functions as a mandate for divisional curriculum committees, and presented it to Council for approval.

**Moved by Dana Cserepes. Seconded by Theresa Abraniuk, THAT Council approve the *Mandate for Divisional Curriculum Committees* as presented.**

**MOTION CARRIED.**

Karen will make the mandate available via the Education Council Website.

**7. Associate of Science (B.Sc. -UNBC Environmental Science)**

Deferred to the next meeting.

**8. Drafting/CADD Secondary School Partnership**

Joanne Massey attended to present the proposed revised partnership between Kwantlen and secondary schools. The existing partnership, which was based on continuous intake and placing students appropriately, has run successfully for a number of years. When Kwantlen's Drafting/CADD program was recreated and moved from the career technical model to the academic model, it became necessary to revise the partnership to find a new way to place secondary school students in the program. The proposed partnership would give secondary school drafting students an opportunity to get credit for CADD 1100 based on a qualifying assessment, and would make them eligible to complete CADD core courses while still in secondary school.

Marilynne Waithman congratulated Joanne on the quality of her work on crafting the proposed partnership, which will serve secondary schools well.

Dana Goedbloed pointed out that Joanne Massey was part of the committee that identified the outcomes for the Instructional Resource Package (IRP) for secondary drafting courses, which were extracted from Kwantlen's drafting core curriculum.

**Moved by Bob Davis, seconded by Ken McIntyre, THAT Council approve the Drafting/CADD Secondary School Partnership as presented.**

**MOTION CARRIED.**

Takashi Sato will present this to the Board of Governors for approval.

**9. Notice of election**

Jody Gordon reminded Council that elections will be called on Feb. 1, 08 to fill the following seats on Council, effective September 08: one staff position, four student positions, and six faculty positions for the following areas:

- Counselling/Co-operative Education/Library
- Horticulture/Music
- Trades
- Science/Math/Technology
- Qualifying Studies
- Community and Health Studies

Election will be held online Mar. 3 through Mar. 5 for all categories.

**10. Notice of motion: Academic Schedule 09/10**

Kathy Wainman presented the draft Academic Schedule for 2009/2010, with two options for the Spring semester, with and without a break for the 2010 Olympics. Takashi Sato gave notice of motion for the March Council meeting to consider the proposal. In the meantime, whether or not the proposal fits within policy *B.1 Academic Schedule* will be verified at the February meeting.

There was general discussion about possible impacts of either version of the Spring 2010 semester. Council members were asked to present both versions of the Academic Schedule to their constituents, and to compile their feedback for discussion at the March Council meeting.

Takashi will send an updated version of the Academic Schedule for 2009/2010 to members along with a list of points raised at the meeting.

**11. Next Meeting: Feb. 25, 2008**

**12. Adjournment: Dana Cserepes moved to adjourn the meeting at 6:45 pm.**