

Education Council

Minutes of Meeting, Feb. 25, 2008

Present:	Theresa Abraniuk Wendy Belter Dianne Crisp Dana Cserepes, Vice Chair Betty Cunnin Bob Davis John Fernando Rob Fleming Dana Goedbloed	Jody Gordon (ex officio) Steve Lee Derek Robertson Takashi Sato, Chair Newton Wainman Joel Whittemore
Regrets:	Mary Androsiuk Farhad Dastur Stephanie Howes Mohammed Kallas	Ken McIntyre Karen Metzger, Recorder Skip Triplett (ex officio) Marilynne Waithman
Guests:	Brian Carr Carolyn Robertson Wendy Royal	

1. Confirmation of Agenda

Takashi Sato called the meeting to order at 4:23 pm

The agenda was approved by consensus as amended: item 7 was deferred to the next meeting.

2. Approval of Minutes Jan. 28, 2008

The minutes of the Jan. 28, 2008 meeting were approved by consensus as amended: item 6.2 – change 'the next' to 'a future'.

3. Chair's Report

Deferred to next meeting.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (Dana Cserepes, Chair)

Dana Cserepes reported that the following three items were recommended for approval by DPAC at its January and February meetings. She also noted that a meeting will be held on Friday, February 29th for representatives of programs implemented in recent years for the purpose of preparing them to complete the survey implementations form.

4.1.1. Associate of Science (for B.Sc. -UNBC Environmental Science)

DPAC reviewed and recommended for approval the *Associate of Science for the Bachelor of Science in Environmental Science at UNBC*. It meets the provincial requirements for associate of science degrees, and is a specific packaging of courses that will allow graduates to transfer directly into the third year of the *Bachelor of Science in Environmental Science* program at UNBC.

Moved by Steve Lee, seconded by Newton Wainman, THAT Council approve the *Associate of Science for the Bachelor of Science in Environmental Science at UNBC* as presented.

MOTION CARRIED.

4.1.2. Program Revision: Bachelor of Technology in Information Technology

DPAC reviewed and recommended for approval a revision to the *Bachelor of Technology in Information Technology* to add three courses providing specialty options for students to fit with their educational goals. The new courses have been created at the request of the program's advisory committee.

Moved by Steve Lee, seconded by Bob Davis, THAT Council approve the revision to the Bachelor of Technology in Information Technology as presented, effective September 2008, for students entering year one of the program.

MOTION CARRIED.

The proponents will be given written follow-up instructions. They will submit a revised document for filing, showing the implementation information and restrictions, and showing the whole program.

Takashi Sato will present the item to the Board of Governors for information only.

4.1.3. Program Revision: Business Administration Diploma

DPAC reviewed and recommended for approval a revision to the *Business Administration diploma*, which consists of the addition of *ECON 2255 Globalization in an Economics Framework*. This course, which transfers into third-year economics at SFU, gives students a new option to study the growing area of globalization in the economics field.

Moved by Theresa Abraniuk, seconded by Derek Robertson, THAT Council approve the revision to the *Business Administration diploma* program as presented, for implementation in September 2008.

MOTION CARRIED.

The proponents will be given written follow-up instructions. They will submit a revised document for filing, showing the implementation information and restrictions, and showing the whole program.

Takashi Sato will present the item to the Board of Governors for information only.

4.2. Program Review Committee (Carolyn Robertson, Chair)

Carolyn distributed copies of policy *B.12 Program Review* for reference. She reported that currently three program reviews are in progress, (Psychology, English Language Studies, and Fashion Design) and three programs are applying for exemption from the full process on the basis of having undergone external accreditation reviews (Bachelor of Nursing, the Bachelor of Business Administration, and the Environmental Protection Technology Diploma) in keeping with the approved schedule.

It was clarified that a program may apply for exemption from Kwantlen's program review process regardless of the result of the external accreditation. Exemption will be granted on the basis of having met the requirements of Kwantlen's process.

4.2.1. Program review exemption application: Bachelor of Applied Design in Interior Design

Program Review Facilitator Cathy Bray has worked with Sooz Klinkhamer to compare the accreditation review for Kwantlen's *Bachelor of Applied Design in Interior Design* with the external accreditation review undergone with the Foundation for Interior Design Education (USA). Cathy has verified that the review meets or exceeds Kwantlen's requirements, as shown on the distributed report. The Program Review Committee has approved this application for exemption.

It was suggested that the report should include information about the external accrediting body, and the duration of the granted accreditation. Cathy will take suggestion to the Program Review Committee.

Moved by Dianne Crisp, seconded by Steve Lee, THAT Council approve the application for program review exemption for the Bachelor of Applied Design in Interior Design.

MOTION CARRIED.

5. Sub-Committee Reports

5.1. Curriculum Sub-Committee

The sub-committee discussed the most effective way to deal with revisions required to 60-70 outlines in the prerequisite field because of the 'new' courses created (new in acronym only) as a result of the Ministry's decision to make all adult basic education courses tuition-free. It was determined that Karen Metzger, working under the direct supervision of Kathy Wainman, and after consulting with the divisions involved, would be authorized to make the changes to currently-approved outlines in the Course Outline Library and in working databases. Deans' assistants responsible for the affected outlines would follow up by distributing updated printed pages as required.

Takashi reported that some new procedures will be put in place re identical (e.g. GERM 330 or CUST 3300).

Students must be notified that credits for cross-listed courses can be earned only once, and course designers must maintain identical courses equally. The Course Outline Manual will be revised accordingly, and will include a few other minor revisions.

On a related note, the Course Outline Manual is currently undergoing a general update and is expected to be presented for approval at the next meeting of Education Council.

The following new and revised course outlines were approved on Feb. 13, 08 as presented or pending revisions:

NEW COURSES

- CUST 3310 Japanese Business and Culture
- JAPN 3310 Japanese Business and Culture
- CUST 3320 Japanese Culture through Film
- JAPN 3320 Japanese Culture through Film

ELTE 0391 Preparation for English Language Teaching and the TKT
 FINA 3100 Open Studio and Seminar 1
 FREN 2205 French through the Media
 GBTR 1241 Valuing Ethnicity and Diversity
 MAND 3310 Upper Intermediate Mandarin: Reading and Writing 1
 MAND 3311 Upper Intermediate Mandarin: Reading and Writing 2
 PSYC 3010 Human Sexuality
 PSYC 3980 Environmental Psychology
 PSYC 4600 Positive Psychology
 PSYC 4650 Psychology of Genocide
 SOCI 4275 Lost in Transmission: Diversity and the Media

REVISED COURSES

BIOL 1160 Anatomy and Physiology I
 FASN 1115 The Apparel Industry
 FASN 1220 Drafting & Sewing II
 FASN 2100 Fashion Design I
 FASN 2130 Technical Fashion Drawing
 FASN 2200 Fashion Design & Drawing II
 FASN 2250 The Business of Fashion
 FASN 3100 Textile Design
 FASN 3120 Volume Production
 FASN 3140 Pattern Grading & CAD
 FASN 3150 Preparation for Industry Internship
 FASN 3200 Product Development
 FASN 4150 Apparel in the Global Economy
 GBTR 1250 Practicum 1

For information only:

REVISED: requiring only divisional curriculum committee

APPD 0021 Work Exploration Sept. 08
 HORT 1116 Introductory Equipment Maintenance Sept. 08
 HORT 1230 Sustainable Turf Management Sept. 08
 HORT 1224 Landscape Drafting Sept. 08
 HORT 1255 Plant Identification 2 Sept. 08

DISCONTINUED:

DRAF 1100 Drafting Fundamentals Jan. 09 for all 1100- and 1200-level DRAF courses
 DRAF 1110 Architectural I (Residential Plans)
 DRAF 1150 Introduction to Computer Aided Drafting (CAD)
 DRAF 1160 Drawing Office Software
 DRAF 1163 Drawing Office Software - FrontPage
 DRAF 1210 Architectural II (Residential Plans)
 DRAF 1270 Drafting for Surveying
 DRAF 1271 Drafting for Subdivision
 DRAF 1272 Drafting for Highways
 DRAF 1301 AutoCAD® Mastery, Computer Aided Drafting & Design Sept. 09 for all 1300-level DRAF outlines
 DRAF 1302 Customizing AutoCAD®
 DRAF 1303 Introduction to AutoLISP® Programming
 DRAF 1304 Advanced AutoLISP® Programming
 DRAF 1305 DOS and Project Management
 DRAF 1306 3D Design and Rendering
 DRAF 1307 Current Release Upgrade
 DRAF 1308 Supervised Lab Time
 DRAF 1309 Structural Steel Detailing
 DRAF 1310 Architectural III - Commercial
 DRAF 1330 Electrical Drafting
 DRAF 1341 Drafting for Belt Conveyors
 DRAF 1343 Mechanical Fabrication
 DRAF 1345 Heating Ventilation and Air Conditioning (HVAC) Drafting
 DRAF 1351 Process Piping I
 DRAF 1360 Structural Drafting
 DRAF 1365 Light Structural Steel

5.2. Math & Quantitative Skills Committee (Dana Cserepes, Chair)

No report.

5.3. Policy Review Committee (Dana Goedbloed, Chair)

Dana Goedbloed noted that the committee will meet on Mar. 4, 08, and will report at the next meeting.

6. Mandate: Curriculum Internationalization Committee (Wendy Royal)

Wendy Royal, who is interim chair of the Curriculum Internationalization committee while Christina Pikios is away, attended to present the draft mandate for the committee. She provided a brief history of the committee, which was established in the fall of 2005 in response to a number of published Kwantlen documents that included a focus on internationalization of curriculum to broaden the community's awareness and understanding of globalization. (Strategic Plan, Cultural Policy). Internationalization includes indigenization.

Christina has met with faculty from a number of divisions to learn about their best practices in re internationalizing/indigenizing curriculum, and has contacted people at other institutions who are interested in collaborating with Kwantlen in this area. Malaspina and Camosun are among the institutions that are already indigenizing curriculum.

There was discussion about bringing other perspectives into the curriculum rather than faculty being required to be experts at other cultures.

Moved by Steve Lee, seconded by Theresa Abraniuk, THAT Council approve the mandate of the Curriculum Internationalization Committee (to be renamed Committee for Multicentric Curriculum) as amended.

MOTION CARRIED.

The committee will report to Education Council on a yearly basis or on the request of the Chair of Education Council.

7. Academic Schedule 09/10

The discussion was deferred to the next meeting to allow the distribution of information about scheduling and student loans requirements, which will be required for a meaningful debate on the subject. A revised proposed Academic Schedule for 09/10 will also be distributed.

8. Other

Jody Gordon reminded Council of the on-line by-election to be held on Monday Mar. 3, 08, and that a by-election will be held in October 2008 to elect representatives from Community & Health Studies and the College of Trades and Technology.

The remaining seats have been or will be filled by acclamation or election.

9. Next Meeting: Mar. 31, 2008 (later deferred to April 7, 2008)

10. Adjournment: Moved by Dana Cserepes to adjourn the meeting at 6:00 pm.