

Education Council

Minutes of Meeting, April 21, 2008

Present:	Theresa Abraniuk Mary Androsiuk Wendy Belter Dianne Crisp Dana Cserepes, Vice Chair Bob Davis Farhad Dastur Rob Fleming Dana Goedbloed	Jody Gordon (ex officio) Stephanie Howes Karen Metzger, Recorder Ken McIntyre Derek Robertson Takashi Sato, Chair Newton Wainman Marilynne Waithman Joel Whittemore
Regrets:	Betty Cunnin John Fernando Mohammed Kallas	Steve Lee Skip Triplett (ex officio)
Guests:	Judith McGillivray Robert Mumford	

1. Confirmation of Agenda

Takashi Sato called the meeting to order at 4:22 pm.

Moved by Ken McIntyre, seconded by Derek Robertson, THAT Council approve the agenda as amended: Remove items 5.1.1 and 8.

MOTION CARRIED.

2. Approval of Minutes Feb. 25, 2008

The minutes of the Feb. 25, 2008 meeting were approved by consensus as amended

3. Chair's Report

Takashi Sato reported that representatives from Education Council, DPAC, and the Program Review committee had met with president-designate Dr. David Atkinson on April 10, 08. He had attempted to arrange an inclusive representation and to allow people to meet Dr. Atkinson who would otherwise not have the opportunity.

He noted that the University College of the Fraser Valley had received an announcement today to the effect that it will become a university, and he encouraged everyone to attend Kwantlen's special event scheduled for Tuesday April 22, 08 at noon in building C.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee

Dana Cserepes reported that a meeting has been held on Feb. 21, 08 with deans and program developers of recently-approved programs to familiarize them with the program implementation survey form. In working to prepare a schedule of anticipated program implementation surveys, it came to light that there is no procedure in place to update DPAC of the actual implementation of new programs, and that some approved programs have not been implemented. In cases of programs not being implemented as planned, she would like to see a follow-up report at DPAC. It will be necessary to have this type of information in the program files maintained in the Education Council office to plan for program implementation survey, which are required by the DPAC mandate.

The DPAC chair is on the Program Resource Review Committee, which is a positive move toward capturing that information.

4.2. Program Review Committee (Carolyn Robertson, Chair)

No report, as no meeting was held this month. A meeting is scheduled for April 30, 08.

5. Sub-Committee Reports

5.1. Curriculum Sub-Committee

The following new and revised course outlines were approved by the Education Council curriculum sub-committee:

March 12, 2008

NEW COURSES

APSC 1124	Introduction to Engineering
ARTH 1120	History of Western Art: Prehistoric to Early Renaissance
CADA 2100	Multi-Family Residential
CADA 2150	BIM for Architectural – Project
CADD 2160	Professional Practice for Design and Drafting
CADS 2100	Site Work
CADS 2150	BIM for Structural – Project
FINA 2335	Digital Media: Video and Installation
GEOG 2130	Social and Cultural Geography
GEOG 2185	Regional Geography of East Asia
GEOG 2190	Regional Geography of South Asia
GEOG 3210	Geography of Cultures
HIST 1170	Introduction to African History
HIST 4491	Québec in Canada
INFO 3240	Enterprise Resource Planning Systems
INFO 3270	Special Topics in Information Technology
INFO 4370	Security of Wireless Systems
PSYN 3120	Psychiatric/Mental Health Nursing: Health Care Economics Leadership and Management
SOCI 2285	Gods in the Global Village: A Sociological Perspective of World Religions

REVISED COURSES

ANTH 3188	Visual Anthropology
ARTH 1121	History of Western Art: Renaissance to the 20th Century
CISY 2312	Object-Oriented Application Development
ENTR 3140	Entrepreneurial Marketing
ENTR 3150	Business Economics
MATH 2321	Multivariate Calculus (Calculus III)

For information only:

REVISED: requiring only divisional curriculum committee

HORT 1261	Plant Propagation
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DISCONTINUED:

APSC 1125	Introduction to Engineering	Sep. 2008
CAAS 1100	Strategies for Student Success	Jan. 2008
CAAS 1110	Career Decision Making and Employability	Jan. 2008
HORT 2455	Plant ID: Protected Cultivation	
HRTA 1106	Horticultural Equipment and Safe Work Practices	
HRTA 1107	Introduction to the Maintenance of Horticultural Equipment	
HRTA 1204	Growing Media - Substrates in Horticulture	
HRTA 1205	Growing Media - Fertilizers and Cropping Systems	
HRTA 1320	Landscape Garden Design	
HRTA 1324	Garden Design – A Modern Approach	
HRTA 1326	Plant Identification - Herbaceous Plants & Perennials II	
HRTA 261	Plant Propagation II	
HRTT 1307	Ergonomics, Safety and Productivity	

April 9 and 16, 2008

NEW COURSES

FINA 2111	Professional Practices
GNQU 1301	Fundamentals of Mental Health Nursing
GNQU 1309	Fundamentals of Maternal-Newborn Nursing
GNQU 1321	Fundamentals of Pediatric Nursing
HIST 3380	World War Two in the Pacific
HIST 4485	The Great Strategists
HIST 3397	Guerillas in the Mist: Terrorism in the Modern World
LGLA 1115	Bookkeeping Basics
LGLA 1125	Introduction to Legal Office Procedures and Legal Research
LGLA 1135	Computer Competency
LGLA 1145	Word Processing

LGLA 1155	Business Communications
LGLA 1202	Legal Office Procedures – Corporate Law
LGLA 1203	Legal Office Procedures - Conveyancing
LGLA 1204	Legal Office Procedures – Wills & Estates
LGLA 1205	Legal Office Procedures – Litigation
LGLA 1206	Legal Office Procedures – Family Law
LGLA 1399	Legal Assistant Work Experience/Project
HIST 4485	The Great Strategists
JRNL 4101	Daily News Production
JRNL 4240	Social Issues Journalism

REVISED COURSES

ECON 2210	Money and Banking
HORT 1240	Arboriculture I
HORT 1223	Basic Landscape Operations
HORT 2371	Fall Floriculture
MUSI 3500	Special Topics
PSYC 4700	Culture and Psychology

For information only:

REVISED

requiring only divisional curriculum committee

CBSY 2310	Advanced MC Office and Internet	Sept. 08
CHEM 2310	Advanced Chemistry	Sept. 08
CHEM 2311	Physical Chemistry for Life Sciences	Sept 08
CHEM 2315	Analytical Chemistry	Sept 08
CHEM 2410	Physical - Inorganic Chemistry	Sept. 08
CISY 1218	Internet Application Development	Sept. 08
CISY 2315	Data Structure	Sept. 08
INFO 3230	Advanced Object-Oriented Application Development	Sept. 08
INFO 4220	Server operating System Technologies	Sept. 08
INFO 4230	Information Technology Project Management	Sept. 08

DISCONTINUED:

ENVI 1112	Environmental Science	Jan. 08
GEOG 1185	Regional Geography of East Asia	Sept. 08
GEOG 1190	Regional Geography of South and Southeast Asia	Sept. 08
GEOG 2110	Geography of Cultures	Sept. 08
JRNL 4111	Business & Management	Aug. 30, 08

5.1.1. Credit counting

Deferred as further discussions are required before this can be presented to Council.

5.2. Policy Review Committee (Dana Goedbloed, Chair)

Dana Goedbloed reported that the committee met April 14, 08 and discussed the draft policy that will replace the current policy *C.8 Plagiarism and Cheating*, as well as policy *C.21 Student Conduct*. Policy C.8 will be re-named *C.8 Academic Honesty*.

It has also been noted that a code of conduct on academic honesty should be developed.

6. Election of Executive

Jody Gordon took the chair to conduct the election of the Education Council executive consisting of Chair, Vice Chair, and Member-at-Large for 2008/2009, effective September 1, 2008.

Dana Cserepes, seconded by Derek Robertson, nominated Takashi Sato for the position of Chair of Education Council. He accepted the nomination. There were no other nominations.

Takashi Sato was acclaimed as Chair of Education Council for 2008/2009.

Takashi Sato, seconded by Derek Robertson, nominated Dana Cserepes for the position of Vice Chair of Education Council. She accepted the nomination. There were no other nominations.

Dana Cserepes was acclaimed as Vice Chair of Education Council for 2008/2009.

Derek Robertson, seconded by Bob Davis, nominated Ken McIntyre for the position of Member-at-Large for Education Council. He accepted the nomination. There were no other nominations.

Ken McIntyre was acclaimed as Member-at-Large for Education Council for 2008/2009.

7. Academic Schedule 09/10

Council members shared the feedback from their respective areas about the proposed academic schedule for 2009/2010 with a break for the 2010 Olympics. The proposed schedule was developed in response to initial feedback from Council at an earlier meeting to several proposed versions of the schedule.

A number of operational issues were identified that would need to be resolved.

Dana Goedbloed noted that the ITA has no concerns about the proposed schedule. Most Trades programs do not follow the academic schedule, and will adjust as needed.

Judith McGillivray stated that if the proposed schedule were to be approved, requests for variance could be submitted to deal with any exceptions required, and that deans would be involved in the process. The unions would also need to be involved. An evaluation at the end of the semester might provide suggested guidelines for future reference.

Moved by Ken McIntyre, seconded by Derek Robertson, THAT Council approve the academic schedule for 2009/2010 with a break for the Olympics as presented.

MOTION CARRIED. 1 abstention (Farhad Dastur)

A committee to deal with requests for variance will need to be set up by September 2008.

8. Revision: Associate of Arts in Geography

This item was withdrawn from the agenda to allow further discussion about the issue of science breadth requirements in associate of arts degrees.

9. Program revision: Bachelor of Psychiatric Nursing

Dana Cserepes noted that DPAC recommended approval of the revision to the *Bachelor of Psychiatric Nursing* program. It was discovered in the first and current offering of the program that a particular course (Health Care Economics and Management) originally scheduled for the 4th semester would be more appropriately offered in the 5th semester to allow nurses returning for degree completion to access the course. Making the shift, which was initiated at the request of students and faculty, will also create more evenly-distributed course loads for students.

Moved by Joel Whittemore, seconded by Wendy Belter, THAT Council approve the revision to the Bachelor of Psychiatric Nursing program as presented.

MOTION CARRIED.

For implementation May 2008.

The proponents will be given printed follow-up instructions.

10. Program revision: Grad Nurse Re-entry citation

DPAC recommended approval of the revision to the *Graduate Nurse Re-Entry* citation program, which involved re-aligning the timing of the criminal record search required for students to be eligible for the preceptorship course in a hospital setting. The change will prevent students completing the prerequisites for the preceptorship course and discovering that they are not eligible for the course. The proposed new timing of the search will also allow time to deal with any discrepancies to do with the criminal record search.

Moved by Stephanie Howes, seconded by Derek Robertson, THAT Council approve the revision to the Graduate Nurse Re-Entry citation program as presented.

MOTION CARRIED.

For implementation September 08.

The proponents will be given printed follow-up instructions.

11. Course Outline Manual revision

Takashi Sato called attention to new information in the Course Outline Manual and added that there are various revision throughout to replace outdated examples and to update procedures affected by switching to the Lotus Notes course outline database.

Moved by Dana Goedbloed, seconded by Dana Cserepes, THAT Council approve the revised Course Outline Manual.

MOTION CARRIED.

Members requested that a synopsis of changes be provided for future revisions of the Course Outline Manual to facilitate their review of it.

The manual will be printed and distributed shortly.

12. Next Meeting: May 26, 2008 (or alternate meeting date May 12, 08)

13. Adjournment: Moved by Dana Cserepes to adjourn the meeting at 6:20 pm.