



MINUTES

Present:	Theresa Abraniuk Mary Androsiuk Wendy Belter Dana Cserepes, Vice Chair Betty Cunnin John Fernando Rob Fleming Dana Goedbloed	Stephanie Howes Karen Metzger, Recorder Robertson, Carolyn Takashi Sato, Chair Newton Wainman Joel Whittemore Marilynne Waithman
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Regrets:	Dianne Crisp Bob Davis Farhad Dastur Jody Gordon (ex officio)	Ken McIntyre Derek Robertson Mohammed Kallas Steve Lee
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Guests:	John Western	
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1. Confirmation of Agenda

Takashi Sato called the meeting to order at 4:25 pm.

The agenda was approved by consensus as amended: defer item 10.

2. Approval of Minutes May 26, 2008

Moved by Betty Cunnin, seconded by John Fernando, THAT Council approve the minutes of the May 26, 08 meeting as amended.

MOTION CARRIED.

3. Chair's Report

Takashi Sato reported that the Board of Governors approved the following program revisions at the meeting on June 18, 2008:

- *B.A.A. in Community Criminal Justice*
- *Applied Business Technology Certificate* changed to *Legal Administrative Assistant Certificate*
- *Graduate Nurse English Additional Language Certificate* changed to *Graduate Nurse Internationally Educated Re-entry Certificate*
- *Bachelor of Applied Design in Journalism*
- *Certificate in Applied Science (Engineering)* changed to *Certificate in Engineering*

He also noted that he, Dana Cserepes, Dianne Crisp, and Bea Pires have been meeting to discuss the Associate of Arts degree and will make a recommendation to Education Council when ready.

The FPP for the Diploma in Welding Technology was reviewed by the PRRC on June 4, 2008, and two specific points were identified for clarification prior to being presented to Education Council.

The expanded Senate Creation committee will meet June 24 and plans to have recommendations re specific plans of action for the transition to the Senate model ready for the Aug. 26 meeting.

EDUCATION COUNCIL

Minutes of Meeting, June 23, 2008

Page 2

He, along with Rob Fleming, Dana Cserepes, Jody Gordon, and Carolyn Robertson, visited Grant MacEwan College in Edmonton to learn from their experience in moving to a university governance model. He said it was a useful experience, and that both parties learned some things from each other.

4. Standing Committee Reports

4.1. Degree and Program Assessment Committee (Dana Cserepes, Chair)

Dana Cserepes explained that she will be presenting several items approved by DPAC at the June 4, 2008 meeting. It came to light at that meeting that programs may have inadvertently created 'revisions' via calendar copy without the formal approval process. The committee is giving more thought to information presented in memos submitted for approval, and will also focus on a format that makes it easier for the committee to review submissions.

4.2. Program Review Committee (Carolyn Robertson, Chair)

Carolyn Robertson noted the following activities for the Program Review Committee:

- Bachelor of Science in Nursing has received final report and recommendations from the Canadian Association of Schools of Nursing (CASN), and the application for exemption from the Kwantlen review process will be presented to the committee on June 25, 08
- Bachelor of Applied Design in Interior Design application for exemption was approved earlier this year, and the follow-up will be reviewed on June 25, 08
- The application for exemption for School of Business programs is expected to be reviewed in the fall
- The university budget includes funding for the program review team to continue in its present form and for costs associated with external reviewers
- The Guidelines for External Reviewers have been finalized
- Procedures for disposition of program review reports have been established
- The selection of external reviewers for the Bachelor of Applied Design in Fashion Design program review is under way

5. Sub-Committee Reports

5.1. Curriculum Sub-Committee

Takashi asked members to strike 'and approved' and 'in some cases pending revisions' from the cover sheet for item 5.1, and said that the committee is working on new procedures to be instituted in fall to present to Council only those outlines that have actually been approved and signed off.

The Education Council curriculum sub-committee reviewed the following new and revised outlines on June 11, 2008

NEW COURSES

CRWR 3301	Themes in Literary Writing	Jan. 09
CRWR 4100	Advanced Short Fiction	Jan. 09
FINA 3200	Open Studio and Seminar II	Jan. 09
FINA 3201	Artistic Practices in the Community	Jan. 09
FINA 3202	Special Topics in Studio Arts	Jan. 09
IDSN 4861	Work Experience IV	Jan. 09
GEOG 2340	Biogeography	Jan. 09
GEOG 3320	Seminar in Natural Resource Management	Jan. 09
POLI 3170	International Peacekeeping	Jan. 09

REVISED COURSES

FINA 1142	Introduction to Print Media	Jan. 09
GDMA 2140	Communications Design, Consumerism, and Popular Culture	Sept. 08

EDUCATION COUNCIL

Minutes of Meeting, June 23, 2008

Page 3

GDMA 2240	Social Contexts for Interactive Media	Jan. 09
HORT 1104	Soils, Soil Amendments & Soilless Media: An Introduction	Jan. 09
HORT 2304	Grounds Machinery	Jan. 09
HORT 2375	Production Facilities and Equipment	Jan. 09
HORT 2412	Landscape Estimating and Contract Administration	Jan. 09
HORT 2479	Spring Floriculture	Jan. 09
MATH 1110	Supported Pre-Calculus Algebra	Jan. 08
MATH 1112	Pre-Calculus Algebra	Jan. 08
MATH 1115	Statistics I	Jan. 08
MATH 1116	Mathematical Explorations	Jan. 08
PSYC 4920/INFO 4210	Human Factors and Computer Interface Design	Sep. 08
INFO 4210/PSYC 4920	Human Factors and Computer Interface Design	Sep. 08
PHIL 2115	Asian Philosophy	Sep. 08
PHIL 2117	Social and Political Philosophy	Sep. 08
PHIL 2120	Philosophy of Religion	Sep. 08
PHIL 2210	Epistemology	Sep. 08
PHIL 2215	Metaphysics	Sep. 08
PHIL 3040	Philosophy of Art	Sep. 08
PHIL 3100	Great Philosophers of the 20th Century	Sep. 08
PHIL 3101	20th Century Analytic Philosophy	Sep. 08
PHIL 3105	Life and Death	Sep. 08
PHIL 3110	The Possibility of Knowledge	Sep. 08
PHIL 3120	Free Will and Determinism	Sep. 08
PHIL 3220	Empiricism	Sep. 08
PHIL 3225	Rationalism	Sep. 08
PHIL 3320	Personal Identity	Sep. 08
PHIL 3430	Philosophy of Mind: Consciousness	Sep. 08
PHIL 3109	Foundations in Ethics	Sep. 08
PHIL 3118	Ethics and Public Policy	Sep. 08
PHIL 3119	Contemporary Moral Theory	Sep. 08
PHIL 3150	Advanced Formal Logic	Sep. 08
PHIL 4110	Topics in Ethics	Sep. 08
PHIL 4117	Topics in Social and Political Philosophy	Sep. 08
PHIL 4120	Topics in the Philosophy of Religion	Sep. 08
PHIL 4430	Topics in the Philosophy of Mind	Sep. 08

For information only:

REVISED	requiring only divisional curriculum committee	
APPD 0021	Work Exploration	Sep. 08
BUSI 1210	Essentials of Management	Sep. 08
HORT 1246	Plant Identification for Production	Jan 09
ENVI 2405	Environmental Legislation	May 09
ENVI 2415	Air Quality Monitoring	May 09
ENVI 2420	Contaminated Sites Management	May 09
ENVI 2426	Health and Safety	May 09

DISCONTINUED:

ABEM 0009	Basic Mathematics	Sep. 08
ABTY 1115	Bookkeeping Basics	Jan. 09
ABTY 1135	Computer Competency	Sep. 08
ABTY 1145	Word Processing	Sep. 08
ABTY 1155	Business Communications	Sep. 08
ABTY 1204	Legal Office Procedures	Sep. 08

EDUCATION COUNCIL

Minutes of Meeting, June 23, 2008

Page 4

ABTY 1205	Legal Office Procedures – Litigation	Sep. 08
ABTY 1399	Legal Assistant Work Experience/Project	Sep. 08
JRNL 3120	Social Issues Journalism	Sep. 08

5.1.1. Credit exclusion list

Dana Cserepes took the chair to allow Takashi to present this item.

Takashi presented the idea of compiling lists of courses that are similar with considerable overlap but that are not the same to prevent students from earning credits for more than one of such courses toward a given credential. Courses could come from within departments and from different faculties.

There was discussion about how to implement and make such lists available to students, and whether cross-listed courses would be included. Information about the lists could be included in the Course Outline Manual, but the lists would be housed elsewhere.

There was general agreement to go forward with the idea, and minor edits were suggested for the supporting memo. Takashi will continue working on this and will bring it back to Council at a future date.

5.2. Policy Review Committee (Dana Goedbloed, Chair)

Dana Goedbloed reported that the long-awaited policy *C.21 Academic Honesty* has been recommended for approval by the Policy Review Committee, and has been reviewed by legal counsel but has yet to be vetted by the Office of the Registrar.

6. English Proficiency Requirements: English 12 First Peoples

Dana Cserepes took the chair to allow Takashi to present this item.

Marilynne Waithman and Takashi Sato spoke about the new *English 12 First Peoples* course to be implemented in British Columbia high schools in 2008/09 and proposed that it be included in Kwantlen's list of equivalencies for English proficiency requirements for admission to the institution. The English Working Group has reviewed the curriculum for the course and recommended it for inclusion.

Moved by Takashi Sato, seconded by New Wainman, THAT Council approve including *English 12 First Peoples* in the list of equivalencies for Kwantlen's English proficiency requirements for admission to the institution, effective November 1, 2008.

MOTION CARRIED (2 abstentions)

Moved by Wendy Belter, seconded by Takashi Sato, THAT, until June 2009, programs wishing to revise their specific program admission requirements in like manner need only inform the Education Council office, in writing, of their desire to do so after appropriate approval of their divisional curriculum committees, in order to obtain Education Council approval for such revisions.

MOTION CARRIED.

There was general agreement that success of students using this course to meet English proficiency requirements should be tracked and evaluated over time.

By consensus, members directed Takashi Sato to write a memo to the departments on behalf of Education Council to encourage them to include this course as program or course prerequisites where appropriate.

Marilynne Waithman and Takashi Sato will meet with programs to follow up on this.

7. Full Program Proposal: Horticulture Citations

Dana Cserepes noted that she had been approached by the proponents about how best to present eleven citations and had determined that most efficient method was to follow the example of the B.A. Minors: write a general introduction and include the specific program information in appendices.

Gary Jones explained that the proposed citations are designed to meet the needs of students and at the same time achieve a higher level of efficiency in courses currently offered. Students generally are interested in specific areas of horticulture and do not aim for a diploma, but are attracted to more manageable credentials while working in the industry. It is anticipated that some will go on to earn diplomas.

Moved by Dana Cserepes, seconded by Dana Goedbloed, THAT Council approve the full program proposal for the following Horticulture Citations:

- 1) Pest Management, Production**
- 2) Pest Management, Landscape**
- 3) Pest Management, Turf**
- 4) Production Facilities**
- 5) Horticultural Science**
- 6) Introduction to Sustainable Horticulture**
- 7) Arboriculture**
- 8) Foundations in Landscape Design**
- 9) Residential and Commercial Lawn Care**
- 10) Garden Centre operations**
- 11) Commercial Horticulture in B.C.**

MOTION CARRIED.

This will go forward to the Program Resource Review Committee for review; if approved, will be posted to PSIPS for 30 days, and will also go the Board of Governors for approval.

- 8. Program revision: BBA Entrepreneurial Leadership**
Program Revision: BBA Human Resources Management
Program revision: BBA Accounting

Dana Cserepes presented the proposed revision to replace ENTR 3500 with ENTR 3000 in the three BBA degree programs. It is a change in numbering only to make it more obvious to students where the course fits sequentially in the programs. DPAC recommended approval.

Moved by Dana Cserepes, seconded by Joel Whittemore, THAT Council approve the revision to the BBA Entrepreneurial Leadership, BBA Human Resource Management, and BBA Accounting programs as presented.

MOTION CARRIED.

For implementation September 2008.

- 9. Program revision: BBA Accounting**

Dana Cserepes explained that DPAC had reviewed and recommended approval of a revision to the BBA Accounting to add two elective courses and to add one required course to satisfy accreditation and breadth requirements. In the process of looking at the revisions, it was discovered that there were discrepancies between the approved FPP and the current program that needed to be addressed. The committee could not pass the latter revision until the discrepancy had been dealt with, and a second memo was distributed and voted on electronically, as was the initial revision request.

Moved by Theresa Abraniuk, seconded by Dana Cserepes, THAT Council approve the revisions to the BBA Accounting as presented.

MOTION CARRIED.

For implementation September 2008.

- 10. Program revision: Graphic Design for Marketing**

Deferred to a future meeting.

EDUCATION COUNCIL

Minutes of Meeting, June 23, 2008

Page 6

11. Program revision: Interior Design

Dana Cserepes presented two separate program revisions approved by DPAC.

- a) In November 2005, Education Council approved splitting CMNS 1140 into two 1 1/2 credit courses to be delivered over two semesters, CMNS 1241 and 1242. It has become evident that a number of students either have taken CMNS 1140 previously or prefer taking it in the summer. The requested revision is to replace CMNS 1241 and 1242 with CMNS 1140 as it is not sustainable to continue offering CMNS 1241 and 1242 at less than full capacity.
For implementation September 2008
- b) Renumber IDSN 4761 to IDSN 4861 to identify it as a course in the eighth semester of the program. IDSN 4861 has been approved as a new course.
For implementation January 2009

There are no curricular changes in either of the revisions.

Moved by Wendy Belter, seconded by Mary Androsiuk, THAT Council approve the program revisions to the *Bachelor of Applied Design in Interior Design* as presented.

MOTION CARRIED.

12. Program revision: Graduate Nurse Qualifying

Dana Cserepes presented the Graduate Nurse Qualifying program revisions, which involve reducing credits for the preceptorship courses. Students typically take a theory and a preceptorship course to meet the College of Registered Nurses of British Columbia (CRNBC) requirements in a specific area. The CRNBC is more concerned with student outcomes than credits and has no objection to the reduced credits.

Moved by Dana Goedbloed, seconded by Stephanie Howes, THAT Council approve the revision to the *Graduate Nurse Qualifying Certificate of Completion* program, with the understanding that two of the courses have yet to be approved.

MOTION CARRIED.

This will go forward to the Board of Governors since a change in credits is involved.

13. Other

Takashi called attention to the Associate of Science programs attached for information. All of them comply with the requirements for associate of science degrees as outlined by BCCAT, and have been packaged to meet specific requirements at other institutions to allow students to transfer directly into specific programs there. All the Kwantlen Associate of Science programs were updated to align with any changes made at the receiving institutions.

14. Next Meeting: August 26, 2008 1:00 pm, G 2110

15. Adjournment: Moved by Dana Cserepes to adjourn the meeting at 6:23 pm.